

OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTO.) COLLEGE, CUTTACK.

Quotation Call Notice

No. 684

Dt. 13-10-17

Sealed quotations are invited from the Registered printing press/ firms having GST Regd. No., TIN, PAN, Updated VAT, all tax clearances & Bank A/C details for supply of various forms, proformas, covers (Envelope) and answer scripts for Mid-Sem./ End-Sem. of +3 1st year, P.G. 1st year, B. Ed 1st year and M. Phil Examinations 2017-18.

The bidders/ suppliers are required to submit the sample copy of the paper duly stamped and signed & self-attested photocopies of the above mentioned documents for reference.

The undersigned reserves the right to reject any/ all/ incomplete quotations without assigning any reason thereof.

The firms are required to bid for all categories, otherwise the 'quotations will be rejected.

The last date of submission of the quotation is 27.10.2017 (4 P.M.).

The cost of delivery of the items is to be borne by the firms.

The envelope containing quotations must be superscribed as "QUATATIONS FOR AUTONOMOUS EXAMINATIONS, 2017-18".

For details, visit the college website www.shailabalawomenscollege.com.

Done
13/10/17
Principal

Shailabala Women's (Auto.) College, Cuttack

Memo No. 2911 / Dt. 13-10-17

Copy to The Editor, Samaj/ SAMS for publication in college website/ Controller of Examinations/ Accounts Bursar/Accounts Section/Head Clerk for information.

Done
13/10/17
Principal

Shailabala Women's (Auto.) College, Cuttack

Autonomous Examination Section, Shailabala Women's (Auto.) College, Cuttack
List of Answer Scripts, Forms & Proformas

<u>Sl No.</u>	<u>Name of Forms</u>	<u>Approximate No.</u>
<u>Category-I - Paper Quality 68 GSM</u>		
1.	Term End Answer Script – 32 pages (Demi ¼) Ruling Paper (Including printed cover page)	3500 X 2=7000
	Term End Answer Script – 24 pages Ruling Paper (Including printed cover page)	800 X 2 = 1600
2.	Mid Sem. Answer Script – 08 pages (Theory & Practical) Ruling Paper (Including printed cover page)	(4000 X 2) + (2000 X 2)=12,000/-
3.	Question Manuscript Form- a.1 st page - Press Copy, Continuation Page - Press Copy b.1 st page – Office Copy, Continuation Page - Office Copy	5000
4.	Memo Form. -	1000
5.	Mark Foil General -	2000
6.	Statement cum Mark Foil for Project Report	200
<u>Category – II - Paper Quality 60 GSM</u>		
7.	Bill Form for Remuneration C.A, T.A, D.A & Sitting Allowance etc.	1000
8.	Appointment Letter to members of Board of Studies	500
9.	Proforma for Recommending names of Question Setters for the session -	Sitting charge-200/-
10.	Proforma for Recommending names of Moderators for the session _____	
11.	Proforma for Recommending names of Examiners/Project Evaluators for the session _____	
12.	Appointment Letter -Examiner/Moderator/Question Setter (Theory & Practical)	
13.	Declaration Form (Near relation)	
14.	Proforma for submitting Question Papers (Theory/ Practical)	
15.	Certificate for Practical Examinations	5000
16.	Attendance Sheet -	2000
17.	Malpractice Form -	200
18.	Temporary Absence Form -	400
19.	Absentee Statement -	2000
20.	Examiner's Report Form-	1000
21.	Examination Remuneration/Contingency Bill Form-	1000

Rate of Remuneration for different examination related work
(Approved by Finance Committee).

Back Side – Examination fee structure for +3 Arts, Science, Commerce, P.G, M. Phil & B. Ed

Contd. P/2.....

22. Centre Superintendent Certificate -	500
23. Conduct of Practical Examination -	500
24. Vouchers for Practical Examination -	500
25. Syllabus Printing -	1000
26. Printing of Examination booklet -	40
27. Category-III Cover – :	
Outer Cover (Laminated Envelope of size 12’x8’)	500
Inner Cover (Laminated Envelope of size 11’x 6’)	500
Press Copy Cover (10’x4’)	500
Office Copy Cover (10’x4’)	500
Bill Cover (10’x4’)	500

NB:- The sample copy of various answer scripts, forms & proformas are available with the Autonomous Examination Section (IQAC) during working hour **(2 P.M to 4 P.M)**