Annual Quality Assurance Report (AQAR)

(In Revised format)

2015-16

SHAILABALA WOMEN'S COLLEGE, CUTTACK, ODISHA



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Note:

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail (naac.aqar@gmail.com). The file name needs to be submitted with Track ID of the institution and College Name. For example MHCOGN16601-Samudra Arts and Science College, Taliamegu-Maharashtra.doc or EC_32_A&A_143 dated 3-5-2004-Samudra Arts and Science College, Taliamegu-Maharashtra.doc. The Higher Education Institutions need not submit the printed/hard copy to NAAC. The acknowledgements would be sent to the institutions through e-mail.

The Annual Quality Assurance Report (AQAR) of the IQAC

For the Academic Year July 1,2015 to June 30,2016

Part – A 1. Details of the Institution

1.1 Name of the Institution	Shailabala Women's College, Cuttack
1.2 Address Line 1	Mission Road
Address Line 2	Buxi Bazar
City/Town	Cuttack
State	Odisha
Pin Code	753001
Institution e-mail address	sailabala. womenscollege@gmail.com
Contact Nos.	0671-2414020
Name of the Head of the Institution	Dr.Sanjukta Mohapatra
Tel. No. with STD Code:	0671-241420/2307704
Mobile:	9937175099

Name of the IQAC Co-ordinator:	Dr.Niranjan Pati
Mobile:	9437297238
IQAC e-mail address:	sbwciqac1913@gmail.com
1.3 NAAC Track ID (For ex. MHCO	GN 18879) ORCOGN12586
1.4 NAAC Executive Committee No. (For Example EC/32/A&A/143 da This EC no. is available in the rigin of your institution's Accreditation	tted 3-5-2004. EC/38/072dated 02.02.2006 ht corner- bottom
1.5 Website address:	www.shailabalawomenscollege.com
Web-link of the AQAR:	www.shailabalawomenscollege.com/AQAR2015-16.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No. Cycle	Cycle	cle Grade	CGPA	Year of	Validity
	Cycle		COPA	Accreditation	Period
1	1st Cycle	А	85	2006	5Years
2	2 nd Cycle	LOI submi	tted on 25.	03.2015	
3	3 rd Cycle				
4	4 th Cycle				

1.	.7	Date	of	Establishment	of	IQAC:	
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DD/MM/YYYY

21.03.2006

1.8 AQAR for the year (for example 2010-11)

2015-2016

Accreditation by NAAC (for example AQAR 2010-11submitted to NAAC on 12-10-2011)
i. AQAR 2010-2011 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
ii. AQAR 2011-2012 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
iii. AQAR 2012-2013 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
iv. AQAR 2013-2014 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
v. AQAR 2014-2015 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
vi. AQAR 2015-2016 submitted to NAAC on 08.12.2016 (DD/MM/YYYY)
1.10 Institutional Status
University State Central Deemed Private
Affiliated College Yes V No
Constituent College Yes No
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes V No
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education Men Women
Urban Rural Tribal
Financial Status Grant-in-aid V UGC 2(f) V UGC 12B
Grant-in-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme
Arts V Science V Commerce V Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)
Rama Devi Women's University, 1.12 Name of the Affiliating University (for the Colleges) BBSR,Odisha

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Autonomy by State/Central Govt. / University		
University with Potential for Excellence		UGC-CPE
DST Star Scheme		UGC-CE
UGC-Special Assistance Programme		DST-FIST
UGC-Innovative PG programmes		Any other (Specify)
UGC-COP Programmes		
2. IQAC Composition and Activit	<u>ies</u>	
2.1 No. of Teachers	05	
2.2 No. of Administrative/Technical staff	02	
2.3 No. of students	02	
2.4 No. of Management representatives		
2.5 No. of Alumni	01	
2. 6 No. of any other stakeholder and		
community representatives		
2.7 No. of Employers/ Industrialists	01	
2.8 No. of other External Experts	02	
2.9 Total No. of members	13	
2.10 No. of IQAC meetings held	03	

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

2.11 No. of meetings with various stakeholders: No. 03 Faculty
Non-Teaching Staff/ Students 01 01 Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos. International National State Institution Level
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
Monitoring the quality in curricula, teaching, research governance and student progression.
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
Actions were taken as per the academic calendar of the year
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No No
Management Syndicate Any other body
Provide the details of the action taken
The AQAR was placed before the IQAC and was approved.

