



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SHAILABALA WOMEN'S AUTONOMOUS COLLEGE
Name of the head of the Institution		Dr.Chinmayee Mohaptra
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06712414020
Mobile no.		7978211010
Registered Email		sailabala.womenscollege@gmail.com
Alternate Email		sbwccollege@gmail.com
Address		Mission Road, Buxi Bazar, Cuttack
City/Town		Cuttack
State/UT		Orissa
Pincode		753001
<b>2. Institutional Status</b>		

Autonomous Status (Provide date of Conformant of Autonomous Status)	28-Feb-2017
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Kalpana Mallick
Phone no/Alternate Phone no.	06712307704
Mobile no.	7873554145
Registered Email	sailabala.womenscollege@gmail.com
Alternate Email	sbwciqac1913@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2020/02/AQAR-REPORT-2017-2018.pdf">https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2020/02/AQAR-REPORT-2017-2018.pdf</a>
--	---

### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://www.shailabalawomenscollege.ac.in/academic-calendar/>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	85	2006	02-Feb-2006	01-Feb-2011
2	A	3.18	2017	28-Apr-2017	31-Dec-2022

### 6. Date of Establishment of IQAC

21-Mar-2006

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Regular updation and modification of College website	02-May-2019 1	3
Beautification of Campus	08-Mar-2019 1	50
Installation of CCTV camera in Examination Halls	11-Feb-2019 1	500
Parent Teacher meet at regular intervals	07-Sep-2018 3	1023
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Autonomous Status	UGC	2017 1	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Monitoring and ensuring the quality in curricula, teaching, research, governance and student progression. 2. Ensure quality enhancement in institutional functioning and institutional development. 3. Setting up of Career Counselling Cell to provide employment opportunities to the students. 4. Beautification Of Campus by planting many medicinal trees and trees of aesthetic value 5. Installation of Close Circuit Camera in the Examination Halls

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Regular updation and modification of College website	The college website was updated on a regular basis
Installation of Close circuit camera in the campus for examination purpose	Close circuit camera was installed
To make the college library fully automated	The process was initiated
Beautification of Campus	Medicinal trees like Neem, Bael etc and other plants were plant in and around the campus
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	24-Nov-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

31-Jan-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The College uses the SAMS Module for admission of Undergraduate students. Desirous students seeking admission in the college can fill up online application in the SAMS module of the Government. The online application is open for a certain period of time during which the students can apply online and also pay online fees. Once they fill up the online application, the applications and the documents are

verified by teachers of the college and updated in the database of the module. After updation, the SAMS module prepares a merit list for all streams and students are sent intimation letters through the same module. The selected students then get admitted in the college in accordance to their merit and choice. The college also uses the PIMS (Personnel Information Management System) for both the teaching and Non teaching the employees of the college. Here the database of the teachers and Nonteaching Staff like their date of joining, Dates of transfer, Dates of Promotion, and all vital information are stored. The college also uses the HRMS module (Human Resource Management System) for maintaining the account details of the employees of the college. Here the salary slip, the leave deatils, Increment details and all vital information regarding a employoees financial status are stored. The PAR form ( Performance Appraisal Form ) is also available in the said module which all the teaching and nonteaching staff fill up annually.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

##### 1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	UG3rd, UG4th,UG5th,UG6th	Anthropogy,Econom ics,Education,Engli sh,Hindi,History,Ho me Science,Library Science,Mathematics ,Odia,	30/07/2018
BA	UG3rd, UG4th,UG5th,UG6th	Philosophy,Sanskr it,Sociology,Urdu,	30/07/2018
BSc	UG3rd, UG4th,UG5th,UG6th	Physics,Chemistry ,Mathematics,Botany , Zoology,Computer Science	30/07/2018
BCom	UG3rd, UG4th,UG5th,UG6th	Commerce	30/07/2018
MA	PG 3rd and PG 4th	History,Home Science, Sanskrit, Pol.Sc,Odia,Economi cs,Psychology,Philo	30/07/2018

		sophy,	
MA	PG 3rd and PG 4th	Sociology,Hindi,Education,English	30/07/2018
<a href="#">View File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	As in Excel Sheet	30/07/2018	BA	30/07/2018
BSc	As in Excel Sheet	30/07/2018	BSc	30/07/2018
BCom	As in Excel Sheet	30/07/2018	B.Com	30/07/2018
<a href="#">View File</a>				

