

Annual Quality Assurance Report (AQAR)

(In Revised format)

2016-17

SHAILABALA WOMEN'S COLLEGE, CUTTACK, ODISHA



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Note:

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail (naac.aqar@gmail.com). The file name needs to be submitted with Track ID of the institution and College Name. For example MHCOGN16601-Samudra Arts and Science College, Taliamegu-Maharashtra.doc or EC_32_A&A_143 dated 3-5-2004-Samudra Arts and Science College, Taliamegu-Maharashtra.doc. The Higher Education Institutions need not submit the printed/hard copy to NAAC. The acknowledgements would be sent to the institutions through e-mail.

The Annual Quality Assurance Report (AQAR) of the IQAC

For the Academic Year July 1, 2016 to June 30, 2017

Part – A

I. Details of the Institution

1.1 Name of the Institution

Shailabala Women's College, Cuttack

1.2 Address Line 1

Mission Road

Address Line 2

Buxi Bazar

City/Town

Cuttack

State

Odisha

Pin Code

753001

Institution e-mail address

sailabala.womenscollege@gmail.com

Contact Nos.

0671-2414020

Name of the Head of the Institution:

Dr. Kadambini Dash

Tel. No. with STD Code:

0671-241420/2307704

Mobile:

9861064212

Name of the IQAC Co-ordinator:

Dr. Niranjan Pati

Mobile:

9437297238

IQAC e-mail address:

sbwciqac1913@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN12586

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/38/072dated 02.02.2006

1.5 Website address:

www.shailabalawomenscollege.com

Web-link of the AQAR:

www.shailabalawomenscollege.com/AQAR2016-17.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	85	2006	5Years
2	2 nd Cycle	A	3.18	2017	5Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

21.03.2006

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-2011 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
- ii. AQAR 2011-2012 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
- iii. AQAR 2012-2013 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
- iv. AQAR 2013-2014 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
- v. AQAR 2014-2015 submitted to NAAC on 12.09.2015 (DD/MM/YYYY)
- vi. AQAR 2015-2016 submitted to NAAC on 08.12.2016 (DD/MM/YYYY)
- vii. AQAR 2016-2017 submitted to NAAC on 05.09.2017 (DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Rama Devi Women's University, BBSR,
Odisha

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

UGC

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders: No. Faculty 01

Non-Teaching Staff/ Students 02/11 01 Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. NIL International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Monitoring the quality in curricula, teaching, research governance and student progression.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Actions were taken as per the academic calendar of the year	100%

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

The AQAR was placed before the IQAC and was approved.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	05	07	01	
UG	22		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	27	07	02	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	PG-13
Trimester	NIL
Annual	UG-22

- 1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

(Analysis of the feedback in the Annexure-II attached)

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
50	18	32	--	--

2.2 No. of permanent faculty with Ph.D.

32

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
18	04	32	14						

2.4 No. of Guest and Visiting faculty and Temporary faculty

19	NIL	
----	-----	--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	68	33
Presented papers	02	30	12
Resource Persons	NIL	08	08

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio visual Technique in science and self-financing

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

22

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG						
PG						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Ensuring teaching quality and monitoring Regularity of classes

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	13
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	04		
Technical Staff	01	01		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging staff members for applying Minor/Major Research projects and HODs for U.G.C sponsored National Seminars

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	02		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	05	12
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		06			17
Sponsoring agencies		NALCO	College		Deptt.

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
03			01	02		

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

08

14

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

100

State level

50

National level

20

International level

3.22 No. of students participated in NCC events:

University level

State level

24

National level

24

International level

3.23 No. of Awards won in NSS:

University level

03

State level

03

National level

02

International level

3.24 No. of Awards won in NCC:

University level

State level

01

National level

International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
			Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Plantation programme, Campus Cleaning, Distribution of fruits among the patients in Hospital and literacy drive in slum areas of Patapola.
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	511560Sqr.Mtrs	Academic Block in progress	State Govt.	
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		4000000/-	State Govt.	
Others				

4.2 Computerization of administration and library

Computerized Office and Library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	51642	Rs.4525677	4883		56525	
Reference Books	1869					
e-Books						
Journals	39					
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	39	15	01		01	01	23	
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Evaluation Training to Teachers & Computer class for the students

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	<input type="text"/>
iv) Others	<input type="text"/>
Total :	<input type="text"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC monitors from time to time the activities of students support services

5.2 Efforts made by the institution for tracking the progression

Due to the non availability of mechanism IQAC is trying to track the progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
1516	408		40	1964

(b) No. of students outside the state

(c) No. of international students

Men

No	%

Women

No	%

Last Year 2014-2015						This Year 2015-2016					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1073	179	148	161	06	1567	1089	187	153	147	06	1582