Criterion - I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	05	Nil		
UG	21		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	26	00	01	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	PG-05
Trimester	NIL
Annual	UG-21

1.3 Feedback from stakeholders* (On all aspects)	Alumni V Parents V Employers Students V
Mode of feedback :	Online Manual V Co-operating schools (for PEI)
*Please provide an analysis of the fee (Analysis of the feedback in the Anne 1.4 Whether there is any revision/u	
NO	
1.5 Any new Department/Centre in	ntroduced during the year. If yes, give details.
NO	

Criterion - II

2. Teaching, Learning and Evaluation

2.1	Total No	of
per	manent fa	aculty

Total	Asst. Professors	Associate Professors	Professors	Others
54	09	45		

2.2 No. of permanent faculty with Ph.D.

36		

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.	essors	Assoc Profe	ciate ssors	Profe	essors	Othe	ers	Tota	1
R	V	R	V	R	V	R	V	R	V
						+	09	1	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

06	NIL	03	

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	13	34	41
Presented papers	17	27	11
Resource Persons	01	10	15

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio visual Technique in science and self-financing

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

21	05	03

2.10 Average percentage of attendance of students

8	0	%		

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students					
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %
UG	384	44.01	32.81	20.57		2.60
PG	44		44.33	44.33		11.34
PG	44		44.33	44.33		11.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Ensuring teaching quality and monitoring Regularity of classes

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	15
UGC - Faculty Improvement Programme	
HRD programmes	01
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	04
Staff training conducted by other institutions	06
Summer / Winter schools, Workshops, etc.	04
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	04		
Technical Staff	01	01		

Criterion - III

3. Research, Consultancy and Extension

3.1	Initiatives of the IQAC in	Sensitizing/Promoting Research Climate in the institution	1

Encouraging staff members for applying Minor/Major Research projects
and HODs for U.G.C sponsored National Seminars

2.2	Dataila		:	
3.2	Details	regarding	major	projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	25	20	06
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

2	-	D-4-11-	Y		C - 4	- C	1 1 1	ications:
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J		Details	OII III	upact	lactor	OI L	uou	ivations.

Range	Average	h-index	Nos. in SCOPUS	
		5.200 (0.008/2039/2050)		

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) W	Vith ISBN No.	09	Chapters in	Edited Bo	ooks 08	
ii) W	/ithout ISBN 1	No. 02				
3.8 No. of University Departmen	ts receiving fu	nds from				
UGC. DPE	-SAP	CAS		OST-FIST OBT Scher	me/funds	
3.9 For colleges Autor INSP		CPE CE		OBT Star S		
3.10 Revenue generated through	consultancy					
3.11 No. of conferences	Level	International	National	State	University	College
organized by the Institution	Number Sponsoring agencies	03	01	01 College		12 Deptt.
3.12 No. of faculty served as exp3.13 No. of collaborations	erts, chairpers Internat		persons National	15	Any other	
3.14 No. of linkages created during	ng this year					
3.15 Total budget for research for	r current year	in lakhs:				
From Funding agency Total	Fron	n Management	of Universi	ty/College		
3.16 No. of patents received this	year Tyr	pe of Patent		Nu	mber	
	Nation		Applied Granted	11411	IIIOCI	
	Interna	ational –	Applied Granted			
	Comm	nercialised	Applied Granted			
	-					

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
		01	02	01		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them	16 44
3.19 No. of Ph.D. awarded by faculty fro	om the Institution
3.20 No. of Research scholars receiving t	the Fellowships (Newly enrolled + existing ones)
JRF SRF	Project Fellows Any other
3.21 No. of students Participated in NSS	events:
	University level 15 State level 05
	National level 02 International level -
3.22 No. of students participated in NCC	C events:
	University level _ State level 15
	National level International level
3.23 No. of Awards won in NSS:	
	University level 04 State level -
	National level International level
3.24 No. of Awards won in NCC:	
	University level State level
	National level International level

