

OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTO.) COLLEGE, CUTTACK

NOTICE NO. 147 /DT. 21.01.23

TENDER CALL NOTICE

Sealed tenders are invited from Registered Firms / Manufactures / Distributors/ Authorized Dealers with valid GSTIN for supply of furnitures as mentioned below to Shailabala New Hostel. The tenders must reach the undersigned latest by 4.00 PM on dt. 14.02.23 through registered post / speed post/ couriers. The envelope containing the tender must be superscribed on the top as "Supply of hostel furnitures" and addressed to Principal, Shailabala Women's (Auto.) College, Mission Road, Cuttack, Pin – 753001. The details of specification of items and terms and conditions can be downloaded from College Website : [www.shailabalawomenscollege.ac.in/notices](http://www.shailabalawomenscollege.ac.in/notices).

SPECIFICATION OF ITEMS

Sl. No.	Name of the Item	Specification	Quantity
1	Study Chair	Without arm made of 25 x 25 x 1.2 mm square pipe frame & seat back fitted with 18mm pre laminated MDF Board (Seat size 18" x 18" Back size 18" x 12") with edge Binding.	200
2	Dining Table	08 seater of 40 x 40 x 1.6 mm square pipe & support of 32 x 20 x 1.25 mm rectangular pipe overall size 8' x 4' x 30" (L x W x H) (all made of S. S. Steel (304) grade).	10
3	Dining Bench	04 seater with 304 grade stainless steel sheet 16 gauge & leg frame 40 x 40 x 1.6 mm square pipe with all support size 8' x 12" x 18" (L x W x H).	20
4	Revolving Office Chair	With arm revolving system with foam cushion seat & back. Hydrollic, cystrowheel seat support size 18" x 18" = 18" x 32".	02
5	Office Chair	With arm without moving system with foam cushion seat & back seat – 18" x 18" Back – 18" x 31", Height – 19"	05
6	Office Almira	With self and locking system size 78" x 36" x 19"	01

GENERAL TERMS AND CONDITIONS

1. The Bidders must have its own establishment having valid registration, GSTIN & up-to-date dealership/ distributorship of required items wherever applicable.



2. The authority reserves the right to increase/decrease the quantity as per the institute requirement and immediate availability of fund.
3. The authority also reserves the right to extent the date and accept or reject any or all tender without assigning any reason thereof.
4. The Bidders should furnish the proof of identical supply of these items to other institution, University, Colleges, State/Public Sectors. The proof of such credential should be furnished by the Supplier.
5. Each and every page of the tender document, and the documents attached there should be signed by the bidder.
6. The bidder/dealer/distributor should have not been blacklisted by any Government or other organizations.
7. The materials as mentioned in the Price Bid are to be supplied to our Institute, the price bid should be sealed separately and kept inside the main envelop.
8. The rates should be inclusive of all costs/taxes (with breakup of GST / Taxes).
9. The materials shall have to be delivered and installed freely in Hostel rooms and office.
10. The Supplier shall not assign or sublet the contract.
11. Any dispute shall be subject to the jurisdictions of Hon'ble High Court of Odisha.
12. Any act or effort on the part of the Supplier to influence anybody in the institute is liable for rejection of Tender.
13. The bidders should attach the following documents
  - a. Firm registration certificate
  - b. GSTIN Certificate.
  - c. Past Record of Supply, if any.
  - d. PAN / IT Return
  - e. Active authorized Dealership Certificate for branded items.
14. The bidders who are interested to participate in the bidding process are required to submit EMD@3% in the form of Demand Draft /Bank Guarantee from any scheduled Bank in favour of **Principal, Shailabala Women's (Auto.) College, Mission Road, Cuttack**. The Local Micro and Small Enterprises registered in Odisha with the respective DIC, Khadi, Village, Cottage and Handcraft Industries , OSIC and NSIC are exempted



from payment of EMD. The EMD of unsuccessful bidders will be returned latest by the 30<sup>th</sup> day the award of the contract without any interest and EMD of successful bidder will be refunded after receipt of the performance security.

15. The successful bidders are required to submit performance security @7% in the form of a Demand Draft / Bank Guarantee from any scheduled Bank in favor of **Principal, Shailabala Women's (Auto.) College, Mission Road, Cuttack**. The Local MSE registered bidders if selected, will submit performance security @25% of the value of performance security (i.e. 25% of the prescribed security deposit amount). The performance security remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligation.

16. The bidders are required to submit / pay tender document cost of Rs.500/- (Non-refundable) by demand Draft only, drawn in favour of **Principal, Shailabala Women's (Auto.) College, Mission Road, Cuttack**.

  
Principal

Shailabala Women's (Auto.) College, Cuttack



**Tender paper for supply of furniture to Shailabala New Hostel to the Principal,  
S. B. Women's (Auto.) College, Cuttack**

**Last date for submission \_\_\_\_\_**  
**PRICE BID FOR SUPPLY OF FURNITURE**

Name and address of the firm: \_\_\_\_\_ (Mandatory)

Contact Person : \_\_\_\_\_ (Mandatory)

Mobile No. : \_\_\_\_\_ (Mandatory)

Email ID : \_\_\_\_\_ (Mandatory)

Cost of quotation call paper : Rs.500/-

DD No. \_\_\_\_\_ Date : \_\_\_\_\_

Bank / Branch : \_\_\_\_\_

Security Amount Deposited : Rs. \_\_\_\_\_

DD No. \_\_\_\_\_ Date : \_\_\_\_\_

Bank / Branch : \_\_\_\_\_

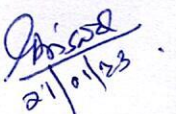
Sl. No.	Item Name/ Brand	Specification	Price excluding GST	GST %	Price including GST
1					
2					
3					
4					

List of documents and sample figures (duly signed and stamped)

1. .
2. .
3. .
4. .

Date :

Authorized signatory with seal

  
21/01/23