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	CBCS syllabus for PG 3rd and PG 4th	30/07/2018
BCom	CBCS syllabus for UG 3rd,UG 4th,UG 5th,UG 6th Semesters	30/07/2018
BSc	CBCS syllabus for UG 3rd,UG 4th,UG 5th,UG 6th Semesters	30/07/2018
BA	CBCS syllabus for UG 3rd,UG 4th,UG 5th,UG 6th Semesters	30/07/2018
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CBCS syllabus for UG 3rd,UG 4th,UG 5th,UG 6th Semesters	30/07/2018
BSc	CBCS syllabus for UG 3rd,UG 4th,UG 5th,UG 6th Semesters	30/07/2018
BCom	CBCS syllabus for UG 3rd,UG 4th,UG 5th,UG 6th Semesters	30/07/2018

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

Communicative English	30/07/2018	448
Financial Literacy and Banking	30/07/2018	448
Modern office management	30/07/2018	448
Fashion Technology	30/07/2018	448
Micro Economics	30/07/2018	32
Business Statistics	30/07/2018	32
Business Communication	30/07/2018	32
e-Commerce	30/07/2018	32
Indian Economy	30/07/2018	32
Entrepreneurship	30/07/2018	32
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Semester - VI ( DSEProject )	256
BSc	Semester - VI ( DSE Project )	192
BCom	Semester - VI ( DSE Project )	32
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p><b>ANALYSIS OF FEEDBACK:</b> Taking the view points of around 510 parents and other stakeholders, the feedback was analysed on learning process, campus facilities, the basis of the security of their wards, discipline, quality of teaching, co-curricular activities, campus atmosphere, sports facilities, lab facilities, examination system, library facilities, canteen facilities, guidance and counselling by teachers, health centre facilities, cleanliness etc. Highest degree of satisfaction was observed in 490 out of 510. <b>ACTION TAKEN :</b> IQAC will initiate the formation of a Green audit committee in the forthcoming session in the college with the chairmanship of the Principal. The Green audit committee will do a status survey of the number of trees in the campus ( both medicinal and aesthetic) and bring improvements to the campus facilities of the college and in collaboration with the NSS group will ensure the plantation of more</p>

trees in the campus. IQAC will also initiate the formation of an Environmental Ethics Committee which will conduct environmental audit in the college campus and Practical Departments for ensuring the environmental safety standards. IQAC will also initiate the formation of an internal Audit committee will also be constituted to conduct the annual audit committee as a measure to ensure quality assurance academic standards in the college.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Master in Arts	288	1754	288
BCom	Bachelor in Commerce	32	690	32
BSc	Bachelor in Science	192	3194	192
BA	Bachelor in Arts	256	2661	256

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	480	288	59	20	39

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
59	59	59	12	2	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1. Each student is assigned a proctor for the entire study duration 2. Each student has to carry out field trip project dissertation 3. Each student has to present seminars. 4. Exposure visits to institutes, universities, protected areas under the guidance of teachers. Students can approach any teacher for mentorship. It was observed by IQAC that the students wish to approach different faculty members for different issues like career counselling, discussing curriculum related or personal difficulties. All the teachers are hence mentors to the students who approach them. They are accessible physically in the college for which they indicated mentoring slots on their timetable as proctorial classes. The Proctorial Committee of the college distributes Proctorial forms to the students of all disciplines and assigns a proctor/teacher for every semester for every Departments of the



college. The Proctorial form contains all the personal information of the student, which the student has get duly signed by her parents. After the proctor receives the filled-in proctorial form of the student, He/she analyzes the form and takes action maintaining full confidentiality. accordingly. Besides general guidance and counselling, students in need of specialized care specialized care are referred to Government Hospitals for further advice and treatments. There is a very strong student mentoring system in the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2145	59	1 : 36

