

GOVERNMENT OF ODISHA  
DEPARTMENT OF HIGHER EDUCATION

OSWAS No.HE-SCH-MISC-0013/2021 *36014* /HE., Dated *26-08-2022*

From

Ms. Rajashree Mohanty, OAS (SS)  
Special Secretary to Government

To

The Registrars, All State Public Universities,  
The Principals, All Govt. Colleges/ All Non-Govt. Aided Colleges.

Sub: Implementation of Green Passage Scheme in Higher Education institutions.

Sir,

In inviting a reference to above noted subject, I am directed to bring to your notice that the old Green Passage Scheme has been modified to accommodate children of Covid-19 victims, children of single alive parent who is not the bread earner of the family, children studying in purely private institutions. The modified scheme issued vide Notification No.33498 dtd. 06.08.2022 by this Department on Green Passage Scheme is enclosed herewith for your kind reference and necessary action.

You are requested to display the scheme on the Notice Board and other appropriate places of your institution for wider awareness of students. The staffs in charge of admission should be sensitized properly to help and facilitate such eligible students to avail the benefits under the scheme while getting admission.

Yours faithfully,

*Rajashree Mohanty*  
26/8/22  
Special Secretary to Government

memo no *2224* dated *5/9/22*

Copy to Notice Board / College website

*[Signature]*  
Principal  
S.B. Womens College  
Cuttack

**GOVERNMENT OF ODISHA  
DEPARTMENT OF HIGHER EDUCATION**

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OSWAS No.HE-SCH-MISC-0013/2021 33498 /HE., Dated 06.08.22

**NOTIFICATION**

Since 2016-17, the Green Passage Scheme of Higher Education Department has been providing free higher education to children without biological or adoptive parents. After the outbreak of COVID-19 pandemic, many children in Odisha lost either both parents or single parent who were/was the bread earner of the family. Therefore, the Green Passage Scheme is hereby revised, as given below, to as well cover the children who lost their both parents or single parent in the COVID-19 pandemic.

**1. Beneficiary:**

A child without biological/adoptive parents or a child who has lost both or single bread-earning parent or a child residing in Child Care Institution or under foster care or care of a guardian or any fit person/ surviving parent will be eligible to get the benefits of the scheme, subject to the condition that the annual income of guardian/ fit person/ surviving parent does not exceed Rs. 8 Lakhs from all sources.

**2. Identification:**

- a. If the child is or was an inmate of a Child Care Institution, the District Child Protection Officer (DCPO) will issue the certificate to avail the benefits of Green Passage Scheme.
- b. If the child is under foster care/ care of a guardian, the DCPO will issue the said certificate basing on recommendation of Child Welfare Committee and income certificate from Tahasildar.
- c. In case of children of COVID-19 victims, they have to submit the Specially Cared Child Certificate/ I-Card for identification and income certificate from concerned Tahasildar for consideration.
- d. Following annexures to be used for this purpose,
  - Annexure-I: Application for availing benefits under Green Passage Scheme to be submitted to the DCPO with acknowledgement.
  - Annexure-II: Recommendation by Child Welfare Committee (CWC) for availing benefits under Green Passage Scheme.
  - Annexure-III: Certificate to avail benefits under Green Passage Scheme to be issued by the DCPO.

**3. Exemption of Fees:**


- a. Under this Scheme, the fees like application fees, admission/readmission fees, tuition fees, examination fees, hostel admission fees, laboratory fees, library



- fees, college development fees, etc. will be exempted for the eligible students. The institutions will also provide free accommodation and food to such students.
- The scheme would cover the students who pursue their higher education in any Government or Non-Government Higher Education Institutions (i.e., College & University). Here higher education would mean general/professional/ technical education of at least 1 year duration after Class-12.
  - In case of Government Institutions, fees will be exempted at the time of admission on submission of required documents by the student.
  - In case of Non-Government Aided Colleges, fees will be exempted at the time of admission and would be reimbursed by Government on submission of required documents/vouchers by the institution to Government in Higher Education Department.
  - In case of Non-Government Un-aided Institutions, the student will take admission by arranging funds on his/her own and then seek reimbursement from Government on submission of required documents/vouchers to Government in Higher Education Department. Such reimbursement will be limited to Rs. 5 Lakhs maximum for entire duration of the course.

