



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SHAILABALA WOMEN'S AUTONOMOUS COLLEGE
Name of the head of the Institution		Dr Kadambini Dash
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06712414020
Mobile no.		9861064212
Registered Email		sailabala.womenscollege@gmail.com
Alternate Email		sbwccollege@gmail.com
Address		Mission Road, Buxi bazar, Cuttack
City/Town		Cuttack
State/UT		Orissa
Pincode		753001
<b>2. Institutional Status</b>		

Autonomous Status (Provide date of Conformant of Autonomous Status)	28-Apr-2017
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Niranjan Pati
Phone no/Alternate Phone no.	06712307704
Mobile no.	9437297238
Registered Email	sailabala.womenscollege@gmail.com
Alternate Email	sbwciqac1913@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.shailabalawomenscollege/AQAR2016-17.pdf">http://www.shailabalawomenscollege/AQAR2016-17.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://shailabalawomenscollege/AQAR2016-17.pdf">http://shailabalawomenscollege/AQAR2016-17.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	85	2006	02-Feb-2006	01-Feb-2011

<b>6. Date of Establishment of IQAC</b>	21-Mar-2006
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Parents Teachers meet at	08-Sep-2016	988

regular intervals

5

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Autonomous Status	UGC	2017 5	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Monitoring the quality in curricula, teaching, research, governance and student progression

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Action were taken as per the academic calender of the year	most of the activities were done
No Files Uploaded !!!	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	04-Oct-2016
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	15-Dec-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	24-Mar-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	SAMS FOR STUDENTS AND HRMS FOR EMPLOYEES

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

##### 1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	phy, chem, math, bot, zool, comp. sc		17/06/2016
MPhil	H.SC, HIST, POL. SC, SANS, ODIA		27/08/2016
MA	ECO, EDU, ENG, PSY, HIND, PHIL, SOCIO		17/06/2016
BA	ANTHRO, ECO, EDU, ENG, HIN, HIST, HSC, MATH, ODIA, LIB SC, PHIL, POL SC, PSY, SANS, SOCIO, URDU		17/06/2016
BCom	ACCOUNTANCY		17/06/2016
BEd	EDUCATION		17/06/2016
MA	HIST, H.SC, POL SC, ODIA, SANS		08/09/2016

##### 1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with	Programme	Date of Introduction	Course with Code	Date of Introduction
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Code	Specialization			
BEd		17/06/2016	BED	17/06/2016

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MPhil		27/08/2016
MA		08/09/2016

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc		17/06/2016
BEd		17/06/2016
MPhil		17/06/2016
MA		17/06/2016
BCom		17/06/2016
BA		17/06/2016

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defence Training	17/06/2016	645
Fashion Technology	17/06/2016	256
Language Lab	17/06/2016	256

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA		250

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
Taking the view points of 262 parents and other stake holders, the feedback was analyzed on learning process, campus facilities, the basis of security of their ward, discipline, quality of teaching, co-curricular activities, campus atmosphere, sports facilities, lab facilities, examination system, library

facilities, canteen facility, guidance and counselling by teachers, health center facility, cleanliness etc. Highest degree of satisfaction was observed in 93

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		256	1472	256
BSc		192	999	192
BCom		32	536	32
BEd		50	999	50
MA		276	999	276
MPhil		40	217	40

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1516	367	49	49	29

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	32	23	12	1	5

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has an integrated mentoring system where the faculty acts as a link between the students, parents and the institution. Mentors are assigned to monitor and guide students all through the year. Mentors coordinate with the parents regarding the progress of the students. Mentors communicate with the fellow faculty and promote mentees at the time of difficulty to help them develop further in their areas of interest. The Heads of various departments monitor different departmental activities, percentage attendance parent teacher meet etc. Regular periodic tests and proctorial classes are also conducted to enhance the students performance. Information related to the students achievements are conveyed to the parents. The students are encouraged to attend all the classes and to participate in the extra curricular activities for their wholesome development. The difficulties faced by the students are immediately taken care of.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1962	49	1 : 40.0

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
65	49	16	4	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr Surekha Sundari Swain	Associate Professor	Sikhya Ratna Samman
2017	Dr Sunamani Rout	Associate Professor	Guru Gourav Samman
2016	Dr Sunamani Rout	Associate Professor	Srinivas Khandi Childrens Literature Award

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSC	Year	23/03/2017	29/05/2017
BA	BA	Year	23/03/2017	29/05/2017
BCom	BCom	Year	23/03/2017	29/05/2017
MA	MA	Year	25/04/2017	27/06/2017
MPhil	MPhil	Year	30/06/2017	20/12/2017

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
32	556	6

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.rdwuniversity.nic.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSc	BSC		146	142	97
BA	BA		274	256	93