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
74	46	28	Nill	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	As in Excel Sheet	Nill	As in Excel Sheet
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MPhil	Nill	2nd sem(Final)	20/07/2019	14/01/2020
BEd	Nill	2nd yr Annual	25/05/2019	31/08/2019
MA	Nill	Final/4th sem	25/05/2019	31/08/2019
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	243	0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2021/11/PLO-merged\\_compressed.pdf](https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2021/11/PLO-merged_compressed.pdf)

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
-----------	-----------	-----------	-----------	-----------	-----------------

Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
Nill	MA	Psychology	13	12	92
Nill	MA	Political Science	26	26	100
Nill	MA	Philosophy	12	12	100
Nill	MA	Odia	31	31	100
Nill	MA	home Science	35	15	43
Nill	MA	History	12	10	83
Nill	MA	Hindi	14	14	100
Nill	MA	English	14	12	86
Nill	MA	Education	14	13	93
Nill	MA	Economics	14	13	92
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.shailabalawomenscollege.ac.in/student-satisfaction-survey/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr.Chinmayee Mohapatra	Sahitya Prativa Sanmana	04/12/2019	Himasaramana Sahitya Sansad
National	Dr.Chinmayee Mohapatra	Saraswata Prativa Sanmana	12/09/2018	SAHITYA SANSAD
<a href="#">View File</a>				

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	Odisha State Higher Education Council, Odisha OURIIP-2019	422000	299781

[View File](#)

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Annual Seminar of Each Department	As given in ExcelSheet	Nil

[View File](#)

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Outstanding Contribution in NSS	Dr. YOGAMAYA PANDA	Prerana Green Army, Bhubaneswar	13/09/2018	NSS volunteers
International	Dr. Chinmayee Mohapatra	Saraswata Prativa Sanmana	12/09/2018	SAHITYA SANSAD
National	Dr. Chinmayee Mohapatra	Sahitya Prativa Sanmana	04/12/2019	Himasaramana Sahitya Sansad

[View File](#)

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

No file uploaded.

### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Philosophy	1
CHEMISTRY	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	1	Nil
International	Chemistry	1	Nil
National	Education	1	Nil
International	Education	1	Nil
National	Hindi	2	Nil
International	Mathematics	1	Nil
National	Political Science	2	Nil

[View File](#)

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Home Science	1
Psychology	3
History	2
Pol.Sc	1
Odia	3
Botany	1
Psychology	3

[View File](#)

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	0	Nil
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Comparative studies on rearing performance of some ecoraces of eri silkworm <i>philosamia ricini</i> H. (Lepidoptera: Saturniidae) in different season	Dr.Priti Pragyan Ray	bioscan	2018	4	Sambalpur University	4
Comparative Studies on rearing performance of some ecoraces of eri silkworm <i>Philosamia ricini</i> H. (	Dr. Priti Pragyan Ray	bioscan	2018	6	Sambalpur University	6

lepidoptera: Saturniidae) in different seasons						
isolation and characterization of polymorphic microsatellite in <i>Labeo rohita</i> and their cross species amplification in related species performance of promising ecotypes of <i>Eri</i> silkworm <i>Philosamia ricini</i> (Lepidoptera: Saturniidae)	Dr. Priti Pragyay Ray	Molecular Ecology	2018	70	Central Institute of Freshwater Aquaculture	70

[View File](#)