The earlier Resolution No.23836, dtd.29.10.2015 and subsequent orders vide this Department letter No.19226/HE, dtd. 14.07.2016 and letter No. 16049/HE, dtd. 22.06.2017 are hereby superseded.

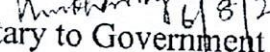
By order of the Governor

  
(Saswat Mishra, IAS) 06.08.2022

Principal Secretary to Government

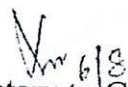
Memo No. 33499 /HE., Dated 6.8.22

Copy submitted to the Principal Secretary to Hon'ble Governor, Odisha/ Private Secretary to Hon'ble Chief Minister, Odisha / PS to Hon'ble Minister, Higher Education, Odisha for kind information of Hon'ble Governor, Odisha/ Hon'ble Chief Minister, Odisha / Hon'ble Minister, Higher Education, Odisha.

  
Special Secretary to Government

Memo No. 33500 /HE., Dated 6.8.22

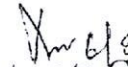
Copy submitted to Private Secretary to Chief Secretary, Odisha/ Private Secretary to Development Commissioner-cum-Additional Chief Secretary, Odisha for kind information of Chief Secretary, Odisha/ Development Commissioner-cum-Additional Chief Secretary, Odisha.

  
Special Secretary to Government

Memo No. 33501 /HE., Dated 6.8.22

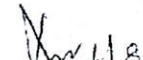
Copy along with soft copy in email Id deputydirectorpp@rediffmail.com forwarded to the Director, printing, Stationary & Publication, Cuttack for information and necessary action.

They are requested to issue the above Notification in an extraordinary issue of the Odisha Gazette and supply 50 copies of the Gazette to this Department for records.

  
Special Secretary to Government

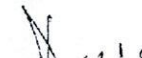
Memo No. 33502 /HE., Dated 6.8.22

Copy forwarded to All Departments of Government/ All Heads of Department/ All RDCs/ All Collectors/ All RDEs/All CCIs for kind information and necessary action.

  
Special Secretary to Government

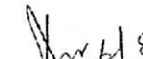
Memo No. 33503 /HE., Dated 6.8.22

Copy forwarded to Director, Treasury & Inspections, Odisha, Bhubaneswar/ Treasury Officer Special Treasury No.II, OLA Campus, Bhubaneswar/ Treasury Officer Special Treasury No.1, Unit-V, Bhubaneswar for kind information and necessary action.

  
Special Secretary to Government

Memo No. 33504 /HE., Dated 6.8.22

Copy forwarded to All Officers/ All Sections of Higher Education Department for information.

  
Special Secretary to Government


Memo No. 33505 /HE., Dated 6.8.22

Copy forwarded to IT section, Deptt. of Higher Education for information and necessary action.

  
Special Secretary to Government

memo No 2225 ① /dt 5/9/22

Copy to Noted Board / College website,

  
Principal  
S.B. Womens College -  
Cuttack

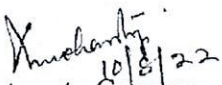
**GOVERNMENT OF ODISHA  
DEPARTMENT OF HIGHER EDUCATION**

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**OSWAS No.HE-SCH-MISC-0013-2021**

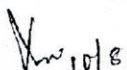
**Memo No. 33930 /HE., Dated 10.08.2022**

Copy with copy of enclosures (Annexure-I, Annexure-II, Annexure-III) submitted to the Principal Secretary to Hon'ble Governor, Odisha/ Private Secretary to Hon'ble Chief Minister, Odisha / PS to Hon'ble Minister, Higher Education, Odisha for kind information of Hon'ble Governor, Odisha/ Hon'ble Chief Minister, Odisha / Hon'ble Minister, Higher Education, Odisha w.r.t this Department Memo No. No.33499 Dated.06.08.2022.

