Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SHAILABALA WOMEN'S AUTONOMOUS COLLEGE**
Name of the head of the Institution	**Dr. Chinmayee Mohapatra**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**067142414020**
Mobile no.	**7978211010**
Registered Email	**sailabala.womenscollege@gmail.com**
Alternate Email	**sbwccollege@gmail.com**
Address	**Mission Road, Buxi Bazar, Cuttack**
City/Town	**Cuttack**
State/UT	**Orissa**
Pincode	**753001**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**28-Apr-2017**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Bidyut Prava Dash**
Phone no/Alternate Phone no.	**067142414020**
Mobile no.	**9439477888**
Registered Email	**sailaba.womenscollege@gmail.com**
Alternate Email	**sailabala.womenscollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2020/02/AQAR-REPORT-2017-2018.pdf

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2016/12/academiccalendar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**A**	**85**	**2006**	**02-Feb-2006**	**01-Feb-2011**
2	**A**	**3.18**	**2017**	**28-Apr-2017**	**31-Dec-2022**

6. Date of Establishment of IQAC

21-Mar-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Development of KYS (Know-Your -Student) Form for students	21-Nov-2019 1	2145
Formation of Student development Committee	21-Nov-2019 1	2145
Initiative for conduct of Environmental Audit for Practical Departments	05-Dec-2019 1	2145
Initiative for conduct of Environmental Audit for college campus	05-Dec-2019 1	2145
Initiative for conduct of Environmental Audit form for all hostels	05-Dec-2019 1	2145
Initiative for development of Green Audit for college campus	05-Dec-2019 1	2145
Initiative for Academic Audit for all teaching departments	05-Dec-2019 1	2145
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Istitution	Autonomous Status	UGC	2017 1	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Initiative for Internal Academic Audit for teaching departments 2.Initiative for development of Green Audit for college campus 3. Initiative for conduct of Environmental Audit form for all hostels 4.Development of Environmental Audit for college campus 5.Initiative for conduct of Environmental Audit for Practical Departments

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Initiative for Academic Audit for all teaching departments	The academic audit process was initiated but due to the sudden onset of pandemic it was not completed
Development of KYS (Know-Your -Student) Form for students	The KYS form was developed by IQAC and was distributed to the students along with the Proctorial Form
Initiative for conduct of Environmental Audit for Practical Departments	Environmental Audit for Practical Departments was carried out in the college for the current session
Initiative for conduct of Environmental Audit for college campus	Environmental Audit for college campus was carried out for college campus
Initiative for conduct of Environmental Audit form for all hostels	Environmental Audit for all hostels was conducted during the current year
Initiative for development of Green Audit for college campus	Green audit was conducted in the college campus
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	01-Feb-2020
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The College uses the SAMS Module for admission of Undergraduate students. Desirous students seeking admission in the college can fill up online application in the SAMS module of the Government. The online application is open for a certain period of time during which the students can apply online and also pay online fees. Once they fill up the online application, the applications and the documents are verified by teachers of the college and updated in the database of the module. After updation, the SAMS module prepares a merit list for all streams and students are sent intimation letters through the same module. The selected students then get admitted in the college in accordance to their merit and choice.The college also uses the PIMS (Personnel Information Management System) for both the teaching and Non teaching the employees of the college. Here the database of the teachers and Nonteaching Staff like their date of joining, Dates of transfer, Dates of Promotion, and all vital information are stored.The college also uses the HRMS module (Human Resource Management System) for maintaining the account details of the employees of the college.Here the salary slip, the leave deatils, Increment details and all vital information regsarding a emplyoees financial status are stored. The PAR form (Performance Appraisal Form) is also available in the said module which all the teaching and nonteaching staff fill up annually.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	Model Uniform CBCS Syllabus for all semesters	Anthropology,Economics,Education,English,Hindi,History, Home Science,Library Science, Mathematics	24/07/2019

