### OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTONOMOUS) COLLEGE, CUTTACK

Form Fill up Notice No. 79 /Dt. 21-01-27.

[For (+3) UG 5th Semester (2019 AB), UG 2nd Semester (2020 AB) and P.G.2<sup>nd</sup> Semester (2020 AB) and Back/Imp (2018 AB) Exam-2021

In continuation to Notice No.850/dtd-30.12.2021, the online filling up of forms for the UG 5th Semester Regular (2019 AB), UG 2nd Semester Regular (2020 AB) and P.G. 2nd Semester Regular (2020 AB) & Back/Imp (2018 AB) Exam-2021 of the remaining students who have not filled up their forms in the notified dates due to COVID-19 period postponement are required to complete the process of form fill up and fee deposit as per the date and time given below.

SI. No	Name of Exam	Date & Time of Form fill up/ Fee Deposit in College	
		Without fine	
1	UG 2ndSem (Regular) 2020 AB	25.01.2022 (All Arts/Sc./Comm)	
		11 AM to 2.00 PM	
2	UG 5 <sup>th</sup> Sem (Regular) 2019 AB	<b>27.01.2022</b> (All Arts/Sc./Comm)	
		11 AM to 2.00 PM	
3	PG 2nd Sem (Regular) 2020 AB	<b>28.01.2022</b> (All PG)	
	(Back/lmp) 2018AB	11 AM to 2.00 PM	

## **Procedure**

The candidates desirous of filling up of the forms are to follow the following steps:

Visit our College Website "www.shailabalawomenscollege.ac.in"

Click on "onlineformfillup 2021"

Click on "online Examform"

Go to "Search your form" and fill up the required information

Go through the "guidelines and instructions for submission of Online Examination Form"

Click on "proceed to fill online examination form"

Contd. P/2.....

Upload your photograph by

choosing appropriate file

Upload your signature by choosing appropriate file

Fill other required fields of the form

Click "Save & Print"

Put your signature in the printout

Deposit Examination and other required fees in the College (Room No.09) on the stipulated date and time, and also submit the form after verifying from their Head of the Department.

## Instructions

A candidate, whose signed hard copy of the form is not received by the COE within stipulated time, will not be issued Admit Card and will not be allowed to appear the examination.

# Details of fee structure for UG 2nd & 5th Semester (Regular) form fill up:

1. Examination fee –	Rs.420/-
2. Centre charge –	Rs.150/-
3. Fee for Mark –	Rs.50/-
4. Fee for Supervision –	Rs.40/-
5. Fee for enrolment –	Rs.50/-
6. Registration fee –	Rs.50/-
	Total Rs.760/-

Grand Total Rs.760/- + Each Practical Paper - Rs.50/-

#### P.G (Arts) 2nd Semester(Regular):

<ol> <li>Examination fee –</li> </ol>	Rs.460/-
2. Centre charge –	Rs.150/-
3. Fee for Mark –	Rs.50/-
4. Fee for Supervision –	Rs.40/-
5. Fee for enrolment –	Rs.50/-
6. Registration fee –	Rs.50/-
	Total Rs 800/-

Grand Total Rs.800/- + Each Practical Paper - Rs.50/-

## P.G (Arts) 2<sup>nd</sup> Semester Back:

One paper back - Rs.460/- + @50/- (per practical)

Two or more paper back - Rs 800/-+@ Rs.50/-(per practical)

Principal 21.1.22

Shailabala Women's (Auto.) College, Cuttack

Memo No . 80 /Dt. 2/-0/-22 -

Copy to the Controller of Examinations/HoDs/ Students' Notice Board/College Website/Computer firm/Head Clerk/Accounts Section/ All Hostels/Library/ /Sri J.K.Sahoo, Sr.Clerk for information and necessary action.

Shailabala Women's (Auto.) College, Cuttack