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Comparative studies on rearing performance of some ecotypes of <i>Eri</i> silkworm <i>philosamia ricini</i> H. (Lepidoptera: Saturniidae) in different season	P.P Ray	Bioscan	2018	3	4	Sambalpur University

Comparative Studies on rearing performance of some ecotypes of eri silkworm <i>Philosamia ricini</i> H. (Lepidoptera: Saturniidae) in different seasons	P.P Ray	Bioscan	2018	3	6	Sambalpur University
Isolation and characterization of polymorphic microsatellite in <i>Labeo rohita</i> and their cross species amplification in related species performance of promising ecotypes of Eri silkworm	P.P Ray	Molecular Ecology	2018	3	70	Central Institute of Freshwater Aquaculture

[View File](#)

#### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	35	5	Nil
Presented papers	8	25	4	Nil

[View File](#)

### 3.5 – Consultancy

#### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0

No file uploaded.

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0

No file uploaded.

### 3.6 – Extension Activities

#### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swacha Pakhwada	NCC	3	45
Blood Donation Camp	NCC	7	315
Swacha Bharat Campus Cleaning	NSS	20	25
Awarness Programme	NSS	3	88
Awarness Programme	NSS	3	20
Pledge on Rastriya Ekta Diwas	NSS	3	20
Cleaning Programme	NSS	3	25

[View File](#)

#### 3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Outstanding Contribution in NSS	Prerana Green Army, Bhubaneswar	Nil

[View File](#)

#### 3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Diabetes Awareness Rally	NCC	Diabetes Awareness Rally	4	34
Swachh Bharat	NCC	Campus Cleaning	2	45

[View File](#)

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Not applicable	Nil	Nil	Nil
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
22650907	22650907

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Laboratories	Newly Added
Others	Newly Added
Campus Area	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e Granthalay	Partially	3.0	2017

4.2.2 – Library Services



Library Service Type	Existing		Newly Added		Total	
	Text Books	62954	Nil	Nil	Nil	62954
Reference Books	1757	Nil	Nil	Nil	1757	Nil
e-Books	146	Nil	Nil	Nil	146	Nil
Journals	116	Nil	Nil	Nil	116	Nil
Library Automation	1	Nil	Nil	Nil	1	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Not applicable	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	49	5	5	1	1	0	23	0	0
Added	52	0	0	0	0	0	0	0	0
Total	101	5	5	1	1	0	23	0	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS
----------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
927867	927867	259431	259431

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Laboratory - The Procedures and policies for maintaining and utilizing physical, academic and support facilities of the institution is excellent in all respect. All the Practical departments (Physics chemistry, Botany, Zoology, Mathematics, Computer Science, Library Science Psychology, Education, Home Science, Anthropology, B.Ed. etc.) are well equipped with infrastructures equipments, chemicals teaching aids and other up-dated facilities Library - The College library is the mirror of the institution, which is well endowed with text and reference books, journal as well as periodicals to cater to the needs of our students and faculty members. The library is also adopting computerized digitization of books for smooth access of our faculty members and students as and when required. The library is also having a reading room functioning from 10 am to 5am in all working days for accommodating a large number of meritorious student and faculty members Sports Complex - sports complex of the institution is well equipped with volley ball court, compact field for track events, half constructed stadium, changing room gymnasium, swimming pool and other such facilities to meet the needs of State/National/International level athletes who are pursuing their studies in this renowned institution.

Computers- Each and every department (23 departments) is having desktop, Printer and some departments having laptops desktops printers Xerox machine and projectors including two well well equipped computer labs of computer science and physics department. that apart SAMS lab, Controllers Section, office, IAQC Room are also equipped with computer system for day-to-day activities Class Rooms- there are two different blocks for science and Arts and the construction work of another block for commerce and B.Ed is likely to start from this session. All departments having their own classroom and some of the classrooms having audio visual facilities both for offline and online classes. that apart there are two virtual classrooms and smart class rooms in some of the department to meet the online demands of the students during this pandemic period.

