


OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTO.) COLLEGE, CUTTACK

NO. 133 /DT 06.02.2021

M.PHIL. ADMISSION NOTICE 2020-2021

Applications are invited from eligible candidates for Admission into different M.Phil. Courses for the Session 2020-2021. Application form and information Brochure can be downloaded from the college website www.shailabalawomenscollege.ac.in from 09.02.2021 as to apply for the same.


Principal 6.2.21

S.B.Women's (Auto.) College, Cuttack


Mh
6-2-21

96h
8.2.21

PROSPECTUS FOR ADMISSION INTO M.PHIL.COURSES

2020-21 .



SHAILABALA WOMEN'S
AUTONOMOUS COLLEGE
CUTTACK-753001

Website- www.shailabalawomenscollege.ac.in

PROSPECTUS

For Admission into M.Phil. Courses

2020-21

1. INTRODUCTION

Shailabala Women's Autonomous College, Cuttack is one of the oldest women's college in India and the first women's college in Odisha. This college was established in 1913 with the sincere effort of Utkal Gaurav Madhusudan Das and his adopted daughter Miss Shailabala Das. It is in the heart of the silver city of Odisha. This institution has fulfilled its commitment for the development of the women of Odisha as well as its neighbor states from before independent. This college was earlier under the Patna University and after the establishment of Utkal University, it was affiliated to the Utkal University. Since 9th June 2015, it has been affiliated to Rama Devi Women's University, Bhubaneswar. This college has been accredited with 'A' Grade by NAAC consecutively in 1st and 2nd cycle of accreditation in 2006 and 2017.

2. PROGRAMME/COURSES OFFERED

Shailabala Women's Autonomous College, Cuttack offers M.Phil. Programmes /Courses in Economics, Education, Hindi, History, Home Science, Odia, Political Science, Psychology, Sanskrit, and Sociology. The course duration is 01(one) year and consists of 02 (two) semesters. The number of seats according to eligible supervisors in said subjects for the academic year 2020-21 are given in the following table.

3. DETAILS OF DEPARTMENT-WISE M. PHIL. SEATS

Departments	Sanctioned Seats	Seats as per eligibility of supervisors for session 2020-21
Economics	08	01
Education	16	01
Hindi	08	01
History	08	02
Home Science	08	03
Odia	08	02
Political Science	08	03
Psychology	08	03
Sanskrit	08	01
Sociology	16	NIL

N.B. - Intake capacity of each department mentioned above will be subject to the condition of availability of eligible Supervisors for the Academic Year 2020-21.

4. ELIGIBILITY FOR ADMISSION INTO M.PHIL. PROGRAMME 2020-21

- A consistently good academic career with not less than 55% of marks or equivalent grade at Master level in the concerned subject for general candidates.
- 50% marks for SC/ST students.
- M.Phil. is a full time course and as such a candidate who is employed cannot be admitted or allowed to continue in the programme unless she has been duly relieved and produced proof to the effect.

5. SELECTION PROCEDURE

- Admission into M.Phil. courses will be made on the basis of career cum entrance test and viva voce, i.e.

Career –	40 Marks
Written-	40 Marks
Viva-voce-	20 Marks
<hr/>	
Total-	100 Marks

- Written test will be a qualifying test. The qualifying marks will be 35% of total marks in the written test.
- There will be 20 multiple choice type questions and each question will carry 1 mark and four short type questions carrying 5 marks each.
- The candidates who have qualified in the national level tests like NET/JRF etc. are exempted from the written test. In their case marks secured in the career and viva voce will be taken into consideration.
- The syllabus of the entrance test shall consist of 50% questions from Research Methodology and 50% questions shall be from the Subject concerned.

Details of career marking out of 40

	1 st Division	2 nd Division	3 rd Division
10 th or equivalent	4.0	3.0	2.0
+2 or equivalent	6.0	4.0	3.0
+3 Degree (Hons.)	10.0	6.0	-
+3 Degree (Pass)	-	-	4.0
Distinction	2.0	2.0	2.0
P.G.	18.0	13.0	-
Total	40		

Career 40 marks + Written (Entrance) test 40 marks+ Viva voce 20 marks =100 marks

- In case of a tie between two or more applicants (1) Entrance test score or (2) P.G. marks in the respective subject will be considered in that order for breaking the tie.
- In case of any discrepancy found at any stage, the admission of the candidate will be cancelled without assigning any reason thereof.

6. RESERVATION OF SEATS

- Reservation Policy will be followed as per the Government rules.