BA	Model Uniform CBCS Syllabus for all semesters	Odia, Philosophy, Political science, Psychology,Sanskrit ,Sociology,Urdu	24/07/2019
BSc	Model Uniform CBCS Syllabus for all semesters	Physics, Chemistr y,Mathematics,Botan y, Zoology, Computer Science	24/07/2019
BCom	Model Uniform CBCS Syllabus for all semesters	Commerce	24/07/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	Communicative English	24/07/2019	SEC-I	24/07/2019
BA	Financial Literacy and Banking	24/07/2019	SEC-II	24/07/2019
BA	Leadership and Personality Development	24/07/2019	SEC-II	24/07/2019
BA	Modern Office Management	24/07/2019	SEC-II	24/07/2019
BSc	Communicative English	24/07/2019	SEC-I	24/07/2019
BSc	Financial Literacy and Banking	24/07/2019	SEC-II	24/07/2019
BSc	Leadership and Personality Development	24/07/2019	SEC-II	24/07/2019
BSc	Modern Office Management	24/07/2019	SEC-II	24/07/2019
BCom	Microeconomics	24/07/2019	GE-I	24/07/2019
BCom	Business Statistics	24/07/2019	GE-II	24/07/2019

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Model Uniform CBCS Syllabus	24/07/2019
BSc	Model Uniform CBCS Syllabus	24/07/2019

BA	Model Uniform CBCS Syllabus	24/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Anthropology,Economics, Education,English,Hindi,History,Home Science,Library Science, Mathematics	24/07/2019
BA	Odia, Philosophy, Political science, Psychology,Sanskrit,Sociology,Urdu	24/07/2020
BSc	Physics, Chemistry,Mathematics,Botany, Zoology, Computer Science	24/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communicative English	24/07/2019	480
Financial Literacy and Banking	24/07/2019	211
Modern office management	24/07/2019	28
Micro Economics	24/07/2019	32
Business Statistics	24/07/2019	32
Business Communication	24/07/2019	32
e-Commerce	24/07/2019	32
Indian Economy	24/07/2019	32
Leadership and Personality Management	24/07/2019	113
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MPhil	Dissertation Semester - II	96
BA	Semester - VI (DSE Project)	256
BSc	Semester - VI (DSE Project)	192
BCom	Semester - VI (DSE Project)	32

BEd	Annual(Community Work Project)	50	
MA	Dissertation Semester - IV	304	
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

ANALYSIS OF FEEDBACK: Taking the view points of around 498 parents and other stakeholders, the feedback was analysed on learning process, campus facilities, the basis of the security of their wards, discipline, quality of teaching,cocurricular activities, campus atmosphere,sports facilities, lab facilities, examination system, library facilities, canteen facilities,guidance and counselling by teachers, health centre facilities, cleanliness etc. Highest degree of satisfaction was observed in 490 out of 510. ACTION TAKEN : IQAC will initiate the formation of a Green audit committee in the forthcoming session in the college with the chairmanship of the Principal.The Green audit committee will do a status survey of the number of trees in the campus (both medicinal and aesthetic) and bring improvements to the campus facilities of the college and in collaboration with the NSS group will ensure the plantation of more trees in the campus. IQAC will also initiate the formation of an Environmental Ethics Committee which will conduct environmental audit in the college campus and Practical Departments for ensuring the environmental safety standards. IQAC will also initiate the formation of an internal Audit committee will also be constituted to conduct the annual audit committee as a measure to ensure quality assurance academic standards in the college

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	EProject)Semester - VI (DS	256	2787	256
BSc	Semester - VI (DSEProject)	160	3789	160
BCom	Semester - VI (DSEProject)	32	826	32
MA	Dissertation Semester - IV	480	875	480

| MPhil | Dissertation Semester - IV | 18 | 196 | 18 |
| BEd | Project | 50 | 1700 | 50 |

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	530	480	27	25	52

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
52	52	92	12	3	5

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1. Each student is assigned a proctor for the entire study duration 2. Each student has to carry out field trip project dissertation 3.Each student has to present seminars. 4. Exposure visits to institutes, universities, protected areas under the guidance of teachers. Students can approach any teacher for mentorship. It was observed by IQAC that the students wish to approach different faculty members for different issues like career counselling, discussing curriculum related or personal difficulties. All the teachers are hence mentors to the students who approach them. They are accessible physically in the college for which they indicated mentoring slots on their timetable as proctorial classes. The Proctorial Committee of the college distributes Proctorial forms to the students of all disciplines and assignes a proctor/teacher for every semester for every Departments of the college. The Proctorial form contains all the personal information of the student, which the student has get duly signed by her parents. After the proctor receives the filled-in proctorial form of the student, He/she analyszes the form and takes action maintaining full confidentiality. accordingly. Besides general guidance and counselling, students in need of specialized care specialized care are referred to Government Hospitals for further advice and treatments. There is a very strong student mentoring system in the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2145	89	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
74	52	22	6	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Narendra Nath Nayak	Assistant Professor	Kabi Gourab Sanman
2019	Dr.Narendra Nath Nayak	Assistant Professor	Sikshya Bhusan Saraswata Samman
2019	Dr.Narendra Nath Nayak	Assistant Professor	Sahitya Ratna Saraswata Samman
2019	Dr.Narendra Nath Nayak	Assistant Professor	hrestha Shikshyabit Samman
2019	Dr.Narendra Nath Nayak	Assistant Professor	Kabi Baridhi
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MPhil	NIL	2nd sem(Final)	20/06/2019	14/01/2020
BEd	NIL	2nd yr Annual	25/05/2019	31/08/2019
MA	NIL	Final/4th sem	25/05/2019	31/08/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
3	299	0.01