MA	MA		101	73	72
MPhil	MPhil		35	35	100

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.shailabalawomenscollege.com>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr Tanuja Mohapatra	Minor Research Project	02/02/2017	UGC ERO Kolkata

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	UGC ERO Kolkata	2.75	1.95

3.2.2 – The institution provides seed money to its teachers for research,

0

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
GST	Economics	23/11/2016
De-Monetisation	Economics	17/02/2017
Service Tax	Commerce	08/03/2017

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Jhansi Rani Laxmibai Award	Gopangana Das	Officers Training RDC Academy, Gwalior for NCC	24/11/2016	NCC
Srinivas Khandai Children	Dr. Sunamani Rout	Srinivas Khandai Foundation	17/09/2017	Odia

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year



Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					

### 3.4 – Research Publications and Awards

#### 3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Home Science	2
Hindi	4
Education	5
Political Science	2
Sanskrit	1

#### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			

#### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	2
Sociology	1
Political Science	4

#### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
<b>No Data Entered/Not Applicable !!!</b>			

#### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						

#### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						

#### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	3	68	33	0
Presented papers	2	30	12	0
Resource persons	0	8	8	0

### 3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
<b>No Data Entered/Not Applicable !!!</b>			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				

### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Campus Cleaning	NSS	5	55
Distribution of Study Kit to Poor Students	NSS	3	13
Health checkup camp for women	NSS	7	28
Environmental Awareness Programme	NSS	6	23
Mega Blood Donation Camp	NSS, Lions Club, Inner Wheel Club	7	120
3 Days Training Programme on Disaster Management	NSS	6	55
Active Citizenship Training Programme	NSS	5	77
Rally for World AIDS Day	NSS	6	87

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

NCC	Jhansirani Laxmibai Award	Officers Training RDC Academy , Gwalior	98
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Bharat	NSS	Campus Cleaning	5	55
AIDS Awareness	NSS	Rally on world AIDS Day	6	87
Gender Issue	NSS	Awareness on Gender Equity	3	50
Health and Hygiene	NSS	Health Checkup Camp	7	28

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
64.94	64.94

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Campus Area	Newly Added
Class rooms	Existing

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-granthalaya	Partially	3.0	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	51642	452567	4883	54925	56525	507492
Journals	180	18000	150	15000	330	33000

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	21	10	1		6	4			
Added	28	5					23		
Total	49	15	1	0	6	4	23	0	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

512 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2125000	1824189	9000000	6994770

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The purchase of books, journals

<http://www.shailabalawomenscollege.com>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	National Scholarship, National Loan Scholarship, Merit Scholarship, Post Matric Scholarship for SC/ST students passing HSC in 1st division, Single girl child scholarship	253	
Financial Support from Other Sources			
a) National	Financial Support to Economically Backward Students	1	10000
b) International			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Self-Defence	20/06/2016	830	College
Remedial Classes	20/06/2016	525	College
Language Lab	21/03/2016	980	College
Yoga	20/06/2016	960	College

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Career Counselling	530	295		8

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
22	22	30

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL			Wipro, Infosys, Tech- Mahindra	156	8

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	520	UG-Arts/ Science/ Commerce, PG- Arts	Anth, Eco, Edu, Eng, Hist, Hin, H.Sc., Lib. Sc., Mat, Odi, Phi, Phy, pol.Sc., Psy, San, Soc, Zoo, Urd, Comm.,	Utkal University, Berhampur University, R.D.W University, Sambalpur University, F.M University, NO University	Post Graduation, M.Phil

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Putting the shot, Discuss Throw, Football, Net Ball, Chess	State/ University Level	10

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Gold Medal	National	3	4	BA14-001,015,303,174,242,269,299	Aparna Mohanty, Fahmeedah Nazneen, Aranyaka Mallick, Subhalaxmi Joshi,
2016	Runners Up	National	2		BA15-069,110	Arati Baral, Swarnalika Swain
2016	Bronze Medal	National	5		BA15-078,091,112,165,198	Swarnanjali Behera, Kuni Tarai, Swarnalika Swain, Labanya Prava Pradhan, Kalyani Mallick

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1.To organize discussion on general, cultural, academic, national and international problems. 2.To organize various competitions among the students. 3. To invite eminent persons to address the members of the staff and students. 4. To take up such other activities as are proposed and accepted by the union and approved by the Principal,. 5. The secretary and Joint Secretary of the science society are elected by science student to organize seminars and to conduct science exhibition 6.Selection of the student to represent the college for the annual athletic meet and the inter college tournaments conducted by the university

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Operative since 1990, the Alumni Association of the college is a nodal interface between the past and the present. All the old students can be its bonafide members.To be enrolled as a member an old student has to pay the enrollment fee as fixed by the Executive Body of the Institution. The Alumni Association submits feedback for quality improvement in education from time to time. 1. Launch sustained and sustainable programmes to ensure the holistic growth of the college. 2. Hold workshops/seminars/conferences to facilitate interaction among the students. 3.Work in-tandem with authority to spruce up the campus. 4.Undertake appropriate poverty alleviation and other well- being programme in and around the slums adopted by the college.