NCC 01 NS	SS 26	Any other	er	
26 Major Activities during the year in the esponsibility	sphere of extension	activities and Inst	itutional Socia	al
Plantation programme, Cam Hospital and literacy drive in slum		oution of fruits am	nong the patien	nts in
•				
Criterion – IV				
. Infrastructure and Learnin	g Resources			
1 Details of increase in infrastructure faci				
Facilities	Existing	Newly created	Source of	Total
Campus area	511560Sqr.Mtrs	Academic	Fund State	
Campus area	5115005qr.Wus	Block in progress	Govt.	
Class rooms				
Laboratories				
Seminar Halls		13		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		400000/-	State Govt.	
Others				
2 Computerization of administration and	library			
Computerized Office and Library				

College forum

15

3.25 No. of Extension activities organized

10

University forum

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	51642	Rs.4525677	85	Rs.40000	51727	Rs.4565677
Reference Books						
e-Books						
Journals			07	Rs.26150	07	Rs.26150
e-Journals						
Digital Database						
CD & Video						
Others (specify)		-				

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing		02	01		01	01	07	
Added								
Total		02	01		01	01	07	

4.5 Computer, Internet access,	training to teachers and	l students and any	other programme	for technology
upgradation (Networking	g, e-Governance etc.)			

Evaluation Training to Teachers & Computer class for the students

4.6	Amount	spent	on	maintenance	in	lakhs	0.000
1.0	I AIII O GIII C	Pharte	O I I	Interniteditation		ACCITION	•

i)	ICT	
ii)	Campus Infrastructure and facilities	- XX-03-70 X
iii)	Equipments	
iv) (Others	
	Total	

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC monitors from time to time the activities of students support services

5.2 Efforts made by the institution for tracking the progression

Due to the non availability of mechanism IQAC is trying to track the progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
1348	234			1582

(b) No. of students outside the state

14

(c) No. of international students

Men No %

0 % Women

No	%

	L	ast Yea	ar2014	-2015			-	This Ye	ar2015-2	2016	
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1073	179	148	161	06	1567	1089	187	153	147	06	1582

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No such mechanism coaching for competitive examinations is available.