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2021/11/PLO-merged_compressed.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	MA	Psychology	13	12	92
PG	MA	Poltical Science	26	26	100

PG	MA	Philosophy	12	12	100
PG	MA	Odia	31	31	100
PG	MA	home Science	35	15	43
PG	MA	History	12	10	83
PG	MA	Hindi	14	14	100
PG	MA	English	14	12	86
PG	MA	Education	14	13	93
PG	MA	Economics	14	13	92
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.shailabalawomenscollege.ac.in/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	NIL	Nill	NIL
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	OURIIP,SEED FUND	421000	221000
Major Projects	1095	DST -Govt. of Odisha	736000	474000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

ANNUAL SEMINAR OF EACH DEPARTMENT	ANT, ECO, EDU, ENG, HIN, HIS, HSC,LIB,MATH,OD IA,PHIL,POLSC,PSY,SAN,SOC ,URD,PHY,CHEM,MATH,BOT,ZO OL,COMP.SC, B.ED,COMMERCE	Nill

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Kabi Baridhi	Dr. Narendra Nath Nayak	Swapneswara Sahitya Sanskruti Samaja, Jajpur	Nill	NATIONAL
Shrestha Shikshyabit Samman	Dr. Narendra Nath Nayak	Kalpana Sahitya Sanskrutika Samajika Parisada , Cuttack	Nill	NATIONAL
Sahitya Ratna Saraswata Samman	Dr. Narendra Nath Nayak	Jagannatha Kala Sahitya Samiti, Balasore	Nill	NATIONAL
Sikshya Bhusan Saraswata Samman	Dr. Narendra Nath Nayak	Khuruda, Balasore	Nill	NATIONAL
Kabi Gourab Sanman	Dr. Narendra Nath Nayak	Kalakar Mahasangha, Balasore	Nill	NATIONAL

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
DEPT. OF MATHEMATICS(RESEARCH FELLOW OF DR. SURENDRA PRASAD JENA	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi,Sanskrit, Pol Science, Mathem aticsChemistry,	9	Nill
International	Sanskrit, Pol	12	Nill

Science, Mathematics, Chemistry,		

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	5
Home Science	2
Poltical Science	1

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nill	Nill	Nill

No file uploaded.

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Spatial Doman technique for digital Image Authentication and Tamper Recovery r	Monalisa Swain	Machine Learning and inforamtion processing	2020	Nill	R.D womens University	Nill

No file uploaded.

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
isolation Labeo rohita and heir cross species amplification in related species performance of	P.P. Ray	Molecular Ecology	2019	3	70	Central Institute of Freshwater Aqaculture

promising ecoraces of Eri sil kwormand and ch arecteriza tion of poly morphic mi crosatelli te in						
Comparat ive studies on rearing pe rformance of some ecoraces of eri silkworm philosamia ricini H.(Lepidopter a: Saturni idae) in different season	P.P. Ray	Bioscan	2019	3	6	Sambalpur University
Comparat ive studies on rearing pe rformance of some ecoraces of eri silkworm philosamia ricini H.(Lepidopter a: Saturni idae) in different season	P.P. Ray	Bioscan	2019	3	4	Sambalpur University
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	30	128	3	Nill
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)

Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pledge on National Voters Day	NSS	3	47
Cleaning Programme at Baliyatra	NSS	3	25
Pledge on Rashtriya Ekta Diwas	NSS	3	20
Awareness Programme on Breast Cancer	NSS	3	88
swacha Bharat	NSS	20	25
Campus Cleaning	NCC	3	48
Blood donation Camp	YRC S.B Auto College, Cuttack	3	61
Awareness Rally on World Diabetes Day	Rangerrs Team of S.B Womens college	2	24
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Outstanding Contribution in NSS	Perana Green army bhubaneswar	50
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness	Rangers Team	Awareness	2	24

