

OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTONOMOUS) COLLEGE, CUTTACK

Form Fill up Notice No. 22 /Dt. 04.01.23

[For PG 1ST Semester (Reg/Back/Imp.) Exam-2022
(Reg.) 2022AB, 2021 AB (Back/Imp.) 2020AB & 2019 AB

The filling up of forms for the PG 1ST Semester (Reg/Back/Imp.) Exam-2022 is scheduled to be held as per the following programme.

Sl. No	Name of Exam	Date of Online Form Fill up	Date & Time of Fee Deposit in College		
			Without fine	With fine Rs.50/-	With fine Rs.200/-
1	PG 1 ST Sem. (Regular) 2022AB, (Back/Imp.) 2021AB, 2020AB & 2019AB	07.01.2023 To 09.01.2023	16.01.2023 (Edu,Eco,Eng,Hin,Hist&Odia) & 17.01.2023 (Home Sc, Philo, Pol.Sc., Psy, Sans & Soc) 2.00P.M. to 5.00 PM	25.01.2023 (All) 2.00P.M. to 5.00 PM	30.01.2023 (All) 2.00P.M. to 5.00 PM

Procedure

The candidates desirous of filling up of the forms are to follow the following steps:

Visit our College Website "www.shailabalawomenscollege.ac.in"



Click on "onlineformfillup 2021"



Click on "online Examform"



Go to "Search your form" and fill up the required information



Go through the "guidelines and instructions for submission of Online Examination Form"



Click on "proceed to fill online examination form"



Upload your photograph by



choosing appropriate file



Upload your signature by choosing appropriate file

Contd. P/2....

-P-2-

↓
Fill other required fields of the form

↓
Click "Save & Print"

↓
Put your signature in the printout

↓
Deposit Examination and other required fees in the College (Controller Section) on the stipulated date and time, and also submit the form after verifying from their Head of the Department.

Instructions

A candidate, whose signed hard copy of the form is not received by the COE within stipulated time, will not be issued Admit Card and will not be allowed to appear the examination.

P.G (Arts) 1st Semester (Regular):

1. Examination fee –	Rs.460/-
2. Centre charge –	Rs.150/-
3. Fee for Mark –	Rs.50/-
4. Fee for Supervision –	Rs.40/-
5. Fee for enrolment –	Rs.50/-
6. Re-Registration fee –	Rs.50/-
	Total Rs.800/-

Grand Total Rs.800/- + Each Practical Paper – Rs.50/-

Document to be submitted with form:

1. Admission Receipt
2. Form Fill up fee receipt
3. Attendance clearance from H.O.D of Department


P.G (Arts) 1st Semester Back:

- One paper back - Rs.440/- + @50/- (per practical)
Two Back Paper -Rs.540/-+@50/- (per practical)
Two or more paper back - Rs 800/-+@ Rs.50/- (per practical)

Document to be submitted with form:

1. Photocopy of previous marksheet
2. Photocopy of previous Admit Card



Principal
01/01/23

 Shailabala Women's (Auto.) College, Cuttack

Memo No. 23 /Dt. 04.01.23

Copy to the Controller of Examinations/HoDs/ Students' Notice Board/College Website/Computer firm/Head Clerk/Accounts Section/ All Hostels/Library/ Sri J.K.Sahoo, Sr.Clerk for information and necessary action.


Principal
01/01/23

 Shailabala Women's (Auto.) College, Cuttack


H.1.23