  
Special Secretary to Government

**Memo No. 33931 /HE., Dated 10.08.2022**

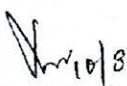
Copy with copy of enclosures (Annexure-I, Annexure-II, Annexure-III) submitted to Private Secretary to Chief Secretary, Odisha/ Private Secretary to Development Commissioner-cum-Additional Chief Secretary, Odisha for kind information of Chief Secretary, Odisha/ Development Commissioner-cum-Additional Chief Secretary, Odisha w.r.t this Department Memo No. No.33500 Dated.06.08.2022.

  
Special Secretary to Government

**Memo No. 33932 /HE., Dated 10.08.2022**

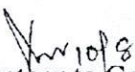
Copy with copy of enclosures (Annexure-I, Annexure-II, Annexure-III) along with soft copy in email Id [deputydirectorpp@rediffmail.com](mailto:deputydirectorpp@rediffmail.com) forwarded to the Director, printing, Stationary & Publication, Cuttack for information and necessary action w.r.t this Department Memo No.33501 Dated.06.08.2022.

They are requested to issue the above Notification in an extraordinary issue of the Odisha Gazette and supply 50 copies of the Gazette to this Department for records.

  
Special Secretary to Government

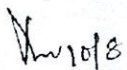
**Memo No. 33933 /HE., Dated 10.08.2022**

Copy with copy of enclosures (Annexure-I, Annexure-II, Annexure-III) forwarded to All Departments of Government/ All Heads of Department/ All RDCs/ All Collectors/ All RDEs/All CCIs for kind information w.r.t this Department Memo No.33502 Dated.06.08.2022.

  
Special Secretary to Government

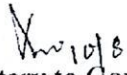
**Memo No. 33934 /HE., Dated 10.08.2022**

Copy with copy of enclosures (Annexure-I, Annexure-II, Annexure-III) forwarded to Director, Treasury & Inspections, Odisha, Bhubaneswar/ Treasury Officer Special Treasury No.II, OLA Campus, Bhubaneswar/ Treasury Officer Special Treasury No.I, Unit-V, Bhubaneswar for kind information and necessary action w.r.t this Department Memo No.33503 Dated.06.08.2022.

  
Special Secretary to Government

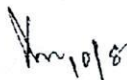
Memo No. 33935 /HE., Dated 10.08.2022.

Copy with copy of enclosures (Annexure-I, Annexure-II, Annexure-III) forwarded to All Officers/ All Sections of Higher Education Department for information w.r.t this Department Memo No.33504 Dated.06.08.2022.

  
Special Secretary to Government


Memo No. 33936 /HE., Dated 10.08.2022.

Copy with copy of enclosures (Annexure-I, Annexure-II, Annexure-III) forwarded to IT section, Deptt. of Higher Education for information and necessary action.

  
Special Secretary to Government

memo no 2225<sup>L2</sup> dt 5/9/22

Copy to Notice Board / college website,

  
Principal  
S.B. Womens College  
Cuttack

**ACKNOWLEDGMENT**


No.....Date.....

An application bearing Sl. No. \_\_\_\_\_ Dated \_\_\_\_\_ along with all the documents/without document [s] as indicated below has been received from [Name] \_\_\_\_\_ for availing benefits under Green Passage as per Notification No. 33498 Dated 06.08.2022 of Higher Education Department.

List of documents submitted.

Seal and Signature of the Receiving Officer

memo No 2225<sup>(3)</sup> dt 5/9/22  
Copy to Notice Board/ College website,

  
Principal  
S.B. Womens College  
Cuttack

**ANNEXURE-I**

SI No...../Date.....

**Application for availing benefits under Green Passage Scheme**

[Notification No.33498 Dated 06.08.2022 of Higher Education Department]

Affix recent  
passport size  
photograph

To

.....

[The competent authority]

I.....(name of applicant),address..... submit the following information/ documents for issue of Certificate to avail benefits under Green Passage Scheme as per Notification No.33498 Dated 06.08.2022 of Higher Education Department.