No. of students beneficiaries

state PSC counselling and	ical (BSC A training asons has co	cademy), a pr spirants for Ba anducted a car Catering Tech	inking serv eer counse nology and	vices, MAT,I elling meeti	MCA and other ing for +3 Final lutrition,	er
.12.2015 Ing Service Chron Ite in the field of etitive examinations12.15 Ite of Hotel Mananeswar, establis unselling01.15	ical (BSC A training a ions has co	cademy), a pr spirants for Ba anducted a car Catering Tech	inking serv eer counse nology and	vices, MAT,I elling meeti	MCA and other ing for +3 Final lutrition,	er
ng Service Chronite in the field of etitive examinations	training assons has co	spirants for Ba anducted a car Catering Tech	inking serv eer counse nology and	vices, MAT,I elling meeti	MCA and other ing for +3 Final lutrition,	er
ng Service Chronite in the field of etitive examinations	training assons has co	spirants for Ba anducted a car Catering Tech	inking serv eer counse nology and	vices, MAT,I elling meeti	MCA and other ing for +3 Final lutrition,	er
.12.15 Ite of Hotel Man Ineswar, establis Unselling. .01.15		The state of the s	1000			
.01.15				JVt. OI IIIUId	a visited our co	ollege
y education to the	ne student	s undergoing t	raining in	the institut	te creating tec	
a prestigious Bu opment activities	s regularly	in collaboration	on with go			n the
rt Empirical Info			nducted a	career cou	nselling meet	for +3
	on matters	a"has visited o	ur college	for career o	counselling.	
.11.16 information cen	itre, a well	known repute				ited our
N"visited our co						
ĭtted	At abo	ut 50				
y be get y	elopment activities e, conducted a car 3.10.2016 art Empirical Info year students on 7.11.16 bal reach education 9.11.16 cy information center to deliver a tal 6.12.2016 FIN"visited our co year students to defitted	B, a prestigious Business Schelopment activities regularly e, conducted a career couns 3.10.2016 art Empirical Info solution P year students on a topic "D 7.11.16 bal reach education matters 9.11.16 ty information centre, a well age to deliver a talk on caree 5.12.2016 FIN" visited our college and control year students to make them the sefitted At about the sefitted At about the sefitted At about the series of the seri	B, a prestigious Business School located in elopment activities regularly in collaboration, conducted a career counselling program 3.10.2016 art Empirical Info solution PVt. Ltd. has convear students on a topic "Data Science". 7.11.16 bal reach education matters" has visited on 9.11.16 by information centre, a well known repute the geto deliver a talk on career counselling. 8.12.2016 FIN" visited our college and conducted a wayear students to make them aware of the effitted At about 50	B, a prestigious Business School located in BBSR, to delopment activities regularly in collaboration with go e, conducted a career counselling programme. 3.10.2016 art Empirical Info solution PVt. Ltd. has conducted a year students on a topic "Data Science". 7.11.16 bal reach education matters"has visited our college 9.11.16 ty information centre, a well known reputed national age to deliver a talk on career counselling. 5.12.2016 FIN"visited our college and conducted a written Aptityear students to make them aware of the type and effitted At about 50	B, a prestigious Business School located in BBSR, to carry out reclopment activities regularly in collaboration with government of a conducted a career counselling programme. 3.10.2016 art Empirical Info solution PVt. Ltd. has conducted a career counyear students on a topic "Data Science". 7.11.16 bal reach education matters"has visited our college for career of 19.11.16 ty information centre, a well known reputed national education age to deliver a talk on career counselling. 5.12.2016 FIN"visited our college and conducted a written Aptitude Test of year students to make them aware of the type and pattern of the fitted. At about 50	B, a prestigious Business School located in BBSR, to carry out research and elopment activities regularly in collaboration with government departments in e., conducted a career counselling programme. 13.10.2016 art Empirical Info solution PVt. Ltd. has conducted a career counselling meet year students on a topic "Data Science". 17.11.16 bal reach education matters" has visited our college for career counselling. 19.11.16 ty information centre, a well known reputed national education group has visite to deliver a talk on career counselling. 10.12.2016 FIN" visited our college and conducted a written Aptitude Test and Quiz amor year students to make them aware of the type and pattern of competitive experience.

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

08.03.2016 Observation of International women's Day Chief Guest- Dr. Bimal Charan Swain Reader in Education, RNIASE, Cuttack Guest of Honour Speaker:- Dr. Bandana Pathak Lecture in (S.S) Co-ordinator- Dr. S.S.Swain Associate Professor in Education 5.9 Students Activities No. of students participated in Sports, Games and other events 5.9.1 24 National level 80 International level State/ University level No. of students participated in cultural events 12 State/ University level National level International level 5.9.2 No. of medals /awards won by students in Sports, Games and other events International level Sports: State/ University level National level 04 02 01 International level Cultural: State/ University level National level 5.10 Scholarships and Financial Support Number of Amount students Financial support from institution Financial support from government 287 Financial support from other sources Number of students who received

International/National recognitions

5.8 Details of gender sensitization programmes

5.11 Student orga	anised / initiatives
Fairs : State/	University level National level International level
Exhibition: State/	University level National level International level
	al initiatives undertaken by the students
5.13 Major grievar	nces of students (if any) redressed: Aquaguard Fitted in New Blocks for Drinking water
Criterion - \	/1
	ce, Leadership and Management
6.1 State the Visio	n and Mission of the institution
analytical m	ducation imbibing scientific temperament, rational approach, ind set organization abilities and human values in the growth ment of the women of the society in general.
6.2 Does the Instit	ution has a management Information System
	RMS for staff members AMS for students
6.3 Quality improv	vement strategies adopted by the institution for each of the following:
S	Curriculum Development taff members are allowed to attend the meetings of the Board of studies of the affiliated university and other autonomous colleges. Only P.G Deptt. of the science prepares its own P.G course and questions in CBCS pattern
6.3.2	Teaching and Learning
	Daily progress Register of Deptt. and Lesson plan & Progress Resister by individual teachers are maintained. The quality of teaching and completion of courses in time are monitored.
6.3.3	Examination and Evaluation
	Test and mid semester Examinations for U.G and P.G programmes are conducted and publication of the result in time is assured. The institution Sponsors faculty members for e-valuation training.
6.3.4	Research and Development
	The institution encourages its Staff Members to organise seminar, attend SRC meetings, guide Ph.D Students, Publish Books &