<https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2021/12/procedures.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	PMS with disability/ CSSS/PMS minorities/ National means cum merit/ PMS Beedi/cinema/iams/Vyasakabi Fakirmohan/PMS (SC, ST, OBC, EBC)	738	4646504
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implementation	Number of students	Agencies involved
------------------------	------------------------	--------------------	-------------------

enhancement scheme		enrolled	
Short term course on Communication skill	20/08/2018	42	Nil
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	Nil	214	Nil	1
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	2

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Capgemini	8	Nil	Nil	Nil	1
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	7	BLIS	Library and information Science	Given in Excel Sheet attached	Given in Excel Sheet attached
2019	2	BA	Urdu/Hindi	Given in Excel Sheet attached	Given in Excel Sheet attached
2019	7	B.Sc	Chemistry	Given in Excel Sheet attached	Given in Excel Sheet attached
2019	4	B.Com	Commerce	Given in Excel Sheet attached	Given in Excel Sheet attached

2019	7	B.Sc	Mathematics	Given in Excel Sheet attached	Given in Excel Sheet attached
2019	22	B.Sc	Zoology	Given in Excel Sheet attached	Given in Excel Sheet attached
2019	19	B.Sc	Computer Science	Given in Excel Sheet attached	Given in Excel Sheet attached
2019	12	BA	Economics	Given in Excel Sheet attached Given in Excel Sheet attached	Given in Excel Sheet attached
2019	7	B.Sc	physics	Given in Excel Sheet attached	Given in Excel Sheet attached

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Basketball	University	4
Netball	University	5
Badminton	University	1
Football	University	3
Kabaddi	University	1
Ball badminton	University	2
Chess	University	2
Cultural	State	86

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	various	National	8	Nil	Nil	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Shailabala Womens Auto. College has a very organized and democratically elected Student Association. It enhances the overall educational experiences of students through development of, exposure to, organization and participation in social, cultural, multicultural, intellectual, recreational, traditional and community service programs. The Students' Association comprises a Central Coordinating Executive and societies that enrich the cultural and corporate life of the college. Student Association organizes various events throughout the year, which broaden the scope of education besides providing students a platform to show-case their talents and learn managerial and organizational competencies. The Societies take care of the cultural activities while the central union has members who offer logistics support and ensure that the student activities are carried out smoothly. The Students' Association is actively involved in the admission of the new batch of students into the UG programme. The association assists the college UG admission committee. They are also involved with the orientation programme for the new batch of incoming students where the student activities and various societies are introduced to the freshers. The fresher's talent contest is held by the different societies of the association to identify the talented newcomers and enroll them in various societies. The student council also actively partakes in all the inhouse events of the college like the Independence Day, Teachers' day Celebrations, Gandhi Jayanti and Founders day.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Almuni Association is registered under the Society Registration Act(No.xxxxIOF1860) on the 12th Day of September 1990 as Old students Association of Shailabala Womens College. Certificate issued: Certificate of Registration of Societies ACTXXI OF 1860 CTC No 8513/477 of 1990-1991. Office of the District Magistrate Cuttack

5.4.2 – No. of registered Alumni:

157

5.4.3 – Alumni contribution during the year (in Rupees) :

14442

5.4.4 – Meetings/activities organized by Alumni Association :

Organized Academic Activities Like: Debates Competitions , Essays Competitions , Quiz Competitions , Salad Dressing Etc....