Rally on World Diabetes Day	of S.B Womens college	Rally on World Diabetes Day		
Campus Cleaning	NCC	Campus Cleaning	3	48
Webinar on Observance	NSS	Webinar on Obs	3	85
Pledge on Rashtriya Ekta Diwas	NSS	Pledge on Rashtriya Ekta Diwas	3	20
Awareness Programme on Breast Cancer	NSS	Awareness Programme on Breast Cancer	3	88
Cleaning Programme at Baliyatra/Swach Bharat	NSS	Cleaning Programme at Baliyatra/Swach Bharat	3	25
swacha Bharat	NSS	Cleaning the college campus	20	25
Blood donation Camp	YRC S.B Auto College, Cuttack	Blood donation Camp	3	61
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	Nill
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	NIL	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2347000	2347000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E Grantalaya	Partially	3.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	62954	Nill	100	Nill	63054	Nill
Reference Books	1757	Nill	Nill	Nill	1757	Nill
Journals	116	Nill	Nill	Nill	116	Nill
e-Books	146	Nill	Nill	Nill	146	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others

Existing	101	5	5	1	1	0	23	0	0
Added	0	0	0	0	0	0	0	0	0
Total	101	5	5	1	1	0	23	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2092000	2092000	2092000	2092000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Proccdures and policies for maintaining and utilizing physical, academic and support facilities laboratorv, librarv, sports complex, computers, classrooms etce. (maximum 500 words) (information to be available in institutional Website) Being government institute for the development of physical infrastrure and its maintenance the institute solely depends on the budget sanction by state government and central government under various scheme the govermment agency(PWD,PHD and GED) take care of the maintenance works i.e. Civil, sanitary and electrical time to time. Laboratory The Procedures and policies for maintaining and utilizing physical, academic and support facilities of the institution is excellent in all respect. All he Practical departments (Physics chemistry, Botany, Zoology, Mathematics, Computer Science, Library Science Psychology, Education, Home Science, Anthropology, B.Ed. etc.) are well equipped with infrastructures equipments, chemicals teaching aids and other up-dated facilities. Library The College library is the mirror of the institution, which is well endowed with text and reference books, journal as well as periodicals to cater to the needs of our students and faculty members. The library is also adopting computerized digitization of books for smooth access of our faculty members and students as and when required. The library is also having a reading room functioning from 10 am to Sam in all working days for accommodating a large member of meritorious student and faculty members. Sports Complex - sports complex of the institution is well equipped with volley ball court, compact field for track events, half constructed stadium, changing room gymnasium, swimming pool and other such facilities to meet the needs of State/National/International level athletes who are pursuing their studies in this renowned institution. Computers- Each and every department(23 departments) is having desktop , Printer and some departments having laptops desktops printers Xerox machine and projectors including two well equipped computer labs of computer science and physics department. that apart SAMS lab, Controllers Section, office, IAQC Room are also equipped with computer system for day-today activities Class Rooms- there are two different blocks for science and Arts and the construction work of another block for commerce and B.Ed. is likely to

start from this session. All departments having their own classroom and some of the classrooms having audio visual facilities both for offline and online classes. That apart there are two virtual classrooms and smart class rooms in some of the department to meet the online demands of the students during this pandemic period.

https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2021/12/procedures.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	Nill	Nill
Financial Support from Other Sources			
a) National	Pms with Disability/ Csss / Pms Beedi/Cinema/Iomc/ National means cum merit/ Prime Minister Scholarship for CAPF Assam Rifles/ Vyasakabi fakir mohan / e-medhabruti.	622	4184693
b)International	nil	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Short Term Course	11/07/2019	22	DEpt.of English
Yoga	01/11/2019	48	DEpt. of Higher Education
Self Defense	12/09/2019	120	DEpt. of Higher Education
Self Defense	15/10/2019	120	DEpt. of Higher Education
Self Defense	01/11/2019	60	DEpt. of Higher Education
Self Defense	02/12/2019	60	DEpt. of Higher Education
Self Defense	02/01/2020	60	DEpt. of Higher Education
Self Defense	17/01/2020	60	DEpt. of Higher Education
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	career counselling	Nill	305	Nill	12
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
capgemini,cognizant,concentris,infosys	Nill	Nill	Nill	32	12
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	17	B.Sc.	Zoology	Given in Excel sheet attached	Given in Excel sheet attached
2019	4	B.Com	Commerce	Given in Excel sheet attached	Given in Excel sheet attached
2019	6	B.Sc	Math	Given in Excel sheet attached	Given in Excel sheet attached
2019	2	B.Sc.	Computer Science	Given in Excel sheet attached	Given in Excel sheet attached
2019	18	B.Sc	Chemistry	Given in Excel sheet attached	Given in Excel sheet attached
2019	2	B.A	Hindi	Given in	Given in