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No such mechanism coaching for competitive examinations is available.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

- On 22.12.2015
Banking Service Chronical (BSC Academy), a premier Banking and SSC exams preparation institute in the field of training aspirants for Banking services, MAT, MCA and other competitive examinations has conducted a career counselling meeting for +3 Final year students .
- On 28.12.15
Institute of Hotel Management, Catering Technology and Applied Nutrition, Bhubaneswar, established by the Ministry of Tourism, Govt. of India visited our college for counselling.
- On 04.01.15
CIPET conducted an employment oriented career counselling programme regarding the quality education to the students undergoing training in the institute creating technically qualified man-power to meet the requirement of industries at various levels.
- On 25.11.16
XIMB, a prestigious Business School located in BBSR, to carry out research and development activities regularly in collaboration with government departments in the state, conducted a career counselling programme.
- On 03.10.2016
Edmart Empirical Info solution Pvt. Ltd. has conducted a career counselling meet for +3 final year students on a topic "Data Science".
- On 17.11.16
"Global reach education matters" has visited our college for career counselling.
- On 19.11.16
Amity information centre, a well-known reputed national education group has visited our college to deliver a talk on career counselling.
- On 5.12.2016
"ARIFIN" visited our college and conducted a written Aptitude Test and Quiz among the final year students to make them aware of the type and pattern of competitive exams .

No. of students benefitted

At about 50

5.7 Details of campus placement-**No such provision is available as it is not a technical institution.**

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

08.03.2016

- Observation of International women's Day
- Chief Guest- Dr. Bimal Charan Swain
Reader in Education, RNIASE, Cuttack
- Guest of Honour & Speaker:- Dr. Bandana Pathak
Lecture in (S.S)
- Co-ordinator- Dr. S.S.Swain
Associate Professor in Education

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support : **Online payment of Scholarship to the students is made by the Govt.**

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level ☐ National level ☐ International level ☐
Exhibition: State/ University level ☐ National level ☐ International level ☐

5.12 No. of social initiatives undertaken by the students ☐

5.13 Major grievances of students (if any) redressed: Aquaguard Fitted in New Blocks for Drinking water

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To impart education imbuing scientific temperament, rational approach, analytical mind set organization abilities and human values in the growth and development of the women of the society in general.

6.2 Does the Institution has a management Information System

Yes
HRMS for staff members
SAMS for students

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Staff members are allowed to attend the meetings of the Board of studies of the affiliated university and other autonomous colleges. Only P.G Dept. of Home science prepares its own P.G course and questions in CBCS pattern

6.3.2 Teaching and Learning

Daily progress Register of Dept. and Lesson plan & Progress Resister by individual teachers are maintained. The quality of teaching and completion of courses in time are monitored.

6.3.3 Examination and Evaluation

Test and mid semester Examinations for U.G and P.G programmes are conducted and publication of the result in time is assured. The institution Sponsors faculty members for e-valuation training.

6.3.4 Research and Development

The institution encourages its Staff Members to organise seminar, attend SRC meetings, guide Ph.D. Students, Publish Books & Research Papers & apply for MRPS.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Internet and Language Lab. facility and computer training are provided to the students.

6.3.6 Human Resource Management

Meetings were organized for career counselling and the students were benefitted.

6.3.7 Faculty and Staff recruitment

Part time teachers are recruited by the institution for various subjects

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Student

Centralised online admission for U.G and merit basis admission facilities for P.G students are provided by the institution.

6.4 Welfare schemes for

Teaching	Medical leave, Earned leave for teaching and non-teaching staff.
Non teaching	
Students	Financial Assistance under the scheme SAF & SSG provided to the needy students. Awards & felicitations are conferred on to the brilliant students and scholars.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	Govt. of Odisha	yes	
Administrative			yes	college

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni association submits Feedback for quality improvement in educations time to time. The association celebrates college foundation day and organises blood donation and health check-up camps.

6.12 Activities and support from the Parent – Teacher Association

Parents and teachers association extends manual feedbacks during their interaction for healthy academic and institutional growth.