1. Name Of the Child:
2. Sex:
3. DOB/Age:
4. Identification Mark:
5. (a) For General Children:
  - i. Name and address of the Single Parent alive/ Guardian/ Fit Person in case of child is non- institutional care:
  - ii. Annual Income of Single Parent alive/ Guardian/ fit person from all sources in Rs. \_\_\_\_\_  
OR  
Name and Address of family under whose foster care the child has been placed  
OR  
Name and Address of CCI in case the child is in institutional care:
- (b) For Children of Covid-19 victims:
  - i. Name and address of guardian (in case both parents dead)/ Single Parent (in case single parent alive):
  - ii. Annual Income of guardian (in case both parents dead)/ Single Parent (in case single parent alive) from all sources in Rs \_\_\_\_\_
6. CWC Recommendation in case the child is under foster care/ care of a guardian with letter No. & Date:
7. List of Documents attached:
  - a. Birth Certificate
  - b. CWC's Recommendation for availing benefits under Green Passage Scheme in case the child is under foster case/ care of guardian.
  - c. Specially cared child certificate/I-Card issued by the District Child Protection Unit (DCPU) in case of covid-19 victim
  - d. One recent passport size photograph of the child
  - e. Annual Income Certificate from the competent authority showing income from all sources of guardian/ fit person (if applicable)

Full Signature of the Applicant

Date: \_\_\_\_\_



ANNEXURE- II

RECOMMENDATION BY THE CHILD WELFARE COMMITTEE FOR  
AVAILING BENEFITS UNDER GREEN PASSAGE SCHEME

[Notification No. 33498 Dated 06.08.2022 of Higher Education Department]

Letter No. \_\_\_\_\_ /CWC Date \_\_\_\_\_

Affix recent  
passport size  
photograph

The Child (name) \_\_\_\_\_ was placed  
in the care of Guardian/ fit person [Name and address] / CCI (name of the  
organization) Or foster care of [Name and Address]  
\_\_\_\_\_ vide Order No.  
\_\_\_\_\_ Dated \_\_\_\_\_ for non- institutional care/  
institutional care. The Child does not have any biological or adoptive parent(s).

The Protection Officer, in case the child is in non- institutional care / the In-  
Charge of the Organization in case the child is in institutional care [as the case may  
be] has produced the Case Study Report, individual Care Plan, Admission Register  
and earlier Order Of CWC Pertaining to the placement of the child with "Fit  
Person"/ care of guardian/ Child Care Institution.

In View of the above, the CWC \_\_\_\_\_ (District) recommends  
(name) \_\_\_\_\_ for availing benefits under Green Passage  
Scheme with reference to Notification No. 33498 Dtd 06.08.2022 of Higher  
Education Department.

**Chairperson, Child Welfare Committee**

(Seal of the chairperson)

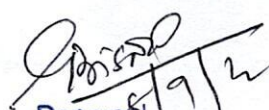
Memo No. \_\_\_\_\_ /CWC Date \_\_\_\_\_

Copy forwarded to the District Child Protection Officer/ CCI concerned/ Child  
Concerned for information.

**Chairperson, Child Welfare Committee**

memo No 2225 dt 5/9/22

copy to Notice Board / College website

  
Principal  
S.B. Womens College  
Cuttack

ANNEXURE- III

NAME AND ADDRESS OF THE OFFICE OF THE COMPETENT AUTHORITY

**CERTIFICATE TO AVAIL BENEFITS UNDER GREEN PASSAGE  
SCHEME**

[Notification No. 33498 Dated 06.08.2022 of Higher Education Department]

Letter No. \_\_\_\_\_ / Date \_\_\_\_\_

Affix recent  
passport  
size  
photograph

The Application for Green Passage Scheme filed by Sri /  
Kumari \_\_\_\_\_ (name) At \_\_\_\_\_  
PO \_\_\_\_\_ District \_\_\_\_\_ was enquired into. It is hereby  
certified that Sri/ Kumari \_\_\_\_\_ (name) At  
PO \_\_\_\_\_ District \_\_\_\_\_ is eligible for  
availing benefits under Green Passage Scheme with reference to Notification No.  
33498 Dated 06.08.2022 issued by Government Of Odisha in the Higher Education  
Department.


**Date:**

**Signature Of Issuing Authority**

(seal)

memo No 2225 <sup>(5)</sup> dt 5/9/22

Copy to Notice Board / College web site -

  
Principal  
S.B. Womens College  
Cuttack