2019	1	B.A	Urdu	Given in Excel sheet attached	Given in Excel sheet attached
2019	7	B.A	Philosophy	Given in Excel sheet attached	Given in Excel sheet attached
2019	11	B.A	Pol.Sc.	Given in Excel sheet attached	Given in Excel sheet attached
2019	10	B.A	Economics	Given in Excel sheet attached	Given in Excel sheet attached

| | | | | Excel sheet attached | Excel sheet attached |

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Football	state	3
Chess	University	2
Football	University	1

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students union/ council are necessary in colleges solely to interact between the students and the college authority. This is formed for the welfare of the students and to exercise the democracy in campus. Students union lobby, debate on behalf of the students they represent. There are different associations/ societies comprising the students union. The officer bearers are elected democratically with the procedure laid down by the Govt. of Odisha vide letter no.273476/ Dt. 28.9.18. Only those students who are within 24 years, with a good academic records, with no criminal records are eligible to contest in the elections. They must have 75 of attendance also. They are given one opportunity to contest. This college has different associations and societies like- (i) Students union (ii) The Dramatic Society (iii) The Athletic Society (iv) The

Literary Society (v) The Science Society (vi)The Day Scholars Association (vii) The social service guild etc. But in the year 2019-20, the Govt. of Odisha in Higher Education Department cancelled the elections in the campus all over the state. Therefore no election held and hence no students union could be formed. The different affairs of different associations and societies were looked after by a team of teachers only designated as Officer in Charge The students from each department were selected as secretary and Asst. Secretary of the departmental seminars.They organised weekly seminars and the annual day seminar in the session.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association is registered under the society Registration Act (No.xxxIOf1860)on the 12th Day of September 1990 as Old Students Association of Shailabala Womens College. Certificate issued :Certificate of Registration of societies Act XXI of 1860 CTC No 8513/477 of 1990-91 office of the District Magistrate Cuttack

5.4.2 – No. of registered Alumni:

46

5.4.3 – Alumni contribution during the year (in Rupees) :

6768

5.4.4 – Meetings/activities organized by Alumni Association :

organised academic activities: Debate competitions Essay compeititions Quiz Competitions Cultural Activities: Monoacting Mehendi competition One act play competition Extramural lectures: Cyber Crime Benifits of trecking

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and Participative Management has been at the core of the administration process for ensuring a democratic work culture. Two such practices can be cited as follows. (a) The functioning of the smart class room and 02 numbers of virtual class rooms of Shailabala Womens Auto. College pertinent example of decentralization and participation of all departments. The class rooms are under an officer in charge . The departments which requires the room for seminar/ class room purposes apply for requisition and the rooms are allotted accordingly. (b) As the college is autonomous since 2017, each department in its early board of studies is allowed to make 20 percent changes syllabi.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	NIL
Admission of Students	The UG admission system is centrally

	managed by the govt. through SAMS (student academic management system) portal.The students apply online for the colleges of their choice through common admission form (CAF).The selection list of the students is provided by govt. on the team admit the students. The PG and B.Ed admission is solely managed by the PG departments. Candidates apply manually by downloading the form from the college website. After scruting of forms the list of selected candidates one published. For M.Phil admission, the students appear for qualifying entrance test and finally the viva and career working determine the admission.
Human Resource Management	Effective Management of human resources is explicit in the following few points. (a)Teaming of teachers for specific responsibilities. This has been done by assigning different responsibilities to different teams of teachers for accomplishment of curricular and extra curricular activities. (b) Interviews were held for appoint of guest faculties to various departments to compensate the shortage of teaching staff. (c)Workshops on career counselling were conducted for students a good no. of got placement in various multinational companies like WIPRO, TCS, INFOSYS and also in other organization. (d)The grievance committee addresses the issues of students. (e)The yoga and science ethics cell and the equal opportunity cell are indispensable platforms for the all round development of students. (f)The retirement ceremonies are organised for teaching and non-teaching staff to honour their contribution to the institutions.
Library, ICT and Physical Infrastructure / Instrumentation	(i)e cataloging of library books. (ii) Some computers, projectors was purchased for different departments. (iii) Infrastructure development of different practical laboratory. (iv)Electric equipment for back up purpose for lab, office, library, hostel etc. (v)Repair and Renovation of existing building by PWD, GPHD and GED. (vi)Institution of 02 numbers of virtual class rooms in the academic block to impact ICT enabled education. (vii)154 numbers of reference book for different subjects were purchased for