6.13 Development programmes for support staff

No such provision is available in this Govt. institution.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation programmes are organised by the Eco. Club and training for taking care of the trees are imparted to the students and staff. Steps are taken by the institution for proper drainage of the rain water and to keep the pool clean and full of the waters.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic, Administrative and Cultural committees are constituted to look after the academic growth and quality assurance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

At the beginning of the academic session various committees are formed to monitor the smooth academic and administrative function of the institution.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The practice of YOGA and meditation contribute a lot to the building of inner strength to achieve the academic and administrative quality of the institution.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The institution organises awareness meetings through proctorial classes time to time for environmental protection of the institution and persuades the students to devote some time and energy in keeping the campus clean and green.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC

Strength

- Qualified and experienced faculty with more than 20yrs of teaching experience
- Regular Seminar Discussion
- Doubt clearing Classes
- Continuous evaluation of semester pattern of Examination
- Very disciplined students with no internal disturbance

Weakness

- Inadequate support staff
- Shortage of Laboratories
- Maintenance of old building and allied infrastructure
- As the college is on a continuous growth process more infrastructure is required
- Lack of proper mechanism for promoting of consultancy
- Filling up of Vacancies both Teaching and Non-Teaching staff

Opportunities

- Excellent job Market
- RUSA Grant of 2 crores sanctioned for overall Development work
- Implementation of CBCS System and migrating to CGPA and Credit transfer system
- Resourceful and highly placed Alumnae exploring various avenues of Development and growth of Institution
- Usage of Academic ambience to fit with global competitiveness


Challenges

- Automation of library
- Teacher strength at par with students on roll
- Preparing the students abreast of practical knowledge to meet global competitive
- Mind-set towards innovation and sustainability of energy
- Safeguarding the rich heritage of the institution
- Implementation of modalities in making cashless e-payment

8. Plans of institution for next year


- To install solar panels for energy conservation
- To make WIFI campus for students' academic support.
- To set Roof Top rain Water harvesting project.
- To set E-Lobby cum ATM in collaboration with UCO Bank, Cuttack

Name:- Dr. Niranjan Pati


05.09.2017

Signature of the Coordinator, IQAC

Name :- Dr. Kadambini Dash


5/9/17

Signature of the Chairperson, IQAC

SHAILABALA WOMEN'S COLLEGE, CUTTACK
Academic Calendar-2016-2017

Sl. No	Subject	Time Line
1	Reopening of College after summer Vacation of 2015-16	20.06.2016
2	Admission +3 Ist Year P.G. 1 st Year	15.07.2016-06.08.2016 Within one month from the date of publication of F.D result of concern Univ./Auto College.
3	Commencement of classes +3 2nd Year +3 3rd Year P.G. 2nd Year +3 Ist Year P.G. Ist Year	20.06.2016 -do- -do- 08.08.2016 To be notified by respective colleges
4	Parent –Teachers Meet +3 Ist Year +3 2nd Year +3 3rd Year	14.09.2016 21.09.2016 28.09.2016
5	College Students' Union Election	Election to Students' Union & other societies will be held on one day for all colleges and universities in a single date to be fixed by the Govt.
6	Puja Vacation	07.10.2016 to 15.10.2016
7	Test/Semester End Examination +3 Ist Year +3 2nd Year +3 3rd Year P.G. Ist Year P.G. 2nd year	1 st week of December-2016 -do- -do- -do- -do-
8	X-Mass Holiday	25 th December-2016
9	Annual Sports/ Cultural Week	04.01.2017 to 18.01.2017
10	Filling up of forms for University Examination	+3/PG-As notified by University/Autonomous Colleges
11	Commencement of University Examination +3 Ist yr /+3 2 nd yr / +3 3rd yr Degree PG 1 st yr./2 nd yr.-	+3 1 st yr. – 3 rd week of February-2017 +3 2 nd yr.- 3 rd week of March-2017 +3 3 rd yr.- 2 nd week of April-2017 PG 1 st yr./2 nd yr.- 3 rd week of April-2017
12	+3 1 st yr /+3 2 nd yr /+3 3 rd yr Degree University Examination P.G. Ist Yr/P.G. 2nd Yr	Within 45 to 60 days from the date of last Theory Examination.
13	Total Nos. of Holidays	72 days, excluding Sundays
14	Total Nos. of Reserve Holidays	Maximum 2 days
15	Total Nos. of Teaching Days	Minimum 180 days
16	Summer Vacation	9 th May to 17 th June 2017

N.B :- The above time line may be modified by the Government as and when required.

FEEDBACK ANALYSIS 2016-17

From the feedbacks received from the following stakeholders and the students the suggestions made are mentioned below for redressal.

1. Alumni Association:

- To make provision for Rain Water Harvesting
- To make more outreach programmes by the students
- To hold students extension education programme

2. Parents:

- To fill up the vacancies of the staff
- To improve the Girls common Room
- To clean the pond
- To hold more seminars
- To provide automated library

3. Students:

- To provide ICT lab with e-classrooms
- To provide more developed infrastructure
- To make college autonomous
- To provide more classrooms and faculties
- To improve playground and sports facility
- To conduct regular Parents-Teacher meet
- To keep campus clean
- To improve Departmental Library

Dael
5/9/17

Principal
S.B. Women's College,
Cuttack