7. HOW TO APPLY

The application form and prospectus for admission into different M.Phil. courses for the session 2020-21 can be downloaded from the college website. www.shailabalawomenscollege.ac.in

8. SUBMISSION OF HARD COPY

- The applicant should submit the downloaded filled in application form in the college office either by hand or by speed post addressed to the **Principal, Shailabala Women's Autonomous College, Mission Road, Cuttack-753001** along with a Bank Demand Draft of Rs. 500/- in any nationalized bank drawn in favour of **Principal, Shailabala Women's Autonomous College, Cuttack**, payable at **SBI, Cuttack**.
- The forms will be received in the college office from 09.02.2021 to 17.02.2021.
- The undersigned will not be held responsible for loss in transit or postal delay for submission of application forms. Any application received after the last date is liable to be rejected.
- Application forms without relevant supporting documents are liable to be rejected. The candidates should clearly mention the category such as SC/ST etc.

9. DOCUMENTS TO BE ATTACHED ALONG WITH APPLICATION FORM

The applicants are required to enclose the following documents and required fee with the application form at the time of submission.

- 9.1 Original Bank Demand Draft (Name and Mobile no. must be written in reverse side of the Draft)
- 9.2 Self-attested Xerox copy of the following documents-
 - a. Certificates and mark sheets of 10th, +2 and +3 Degree/equivalent examination and P.G.
 - b. SC/ST caste certificate issued by Revenue Officer not below the rank of Tahasildar/Additional Tahasildar.
 - c. Migration certificate of the candidate if she is passed from the other University.

- d. Three recent coloured passport size photographs- one is to be fixed in the application form and other two are to be fixed in admit card.
- e. Admit card (both the office copy and candidate copy) must be sent with application form.
- f. Two nos. of self-addressed envelope.

10. ADMISSION INFORMATION

The date of entrance test, viva voce and selection list of the candidates will be displayed on the college website and notice board. The students are required to check the college website-www.shailabalawomenscollege.ac.in time to time for updated information about the M.Phil admission.

11. HOSTEL ACCOMMODATION

There is no Hostel facility for this session.

12. DOCUMENTS REQUIRED AT THE TIME OF M.PHIL. ADMISSION

- a. Original certificate & Mark Sheets of 10th, +2 and +3 examination/equivalent examination & P.G.
- b. Original college leaving certificate and conduct certificate from the institution last attended.
- c. Original university registration receipt.
- d. Original migration certificate.
- e. The self-attested colour passport size photographs.
- f. Original caste certificate in case of SC/ST candidates issued by Revenue officer not below the rank of Tahasildar/ Additional Tahasildar.

13. INFORMATION FOR ENTRANCE TEST

- A. The syllabus for M.Phil. Entrance test will be the same as prescribed for Post Graduate syllabus of Shailabala Women's Autonomous College, Cuttack in the respective subject.
- B. The written test will be of one hour duration.

14. GENERAL INFORMATION

- a. Course fee will be collected for two semesters along with admission fees.
- b. In case of any doubt regarding the authenticity of documents produced, the same will be provided to the DIG, Cuttack for scrutiny.
- c. Application without copies of certificates in support of reservation/relaxation will not be considered for the same.

- d. Suppression of facts/submission of incorrect information of the applicant, if detected at the time of admission shall be considered as invalid.
- e. Incomplete application in any form will be rejected.
- f. Ragging in any form is strictly prohibited. Each applicant has to furnish an undertaking in this regard.
- g. Indiscipline in any form in the campus or in the department will not be allowed.
- h. Students must come to the campus in proper uniform.
- i. Students must abide the college rules, department rules and other such rules enacted from time to time by the college.
- j. In order to be eligible to appear semester examination, a student has to secure at least 75% of attendance and less than this will not be allowed to sit in the examination.
- k. Under no circumstances, the application fee will be refundable.

15. IMPORTANT DATES FOR M.PHIL. ADMISSION

Process of Admission	Date	Day	Time
Availability of application form in the College website	09.02.2021	Tuesday	
Last Date of submission of application form	17.02.2021	Wednesday	By 4 P.M.
Date of Entrance Test	20.02.2021	Saturday	1 P.M.- 2 P.M.
Viva-voce	23.02.2021	Tuesday	12.30 P.M.
Publication of Merit List	25.02.2021	Thursday	
Date of Admission	04.03.2021	Thursday	
Last date of Admission	08.03.2021	Monday	



SHAILABALA WOMEN'S AUTONOMOUS COLLEGE, CUTTACK

APPLICATION FORM FOR ADMISSION INTO M.PHIL COURSE-2020-21 FOR OFFICE USES ONLY

Application Form No.