	1 3	al infrastructure / instrumentation
	Internet and Language to the students.	Lab. facility and computer training are provided
6.3.6	Human Resource Manag	gement
	Meetings were organize benefitted.	ed for career counselling and the students were
6.3.7	Faculty and Staff recruit	ment
	Part time teachers are	recruited by the institution for various subjects
6.3.8	Industry Interaction / Co	llaboration
		NA
3.9 Admission	of Student	
		or U.G and merit basis admission
	es for P.G students are pi	rovided by the institution.
	Teaching	Medical leave, Earned leave for teaching and nonteaching staff.
	Teaching Non teaching	Medical leave, Earned leave for teaching and nonteaching staff.
faciliti	Teaching	

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Ex	ternal	Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	yes	Govt. of Odisha	yes		
Administrative			yes	college	

For UG Programmes Yes No For PG Programmes Yes No What efforts are made by the University/ Autonomous College for Examination Reforms? NA NA NA NA NA NA NA NA NA N	For PG Programmes What efforts are made by the University/ Autonomous College for Examination Reforms? NA What efforts are made by the University to promote autonomy in the affiliated/constituent college NA 1 Activities and support from the Alumni Association Alumni association submits Feedback for quality improvement in educations time to time. The association celebrates college foundation day and organises blood donation and health check-up camps. 2 Activities and support from the Parent – Teacher Association	8 Does the Univers	ity/ Autonomous College de	eclares results	within 30 days	?
NA	What efforts are made by the University/ Autonomous College for Examination Reforms? NA What efforts are made by the University to promote autonomy in the affiliated/constituent collegent NA Activities and support from the Alumni Association Alumni association submits Feedback for quality improvement in educations time to time. The association celebrates college foundation day and organises blood donation and health check-up camps. Activities and support from the Parent – Teacher Association Parents and teachers association extends manual feedbacks during their		For UG Programmes	Yes	No 🗸	
NA NA NA NA NA NA NA 10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleging to the state of t	NA What efforts are made by the University to promote autonomy in the affiliated/constituent collegents and support from the Alumni Association Alumni association submits Feedback for quality improvement in educations time to time. The association celebrates college foundation day and organises blood donation and health check-up camps. Activities and support from the Parent – Teacher Association Parents and teachers association extends manual feedbacks during their		For PG Programmes	Yes	No 🗸	
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		.12 Activities and s	upport from the Parent – Te	acher Associat	tion	
		Parents and	teachers association extend	ls manual feed	dbacks during	their

6.13 Development programmes for support staff

No such provision is available in this Govt. institution.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation programmes are organised by the Eco. Club and training for taking care of the trees are imparted to the students and staff. Steps are taken by the institution for proper drainage of the rain water and to keep the pool clean and full of the waters.

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic, Administrative and Cultural committees are constituted to look after the academic growth and quality assurance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

At the beginning of the academic session various committees are formed to monitor the smooth academic and administrative function of the institution.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

The practice of YOGA and meditation contribute a lot to the building of inner strength to achieve the academic and administrative quality of the institution.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

The institution organises awareness meetings through proctorial classes time to time for environmental protection of the institution and persuades the students to devote some time and energy in keeping the campus clean and green.

7.5 Whether environmental audit was condu	octed? Yes No 🗸
7.6 Any other relevant information the institu	ution wishes to add. (for example SWOT Analysis)
B. Plans of institution for next year	
To install solar panels for energy	gy conservation
To make WIFI campus for stud	lents academic support.
To set Roof Top rain Water had	rvesting project.
To set E-Lobby cum ATM in co	llaboration with UCO Bank, Cuttack
Name:- <u>Dr. Niranjan Pati</u>	Name :- <u>Dr. Sanjukta Mohapatra</u>
	a dapath
8-12-16	Bon 8 12 (1
ignature of the Coordinator, IQAC	Signature of the Chairperson, IQA