	the Madhusudan central library. (viii) Laboratory equipments were purchased as per the requirements of the syllabi.
Examination and Evaluation	The examination system for each semester comprises mainly on internal assessment system termed as mid semester and on external assessment system termed as end semester. The mid semester questions are prepared and evaluate by the faculties of respective departments. Internal exam allow the students to see their scripts and in case of any discrepancy changes are allowed. In case of end semester examination the question paper is prepared by an external question setter then moderated by a moderator and finally evaluate by an external examiner. The students are allowed to apply for the receiving for their answer script if need arises. The examination and evaluation system is quite programmatic in assessing the overall learning capacity of the students. For each semester there is a mid semester examination and an end semester examination. The mid semester is purely an internal affair as the teachers of respective departments prepare questions and evaluate the answer scripts. for the end semester examination the question papers are prepared by external question setters, then moderated and finally evaluate by external examiners. The results are then published online as well as on print mode. The college provides provision for reaching of answer scripts of need arises.
Teaching and Learning	The faculties have been sincerely and pragmatically delivering to the students in the class rooms. The teachers not only use black board/ green board/ white board but also their personal laptops. The college provides the wonderful facility of the smart class room with digital board, which is used by teachers on requisition basis. The communication laboratory of the college also provides digitized facilities to enrich the student with good communication skills in English. To add more, the teachers provide handouts, xerox materials and e links to students for their academic enrichment. In the time table of the college 03 periods in a week are

	allotted for seminar classes for all departments. This aims to promote the critical understanding and speak in capabilities of students which is indispensable for the overall grooming of a students personality. Besides,each department conducts an annual seminar with an external resource person for the academic exposure of students and faculties.
Curriculum Development	The institution follows a CBCS parten of teaching for UG and PG classes. The M.Phil courses are structural as per the latest guidelines of the UGC. The Board of studies of each department comprising faculties of the department two subject experts and vice chancellors nominee meticulously developed the curriculars and approve accordingly. The curriculum has been enriched with training programs, skill and ability enhancement courses for the physical well being, security and resilience of the girls, a self defense training program is conducted for all the students. The skill enhancement course (SEC) provides the students with a range of skill development optional like fashion technology, modern office management, financial literacy and banking and leadership and personality development. The ability enhancement compulsory courses comprise environmental studies, communicative English, urdu and local vernacular language . Data analysis and representation also forms a part of the course.
Research and Development	The 08 M.Phil department of the college have a DRC who lock into various matters like (i) conducting viva voice for admission of M.Phil students. (ii) Conduct synopsis and review of literature presentations. (iii) conduct the final viva voice of dissertation. (iv)Provides timely advise to the students regarding research work. The students of 12 PG departments prepare dissertations in their final semester which includes both empirical and theoretical research. They are supervised by supervisor allotted to them. Besides the UG students of all the 22 departments prepare projects in their 6th semester as a part of the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	The result were published online. The form fill up issue of admit cards were done online to facilitate smoother and hassle free conduct of examinations.The results were also published online.
Planning and Development	CBCS syllabus is approved by AC/EC and is available on the college website.
Administration	Bio metrics system of attendance is envisaged for both teaching and non-teaching staff. Important notices, office orders for students and faculties is posted on the web site for wider circulation.
Finance and Accounts	Salary Bills/all types of payment to employees/ all types fund transfer are electronically managed.
Student Admission and Support	The college forms a part of the centrally managed system of admission of UG students.All vital information regarding student admission is uploaded by the college in SAMS website to facilitate the process of admission .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	Nil	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
Gender in Higher Education in the 21st Century	2	12/02/2020	03/03/2020	21
Research Methodology on Social Science	2	05/09/2019	18/09/2019	14
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
52	87	53	53