5.4.2 – No. of registered Alumni:

132

5.4.3 – Alumni contribution during the year (in Rupees) :

38000

5.4.4 – Meetings/activities organized by Alumni Association :

10 meetings

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Distribution of co-curricular/extra curricular activities among the staff members  
2. Respective departments conduct their own board of studies for UG, PG, M.Phil classes  
3. Formation of Executive Committee to approve the resolutions of Finance Committee and Academic Council

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Introduction of CBCS pattern by the University
Teaching and Learning	Regular classes for the students and doubt clearing classes for the slow learners
Examination and Evaluation	Periodic examination to test the performance of the students, Regular, mid- semester and semester examination and both central
Research and Development	Some teachers are the Ph,.D. guides
Library, ICT and Physical Infrastructure / Instrumentation	Partial automation of the library through ILMS software, bar coding the books, subscription of e-journals and availability of books through OPAC
Human Resource Management	All salary and arrear bills are done through it.
Industry Interaction / Collaboration	Mind Fire Solution
Admission of Students	UG Arts-256, Science-176, Commerce-32, PG Arts-255, B.Ed-44, M.Phil-40

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Construction and renovation of new buildings, maintenance of existing infrastructure, purchase of new computers under RUSA Project.



Administration	E-administration by the state government.
Finance and Accounts	HRMS for salary and pension IFMS for submission of annual budget
Student Admission and Support	E- admission
Examination	Online form fill up, registration and result publication

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dr. Tanuja Mohapatra			
2016	Dr. Surekha Sundari Swain			
2016	Dr. Bandana Pathak			

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Computer Literacy Training	Computer Literacy Training	12/12/2016	13/12/2017	28	21

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	3	03/12/2016	23/12/2016	21

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2		

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS	GIS	Student Insurance, Financial assistant under SSG

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institutions has a Mechanisms for internal and external audit. Qualified internal auditors from external resources have been permanently appointed and a teams of staff under them do a through check and verification of all vouchers of the transactions that are carried out in each financial year. Minor emissions and commissions when printed out by the audit team are immediately rectified and precautionary steps are taken to avoid recurrence of such error in future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Government	No	
Administrative	Yes	Auditor General		

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Healthy academic and institutional growth. 2.To move the govt. to fill up the vacancies of both teaching and non-teaching staff

6.5.3 – Development programmes for support staff (at least three)

1. Accounts Training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Based on the recommendation of NAAC pear team 1.Quality enhancement 2. To conform autonomy status

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Computer Literacy Programme for Teaching	07/12/2016	12/12/2016	13/12/2016	49
2016	Arrangement of Remedial Classes for slow learners	17/08/2016	22/08/2016	22/12/2016	490
2016	Career Counselling Programme	25/08/2016	01/11/2016	28/11/2016	350

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BEdSplEd	26/07/2016	27/07/2016	303	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar System- 20 percentage

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	100
Scribes for examination	Yes	28
Any other similar facility	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1			Blood Donation Camp		22
2016	1	1			Literacy Drive Programme		50

### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga	01/07/2016	20/12/2016	980

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation Programmes organized by eco-club 2. Polythene free campus 3. Roof top rain water harvesting 4. Keep the pool clean 5. E-wastage system

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Yoga ,Swachh Bharat Mission

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[www.shailabalawomenscollege.com](http://www.shailabalawomenscollege.com)

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Excellent academic performance of the students .

Provide the weblink of the institution

<http://www.shailabalawomenscollege.com>

## 8.Future Plans of Actions for Next Academic Year

1. Opening up of Students Counselling Cell 2. Preparation of Question Bank as per CBCS pattern 3. Introduction of Skill-Based Short term courses for staff and students under Computer Literacy Programme 4. Strengthening remedial classes for poor students 5. Achievement of full automation of college library 6. Strengthening feedback mechanism 7. Construction of class rooms in the Science Block under RUSA Project 8. To conduct Internal Academic Audit 9. Identification of new sources of funding for various activities of college 10. To strengthen feedback system for assessment of teachers by the students 11. Organisation of regular Parent Teacher Meeting 12. 400-bedded hostel for physically challenged students. 13. To enhance access and inclusivity in quality education 14. To open self-financing courses