

OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTONOMOUS) COLLEGE, CUTTACK

Form Fill up Notice No. 821 /Dt. 27/6/22

[For (+3) UG 2nd Semester Reg./Back/Imp. (2021AB, 2020AB and 2019AB)]

The filling up of forms for UG 2nd Semester Reg./Back/Imp. (2021AB, 2020AB and 2019AB)

Exam. 2022 is scheduled to be held as per the following programme.

Sl. No	Name of Exam	Date of Online Form Fill up	Date & Time of Fee Deposit in College		
			Without fine	With fine Rs.50/-	With fine Rs.200/-
1	UG 2 nd Semester Reg./Back/Imp. (2021AB, 2020AB and 2019AB)	04.07.2022 To 06.07.2022	13.07.2022 All Science	20.07.2022 11 AM to 2.00 PM	30.07.2022 11 AM to 2.00 PM
			14.07.2022 (Anth. Eco,Edu,Eng,Hindi & Commerce) 11 AM to 2.00 PM		
			15.07.2022 Hist, Home Sc., Lib. Sc., Math(Arts), Odia, Philo, Pol.Sc., Psy, San, Soc, Urdu) 11 AM to 2.00 PM		

Procedure

The candidates desirous of filling up of the forms are to follow the following steps:

Visit our College Website "www.shailabalawomenscollege.ac.in"



Click on "onlineformfillup 2021"



Click on "online Examform"



Go to "Search your form" and fill up the required information



Go through the "guidelines and instructions for submission of Online Examination Form"

Click on "proceed to fill online examination form"



Upload your photograph by

Choosing appropriate file



Upload your signature by choosing appropriate file



Fill other required fields of the form



Click "Save & Print"



Put your signature in the printout



Deposit Examination and other required fees in the College (**Controller Section**) on the stipulated date and time, and also submit the form after verifying from their Head of the Department.

Instructions

A candidate, whose signed hard copy of the form is not received by the COE within stipulated time, will not be issued Admit Card and will not be allowed to appear the examination.

Details of fee structure for UG Semester (Regular) (Arts /Commerce/Science) form fill up:

1. Examination fee –	Rs.420/-
2. Centre charge –	Rs.150/-
3. Fee for Mark –	Rs.50/-
4. Fee for Supervision –	Rs.40/-
5. Fee for enrolment –	Rs.50/-
6. Re-Registration fee –	Rs.50/-
	Total Rs.760/-

Grand Total Rs.760/- + Each Practical Paper – Rs.50/-

Documents to be submitted along with the form:

Photocopy of the previous marksheet of this semester for which the candidate has filled in the form.

U.G (Arts /Commerce/Science) 4th Back and Imp.:

One back paper -	Rs.420/-+@50/- (per practical)
Two back paper -	Rs 520/-+@ Rs.50/- (per practical)
Three or more back paper -	Rs 760/-+@ Rs.50/- (per practical)

[Signature]
Principal
22/6/22

Shailabala Women's (Auto.) College, Cuttack

Memo No . 822 /Dt. 22/6/22

Copy to the Controller of Examinations/HoDs/ Students' Notice Board/College Website/Computer firm/Head Clerk/Accounts Section/ All Hostels/Library/ /Sri J.K.Sahoo, Sr.Clerk for information and necessary action.

[Signature]
Principal
22/6/22

Shailabala Women's (Auto.) College, Cuttack