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
A one beded Medical center is provided for the faculties and staffs.	A one beded Medical center is provided for the faculties and staffs.	Students welfare through alumni scholarship for meritorious students of all departments. A one beded medical center is provided for the students. The career counselling cell provides counselling to students for placement. Above all, the students are awarded with 14 types of scholarship awards in the annual function of the college. Basis the sanitation cell, student grievance cell, eco club, anti- ragging cell, sexual harassment cell and equal opportunity cell are exclusively for the development of the students. Lastly the canteen fulfills the basic requirement of students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All the expenditures in a financial year is done externally by the Accountant General and also by the higher education departmental audit team.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose

funding agencies /individuals		
MindFire Solutions, Gurgaon and Bhubaneswar	**389380**	**Scholarships to 15 poor and meritorious students**
[View File](#)		

6.4.3 – Total corpus fund generated

2500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**Dept.of Higher Education**	**Yes**	**Head of the Institution**
Administrative	**Yes**	**Dept.of Higher Education, Govt. of Odisha**	**Yes**	**Head of the Institution**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is a parent teacher meet committee which organised the induction program of the new entrants of UG and PG. A parent teacher meet is held once in a year .

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(i) A good number of articles were published in research journals. (ii) Two of our faculties were sanctioned with two research project- one sponsored by the Department of Science and technology . Govt. of Odisha and other sponsored by Odisha Higher Education Council, Bhubaneswar. (iii) Five faculties of our institution were accorded supervision ship under Rama Devi Womens University, Bhubaneswar. (iv) For a green card and pollution environment, solar panels as an alternative source of energy was instituted on the terrace of academic building and Madhusudan old hostel.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	**Development of Know Your Student Form**	**05/12/2019**	**07/02/2020**	**17/02/2020**	**12**

2020	Conduct of Environmental Audit of the college	05/12/2019	07/02/2020	17/02/2020	12
2020	Conduct of Environmental Audit for all hostels	05/12/2019	07/02/2020	17/02/2020	12
2020	Conduct of Green Audit For the College Campus in co llaboration with Eco Club of the college	05/12/2019	07/02/2020	17/02/2020	12

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Not Applicable	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Rooftop Solar panel - meets 5 percent of annual energy consumption

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

No Data Entered/Not Applicable !!!

No file uploaded.

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Yoga and Social Ethics Committee, Shailabala Womens (A) College, Cuttack	01/07/2019	Shailabala Womens (A) College, Cuttack provides a code of Professional Ethics as contained in UGC regulations for maintenance of proper standards in higher education. All faculty members are obligated to act in accordance with the ideal of the profession. They are expected to conduct themselves responsibly while interacting with students,colleagues, non-teaching staff and other authorities. In terms of research, the college does not undertake clinical trials of drugs and formulations. The Social Ethics committee aso collaborates with various extension groups like NSS/NCC/YRC to add value to their goals.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
swacha Bharat	02/10/2019	02/10/2019	25
Awareness Programme on Breast Cancer	19/10/2019	19/10/2019	88
Pledge on Rashtriya Ekta Diwas	01/11/2019	01/11/2019	20
Cleaning Programme at Baliyatra	15/11/2019	18/11/2019	25
Pledge on	30/01/2020	30/01/2020	30

National Voters Day			
Awareness Programme on Breast Cancer with screening	30/10/2019	30/10/2019	90
Observance of road safety week	17/01/2020	17/01/2020	47
Rally of international Green Movement for Green Odisha India and world at Barabati Stadium Cuttack	22/02/2020	22/02/2020	15

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(a) Plantation programs (b) Initiative by Eco club for campus cleaning. (c)Development of Botanical garden in Science block. (d) Advisories issued to students for polythene free campus. (e) Each Saturday of the week, faculties were advised not to use vehicles, so as to promote eco friendly atmosphere.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES IN 2019-20 1. KNOW YOUR STUDENTS As per the discussion in Governing Body of IQAC, a format "Know Your Students" was designed by IQAC, and was distributed among the students. The prime aim and objectives of this was to know i) The family background of the individual Student The family of a student is her back bone in supporting and the academic career. The faculty members also impact a lot on the students co-curricular activities. For example a student from a culturally active family can be given a platform in the college to exhibit/demonstrate her cultural activities etc. ii) The financial background of a student As financial support is essential in pursuing higher education and its statistical analysis of every individual Students financial stamina to be made. Accordingly students with relatively poorer financial background were supported by the Govt./Non-Govt. organizations. iii) The differently abled students The differently abled students shall be provided with required facilities like ramps, hostel seats, classroom assistance etc. Student Friendly study materials shall be arranged for visually challenged students. iv) The cultural literary/ sports ability of a student This information shall be very much handy in exploiting the students special ability other than academics by providing her a suitable platform. The students shall be enrolled to support services like NSS, NCC, etc. bearing on their skill and aptitude. v) The filled in forms (as students updated bio-data) were collected from the individual Student's for an evaluation by the respective HODs Action Taken ? Assessing the number of students from poor background, the institutions provided financial assistance from various charitable institutions. ? To make them academically sound the institutions, with a good number of remedial classes aligned with free study materials and library facilities, extended the best services to the poor and needy. 2. Green and clean Environment a) Green audit Aim- To conduct a "Green Audit" in the campus to i) Enhance the beautification of gardens. ii) To enhance their environmental quality by more plantation in the campus. iii) To preserve the green resources in the Campus. iv) To dispose the trees uprooted in natural calamities. Achievement i) The gardens in the Science block and Arts block were renovated with ornamental plants and exotic, along with water fountains to beautify the campus. ii)

