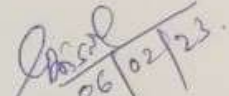


OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTO.) COLLEGE, CUTTACK

OFFICE ORDER NO. 421 /DT. 06.2.23

A Special Committee is hereby constituted with the following members to look into the financial transactions (Financial Audit) of all the hostels with effect from 1st May 2022 till date and submit a detailed factual report to the undersigned on or before 28.02.2023 positively.

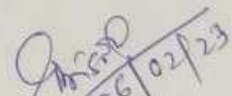
1. Dr. Bandana Pathak (Economics), Coordinator
2. Miss Monalisa Swain (Computer Science), Member
3. Mrs. Rashmi Rekha Sahoo (Commerce), Member
4. Mrs. Ananda Rukmini (Zoology), Member
5. Sri Himanshu Sekhar Sathy (Physics), Member


Principal

Shailabala Women's (Auto.) College, Cuttack

Memo No. 422 /Dt. 06.2.23.

Copy to Person concerned (by circulation)/ Superintendents of all Hostels with a request to cooperate the members of the Internal Audit Team.


Principal

OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTO.) COLLEGE, CUTTACK
NOTICE NO.1138 / DT.19.09.2022

A committee is constituted for verification of stock of different departments of Arts Block, Science Block and College Office. The members are requested to verify the stocks and submit their report to OIC stock verification positively by 29.09.2022. After the verification work is over the newly appointed Lab. Asst. Cum Store Keepers are requested to take over the charge of stock of their respective departments.

OIC – Dr. Bichitra Pani, Science Block

Sl. No.	Name	Department assigned for stock verification
1	Smt. Saraswati Majhi, Botany	Zoology
2	Somani Jethi, Botany	Zoology
3	Smt. Swagatika Pattnaik, Physics	Chemistry
4	Dr. Anita Mekap, Physics	Chemistry
5	Ananda Rukmini, Zoology	Physics
6	Smt. Ratna Prava Prusty	Physics
7	Dr. Priti Pragyan Ray, Zoology	Botany
8	Sri Suresh Kumar Nayak, Zoology	Botany
9	Ms. Monalisa Swain, Comp. Science	Mathematics

OIC – Sri Jiban Balaly Jena, Arts Block

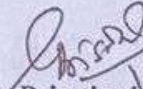
Sl. No.	Name	Department assigned for stock verification
1	Dr. Bandana Pathak, Economics	Home Science
2	Smt. Sonali Dutta, English	Home Science
4	Dr. Sipra Ray, Education	Psychology
5	Dr. Ajanta Nayak, Home Science	Psychology
6	Smt. Mamatarani Sahoo, Economics	Education
7	Dr. Yogamaya Panda, Psychology	Education
8	Smt. Aradhana Nayak, Psychology	Computer Science
9	Pranati Priyadarshini, B.Ed Department	Computer Science
10	Dr. Madhulita Sahoo, Philosophy	Anthropology
11	Dr. Suparna Patel, Home Science	Library Science

Sri Dolagovinda Mohanty, Education & Puspanjali Kanungoo, Comp. Science are to assist in the stock verification of Department of Home Science.

OIC – Dr. Bichitra Pani, College Office

Sl. No.	Name	
1	Shri Petrus Bodra, History	College Office stock verification
2	Ms. Puspanjali Mallick, Comp. Science	
3	Sri Suryakanti Baral, Lib. Science	
4	Dr. Sugyani Kumari Sahoo, Odia	
5	Smt. Debikarani Murmu, Economics	

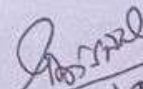
All the HoDs are requested to get ready for stock verification.


Principal 19/9/22

Shailabala Women's (Auto.) College, Cuttack.

Memo No. 1139 / DT.19.09.2022

Copy to OIC Stock Verification/ Person concerned (by circulation)/ HoDs of Practical Departments (by circulation) / HC for information and necessary action.


Principal 19/9/22