SHAILABALA WOMEN'S COLLEGE, CUTTACK

Academic Calender-2015-2016

Sl.No.	Subject	Time Line		
	Reopening of College afte Summer	19.06.2015		
1	Vacation of 2014-2015			
	Admission			
2	+3 lst Year	22.06.2015 to 06.08.2015		
2	P.G.Ist Year	06.07.2015 to 28.07.2015		
	Commencement of classes			
	+3 2nd YeAR	19.06.2015		
2	+3 3RD Year	-do-		
3	P.G.2nd YeaR	-do-		
	+3 Ist Year	07.08.2015		
	P.G. Ist Year	To be notified by respective Dept.		
	Parents-Teacher Meet			
	+3 Ist Year	12.09.2015 P.G.Ist Year. & II Year		
4	+3 2nd Year	21.09.2015 To be notified by		
	+3 3rd Year	28.09.2015 respective Dept.		
	College Students Union Election	Election to students Union & other		
		societies will be held on one day		
5		for all colleges and Universities		
		in a single date to be fixed by the		
		Government.		
6	Puja Vacation	19.10.2015 to 08.10.2015		
	Test/Semester End Examination			
	+3 lst Year	Ist Week of December,2015		
	+3 2nd Year	-do-		
7	+3 3rd Year	-do-		
	P.G. Ist Year	-do-		
	P.G. 2nd Year	-do-		
8	X-Mass Holiday	25th December 2015		
9	Annual Sports/Cultural Week	05.01.2016 to 20.01.2016		
	Filling up of forms for University	As notified by concern University/		
10	Examination.	Autonomous Colleges		
	Commencement of University	As notified by concern University/		
11	Examination.	Autonomous Colleges		
	+3 lst/+3 2nd/+3 3rd Year Degree	Within 45 to 60 days from the date		
12	University Examination.	of last theory Examination.		
	The state of the s			
13		72 days.excluding Sundays		
		A CONTRACTOR OF THE CONTRACTOR		
13 14 15 16	P.G.Ist Tr/P.G.2nd Yr Total No.s of Holidays Total Nos.of Reserve Holidays Total Nos. of Teaching Days Summer Vacation	72 days, excluding Sundays Maximum 2 days Minimum 180 days 9th May to 17th June 2016		

N.B :- The above time line may be modified by the Government as and when required.

Shailabala Women's College

FEEDBACK ANALYSIS

2015-1016

All stakeholders expressed their satisfaction over academic, administrative activities and infrastructure facilities. But for more facilities they suggested few things for quick redressal.

1. Alumni Association:

- > To move the Govt. for conference Hall.
- > To construct a Cycle Stand.
- > To Provide a First Aid centre.
- > To make Automation of Library.
- > To fill up the existing vacancies.
- > To provide extended laboratory facilities.
- > To make provision of a smart class room.

2. Parents:

- > To move the Govt. to fill up the vacancies of both Teaching and Non-Teaching Staff.
- > To improve the students' Common Room.
- > To conduct more class room Tests.
- > To move the Govt. to declare the institution as Unitary University.
- > To hold parents Teachers meet frequently.

3. Students:

- > To provide more laboratories in Practical Depts.
- > To open PG Programmes in the Depts. which have no such courses.
- > To open M. Phil Programmes in the Depts. having PG teaching facility.
- > To increase the seats in UG and PG Programmes.
- > To organise more International/National/State Level/ College Level seminars.
- > To increase hostel seats.
- > To provide a good Cycle Stand.
- > To provide WI-FI Facility.

S.B. Women's College, Cuttack

DETAILS OF YOGA PRACTICE

2015-2016

Sl. No	Date	Expert	Occasion
1	15.07.2015	Dr. Rita Adhikari	
2	20.08.2015	Dr. Rita Adhikari	
3	08.09.2015	Dr. Rita Adhikari	
4	07.10.2015	Dr. Rita Adhikari	
5	19.11.2016	Dr. Rita Adhikari	
6	22.12.2015	Dr. Rita Adhikari	
7	07.01.2016	Dr. Rita Adhikari	
8	10.02.2016	Dr. Rita Adhikari	
9	16.03.2016	Dr. S.S.Swain	
10	26.04.2016	Ramesh Pradhan	
11	21.06.2016	Brother Nathal and Sister Leena	Observation of International Yoga Day

Principal

S.B. Women's College, Cuttack