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Decentralization of all Academic Departments: The major duties like day to day class management, Laboratory Research, Equipment handling, Student/Research Scholar seminar organization, Library book maintenance etc. are monitored by faculty individually. Besides through the proctorial cell of the college, each faculty mentors respective students in their overall progress in study and other curricular activities. 2. Formation of Various committees like Residential Committee, Purchase Committee etc. which ensures the smooth functioning of various matters of the college. These committees decentralize the administrative functioning and ensure the participative management of both

teaching and Non-teaching Staff members. The Purchase committee deals with the purchase of laboratory equipments, Chemicals other hardware equipments strictly following the procedure and guidelines laid down by the Finance Department, Govt. of Odisha.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The UG admission system is centrally managed by the govt. through SAMS portal The PG and B.Ed admission is solely managed by the PG Department candidates apply manually by downloading the forms tbe college website. for M.Phil admission, the students appear for qualifying entrance test and finally the VIVA and career marking determine the admission.
Industry Interaction / Collaboration	NIL
Human Resource Management	for the optimum use and management of human resources the college adheres to the following principles 1. Teaming up of teachers for specific responsibility to different teams of teachers for accomplishment of curricular and extra curricular activities 2.The head of the institution maintain an open door policy to discuss the challenges and problems found by the staff so as to arrive at a solution. 3. Interviews were held for appointment of Guest Faculty to Various departments to compensate the shortage of teaching staff 4. The grievance committee addresses the issues o students.
Library, ICT and Physical Infrastructure / Instrumentation	1.e-catlouging of Library Books 2.Some computers, Projectors and Printers was Purchased for different department 3.Infrastructure development of different Practical Laboratory 4.Extension of Science block storied building 5.Construction of 400 seated Hostel. 6.Electronic equipment for backup purpose 7.Repair and Renovation of existing building by PWD GPHD and GED
Teaching and Learning	Enrichment of learning experiences is done through both experiential and experimental teaching. Most of the departments have regular seminar presentations, field study and project reports, visit to different research

	<p>institutions in order to bridge the gap between learning and application. Tutorial based learning is also imparted to students by faculties in addition to regular teaching. Special care is taken for the slow learners in the tutorial classes and their progress is monitored through interaction with them. Science subjects include Multimedia presentation and Demonstration in Laboratory Classes</p>
Curriculum Development	All Departments are following the UG and PG Curriculum as per CBCS guidelines since 2017.
Examination and Evaluation	<p>The Examination system for each semester comprise mainly internal assessment system termed as midsemester and an external assessment system termed as end semester The mid semester question are prepared and evaluate by the faculties of respective department. Internal exam allow the students to see their script and in case of any discrepancy changes are allowed. in case of end semester examination the question paper is prepared by an external quest setter, then moderated by the moderator and finally evalutes by an external examiner.</p>
Research and Development	<p>The 05 M.Phil Department of the college have a DRC who look into various matters like 1. Conducting viva voice for for admission of M.Phil students 2.conduct synopsis and review of literate presentations 3. conduct the final viva of dissertation 4. Provides timeline advise to the students regarding research work.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Salary Bills/ all types payment to employees/all types of for transfer are electronically managed
Student Admission and Support	The College fronts a part of the centrally managed system admission of UG students. All vital information regarding student admission is uploaded by the college on SAMS website to facilitate the process of admission
Examination	The results were published online
Planning and Development	CBSC syllabus is approved by AC/ED and available on the the college website.

**Administration**

Biometrics systems of attendance envisaged for teaching and nonteaching staff. Important notice office orders for students and faculties is posted on the web-site for wider circulation

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Yogamaya Panda	OURIIP workshop	OURIIP, Department of Higher Education, Govt. of India	50000

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	03/12/2018	23/12/2018	20
Refresher Course	1	20/08/2018	09/09/2018	21
Refresher Course	1	20/08/2018	09/09/2019	28
Refresher Course	1	05/09/2019	18/09/2019	14
Refresher Course	1	11/02/2019	03/03/2019	21
Refresher Course	1	03/12/2018	23/12/2018	20
Orientation Programme	1	18/01/2019	19/02/2019	28