Extensive plantation programme was conducted in the campus to create a Green environment. The plantation was made in the vacant spaces surrounding surrounding pool, like a mosaic of colored stones. iii) The plants and trees in the campus were counted and supervised. The tree-guards and fencing were done to prevent then from destruction. The trees/plants that required more care and nurture were properly attended to. iv) The trees that were uprooted in the cyclone 'Fani', were properly disposed off and re-transplanted by the forest department and the campus was cleaned and revived the greenness. Cleanliness ? As the motto of this heritage institutions is " swachhata", thus, every student is encouraged to take a pledge to make the campus clean. ? The campus is further declared as the No-Polythene zone.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2021/12/best-practices-19-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS Shailabala Women's (Autonomous) College, Cuttack, is more than a century old premier educational institution of Odisha, an epitome of knowledge and a hub of academic excellence. This institution is dedicated to women's education of the country. The institution owes its existence to three foremost pioneering spirits of Odisha, Utkal Gourav Madhusudan Das, his adopted daughter Shailabala Das and her sister Sudhanshubala Hazra. The magnificent college building stands majestically near the holy shrine of Goddess Cuttack Chandi on Mission Road, Cuttack, the Silver City of Odisha.In an era when women were marginalized, Shailabala was at the forefront of mass movement for women's social, cultural and educational upliftment and empowerment. She was a member of the board of education constituted by the Government of Bihar and Odisha in 1912, to look into the problems of education in Odisha. Miss Shailabala Das and Mrs. Bank when represented Odisha in the board meeting at Ranchi, the opening of an intermediate college was recommended. Under her inspiration established the first Girl's High School, which served as the nucleus for the Government College of Arts for Women at Cuttack, known as Shailabala Women's College. This heritage building witnessed the foot prints of many legendary leaders of India like Mahatma Gandhi, Pandit Nehru as well as other patriotic leaders during the freedom-movement. In the changing scenario and keeping in view long-standing demands of students, in the year 1959, a new block was constructed to accommodate the science faculties. Pre-University and Pre-professional Science classes started in 1961 and 1962 respectively. The institution witnessed another landmark in its academic progress when Post Graduate Courses in Home Science was introduced in 1982-83, History and Sanskrit in 1993-94 and other 09 numbers of P.G. and 08 numbers of M.Phil. and Commerce courses respectively in the course of time. This learning center aims at achieving new heights and paves the path towards a scintillating future of students. At present this institution imparts education attracting students from different parts of Odisha and the neighboring states with a strength of 3500 students. It is a vital part of education to have the skill based courses along with the regular degree courses. As such we are organizing seminars, workshops, conferences on regular basis for the development of integrated skills of our students. It will improve not only skills but students would be introduced to these programs. Apart from that we have the following mission and vision for all-round development of our students. Mission • To provide Value Based Education to develop their personality. • To inculcate ethical, moral values in the students

to become honest citizens of the nation and to be successful in their life and career. Vision ? To make the students disciplined and sincere in academics, by achieving a high level of teaching competence, mentoring, leadership quality. ? It aims at holistic development through promotion of participation in curricular and co- curricular activities as well. ? The vision sensitises values of citizenship through civic sense, public conduct, leadership, charity and

Provide the weblink of the institution
https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2021/12/Institutional-distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1 To strengthen the industry-academia linkage 2. To establish MOUs between the college and higher centers of learning of the state and country 3. To complete the construction of science block extension 4.To conduct IPR workshop in the college to appraise the staff of the college about the patenting policy of the Government. 6. To strengthen the research ambience of the college by conducting workshop.