

**OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTONOMOUS) COLLEGE, CUTTACK**

**Form Fill up Notice No. 164 /Dt. 10-2-22 .**

**[For (+3) UG 1st Semester (Reg. & Back) Exam-2021 (2021AB, 2020AB & 2019AB) and PG 1<sup>st</sup> Semester (Reg. & Back) Exam-2021(2021AB, 2020AB, 2019AB&2018AB)**

The filling up of forms for the UG 1st Semester (Reg. & Back) Exam-2021 (2021AB, 2020AB & 2019AB) and PG 1<sup>st</sup> Semester (Reg. & Back) Exam-2021(2021AB, 2020AB, 2019AB & 2018AB) is scheduled to be held as per the following programme.

Sl. No	Name of Exam	Date of Online Form Fill up	Date & Time of Fee Deposit in College		
			Without fine	With fine Rs.50/-	With fine Rs.200/-
1	UG 1st Sem (Reg.& Back) (2021AB, 2020AB & 2019AB)	15.02.2022 & 16.02.2022	<b>23.02.2022</b> (All Science)  <b>25.02.2022</b> (Anth, Eco,Edu,Eng,Hindi & Commerce)  <b>26.02.2022</b> Hist, Home Sc., Lib. Sc., Math,Odia,Philo,Pol.Sc.,Psy,San,Soc ,Urdu) <b>12 AM to 3.00 PM</b>	<b>03.03.2022</b> (All) 11 AM to 2.00 PM	<b>07.03.2022</b> (All) 11 AM to 2.00 PM
2	PG 1st Sem (Reg.& Back) (2021AB, 2020AB, 2019AB & 2018AB)	15.02.2022 & 16.02.2022	<b>28.02.2022</b> (Edu,Eco,Eng,Hin,Hist&Odia) & <b>02.03.2022</b> (Home Sc, Philo, Pol.Sc., Psy, Sans & Soc)  <b>11 AM to 2.00 PM</b>	<b>04.03.2022</b> (All) 11 AM to 2.00 PM	<b>07.03.2022</b> (All) 11 AM to 2.00 PM

**Procedure**

The candidates desirous of filling up of the forms are to follow the following steps:

Visit our College Website "[www.shailabalawomenscollege.ac.in](http://www.shailabalawomenscollege.ac.in)"



Click on "onlineformfillup 2021"



Click on "online Examform"



Go to "Search your form" and fill up the required information



Contd. P/2.....

Go through the “guidelines and instructions for submission of “Online Examination Form”



Click on “proceed to fill online examination form”



Upload your photograph by



choosing appropriate file



Upload your signature by choosing appropriate file



Fill other required fields of the form



Click “Save & Print”



Put your signature in the printout



Deposit Examination and other required fees in the College (Room No.09) on the stipulated date and time, and also submit the form after verifying from their Head of the Department.

### **Instructions**

A candidate, whose signed hard copy of the form is not received by the COE within stipulated time, will not be issued Admit Card and will not be allowed to appear the examination.

#### **Details of fee structure for UG(Arts /Commerce/Science) 1<sup>st</sup> Semester (Regular) form fill up:**

1. Examination fee –	Rs.420/-
2. Centre charge –	Rs.150/-
3. Fee for Mark –	Rs.50/-
4. Fee for Supervision –	Rs.40/-
5. Fee for enrolment –	Rs.50/-
6. Registration fee –	<b><u>Rs.50/-</u></b>
	Total Rs.760/-

**Grand Total Rs.760/- + Each Practical Paper – Rs.50/-**

#### **U.G (Arts /Commerce/Science) 1<sup>st</sup> Semester Back:**

One back paper -	Rs.440/-+@50/- (per practical)
Two or more back paper -	Rs 760/-+@ Rs.50/- (per practical)

**Contd. P/3.....**

**P.G (Arts) 1<sup>st</sup> Semester(Regular):**

1. Examination fee –	Rs.460/-
2. Centre charge –	Rs.150/-
3. Fee for Mark –	Rs.50/-
4. Fee for Supervision –	Rs.40/-
5. Fee for enrolment –	Rs.50/-
6. Registration fee –	<b>Rs.50/-</b>
	Total Rs.800/-

**Grand Total Rs.800/- + Each Practical Paper – Rs.50/-**

**P.G (Arts) 1<sup>st</sup> Semester Back:**

One paper back - Rs.440/- + @50/- (per practical)  
Two or more paper back - Rs 800/-+@ Rs.50/-(per practical)

  
Principal 10.2.22

Shailabala Women's (Auto.) College, Cuttack

Memo No. 165 /Dt. 10-2-22.

Copy to the Controller of Examinations/HoDs/ Students' Notice Board/College Website/Computer firm/Head Clerk/Accounts Section/ All Hostels/Library/ /Sri J.K.Sahoo, Sr.Clerk for information and necessary action.

  
Principal 10.2.22

Shailabala Women's (Auto.) College, Cuttack