

## **GUIDELINES FOR ON-LINE PAYMENT**

### **MODE OF PAYMENT :-**

Students are to pay using UCO Bank payment gateway "ATOM" and pay through Debit Card/Credit Card/ UPI/Internet Banking facilities of any bank. Examination fee once paid shall neither be adjusted nor refunded in any case.

Once all the parts of the examination form are filled, the summary of the same will be reflected on screen before proceeding for payment. Check the same carefully to avoid future consequences.

If no status is appears, it is required to resubmit the examination form.

### **REFUND OF EXAMINATION FEE OF UNSUCCESSFUL SUBMISSION OF EXAMINATION FORM:-**

For refund of deducted amount, in case of unsuccessful submission of form, please send an email to [sbwcontroller@gmail.com](mailto:sbwcontroller@gmail.com) with subject line as "REFUND OF EXAMINATION FEE". The bank will be intimated accordingly, and the amount will be reversed to the account from which it was deducted within three bank working days, after due verification of records of the concerned bank.

CONTROLLER OF EXAMINATIONS