[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
59	59	53	53

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
A one bedded medical center is provided for the faculties and staffs	A one bedded medical center is provided for the faculties and staff	Students welfare through alumni scholarship for meritorious students of all provides for the students. The career counselling to students for placement. Above all the students are awarded with 14 types of Scholarship awards in the annual function of the college.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All the expenditure in a financial in a financial is done externally by the Accountant General and also by the higher education department audit team.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mind Fire solutions,Gurgaon and Bhubaneswar	187600	Scholarships

[View File](#)

6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Null	Yes	Null
Administrative	Yes	Null	Yes	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is a Parent Teacher Meet Committee which organises the induction programme of the new entrants of UG and PG. A parent teacher meet held once in a year

## 6.5.3 – Development programmes for support staff (at least three)

NIL

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Laptops and Computers provided to every Departments for student use. 2. e-cataloguing of library books 3. More Faculty members are taking up research projects like Dr. Yogamaya Panda, Asst. Prof in Psychology, Department of Psychology, has received the OURIIP project from OURIIP, Department of Higher Education, Govt. of Odisha. Dr. Priti Pragyan Ray, has applied for DST , Govt. of Odisha for research project.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	As given in the excel sheet	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Not applicable- Womens College	Nil	Nil	Nil	Nil

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Roof top Solar Panel - meets 5 percent of annual energy consumption

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	Nil

Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Any other similar facility	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	Nil	Nil	NA	Nil	Nil
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Yoga and Social Ethics Committee, Shailabala Womens (A) College, Cuttack	07/07/2018	Shailabala Womens (A) College, Cuttack provides a code of Professional Ethics as contained in UGC regulations for maintenance of proper standards in higher education. All faculty members are obligated to act in accordance with the ideal of the profession. They are expected to conduct themselves responsibly while interacting with students, colleagues, non-teaching staff and other authorities. In terms of research, the college does not undertake clinical trials of drugs and formulations. The Social Ethics committee also collaborates with various extension groups like NSS/NCC/YRC to add value to their goals.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
As in Excel Sheet	Nil	Nil	Nil
<a href="#">View File</a>			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plantation Programme by NSS and IQAC teams 2. Initiative by ECO club for campus cleaning 3.Devlopment of Botanical garden in Science block 4.Advisories issued to students for polythene free camp. 5. Each Saturday of the week faculties were advised not to use vehicles, so as to promote eco friends atmosphere.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Post- Department of Home Science provides Civil Services Coaching to poor and meritorious passed out students. 2. Feed-Back System of Assessment of college by the alumni.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2021/12/Best-practices.pdf>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the more than century old college as reflected in the college website is: 1. To cater the educational needs of women from the remote corners, tribal, rural, semi- urban and urban areas irrespective of class, caste and creed. 2. To provide quality education in order to enable the students to meet the challenges of the globalized world of the 21st century to enrich the institution to reach its ultimate height. 3. To imprint in the minds of the students a genuine sense of equality, social justice, rationalism and encourage them to be a catalyst in the socio-economic and cultural transformation. college. In compliance with the vision of the institution and to Further the cause of education and and as a small yet major step for the upliftment of status of women of Odisha, the college has taken the novel initiative of opening up of M.Phil. course in 5 Departments so as to promote research ,which would encourage the spirit of scientific temperament and critical enduring of student. The course would be an integral part of the professional development for women students of the state. Shailabala Womens Autonomous College, Cuttack persistently aims at achieving excellence and growth by focussing on the development of professional skills and empowering women.It enjoys the unique distinction of being the oldest Womens college of the state. .

Provide the weblink of the institution

<https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2021/12/Institutional-distinctiveness.pdf>

## 8.Future Plans of Actions for Next Academic Year

1. To conduct Green Audit in the college campus. 2. To conduct Environmental Audit in the College 3. To conduct Environment Audit in the Practical Department of the college 4. To conduct To conduct Internal Academic audit and administrative audit in the college 5. To conduct IPR workshop in the college to Janvilarge the student and staff about. 6. To strength the research ambones of the college an conduct workshops to encourage more and more teaching staff members to take up Major/Minor research projects.