Index No.

Category

P.G Marks As Per
Merit List

Roll Number allotted

ADMISSION INTO M.Phil.

Subject:

Signature of Verifying Officer

Signature, Officer-in-Charge, Admission

FOR APPLICANT'S USE

(Please go through the Prospectus and fill up the form carefully)

1. Admission into M.Phil. in.....for the session.....

2. NAME OF THE APPLICANT

(In Capital Letters)

3. Date of Birth: (In figures)

Date

Month

Year

(In words)

4. Category: (Reservation of Seats)

(Put tick (✓) mark in relevant box)

General

S.T.

S.C.

5. E-mail Id:

6. Mobile No.

7. IF ADMITTED I PROPOSE TO RESIDE:

(Put tick (✓) mark in appropriate box)

a) With Parents

b) With Legal Guardian

c) In Private Accommodation

8. Father's Name & Occupation

9. Mother's Name & Occupation

10. Nationality

11. Religion

12. Marital
Status

13. ACADEMIC RECORDS

EXAMINATION PASSED	BOARD/ UNIVERSITY	CLASS/ DIV.DISTINCTION	YEAR OF PASSING	MAXIMUM MARKS	MARKS SECURED WITH PERCENTAGE	REMARKS
H.S.C.						
+2						
+3 Degree						
P.G.						

14. RECORD OF EDUCATIONAL INSTITUTION LAST ATTENDED:

NAME OF THE COLLEGE / INSTITUTION	YEAR OF JOINING	YEAR OF LEAVING	REMARKS

15. ADDRESS :

FOR CORRESPONDENCE		PERMANENT	
NAME		NAME	
C/o		C/o	
At:		At:	
P.O.		P.O.	
P.S.		P.S.	
Dist		Dist	
Tel.No. (If any)	PIN	Tel.No. (If any)	PIN

UNDERTAKING

16. I do hereby, agree to abide by the rules of the college. I also undertake that any instance of indiscipline and disobedience of the rules laid down by the Government, or any authority by them in this regard or any conduct in the College found not satisfactory, my name will automatically be removed from the college. I do hereby, certify that the information furnished by me in this application is true and correct and I undertake that any wrong information furnished by me detected afterwards will be treated as a cognisable offence.

Full Signature / thumb impression of Parents/ Guardians**Place :****Date****Full Signature of the applicant****Place :****Date :****UNDERTAKING BY THE APPLICANT**

17. I Daughter of
 Sri/Smt. At
 P.O. P.S. Dist.
 a student of M.Phil. in of Shailabala Women's Autonomous College, Cuttack
 do hereby undertake that I shall not resort to ragging activities or any other acts of misbehaviors in the College premises or outside, to the newly admitted students or anybody in the college, in case, it is found that I am involved in such activities, I will be penalized and my name will be struck off from the long rolls of the Institution. I agree.

Full Signature / thumb impression of Parents /**Guardians Place :****Full Signature of the applicant****Place:****UNDERTAKING BY THE PARENTS / LEGAL GUARDIAN**

18. I do hereby undertake that my Daughter/ Ward will not indulge or instigate other to do so. If she is found involved in any such activity directly or indirectly, the College authorities can take action as deemed fit against her.

Date**Place:****Full Signature/ thumb impression of****Parents / Legal Guardian****19. LIST OF DOCUMENTS ATTACHED**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

SHAILABALA WOMEN'S AUTONOMOUS COLLEGE
M.PHIL.ENTRANCE TEST for 2020-2021
ADMIT CARD

(Office Copy)

Paste a recent
passport size
photograph

Index/Roll No..... (For office use only)
To be filled by the candidate

Name of the Applicant- (In capital letters)

Subject-

Venue- Respective Department

Date- 20.02.2021 Saturday

Time-1 P.M.- 2 P.M.

Signature of the Receiving Officer

Full Signature of the Candidate
Mobile No.

------(Tear from here)-----

SHAILABALA WOMEN'S AUTONOMOUS COLLEGE
M.PHIL.ENTRANCE TEST for 2020-2021
ADMIT CARD

(Candidate Copy)

Paste a recent
passport size
photograph

Index/Roll No..... (For office use only)
To be filled by the candidate

Name of the Applicant- (In capital letters)

Subject-

Venue- Respective Department

Date- 20.02.2021

Time-1 P.M.- 2 P.M.

Signature of the Receiving Officer

Full Signature of the
Candidate and Mobile No.