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**OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S AUTONOMOUS COLLEGE, CUTTACK**

**ACTION TAKEN REPORTS ON THE MINUTES OF IQAC MEETINGS**

| DATE       | MINUTES  | ACTION TAKEN  |
|------------|--|---|
| 09/05/2022 | Discussion on NEP 2020 parameters to be made. Focus on Outcome Based Education to be prioritised.          | Several meetings on NEP 2020 were held with experts from universities. ABC IDs were created and Indian Knowledge System was incorporated in the curriculum of some programmes.                                    |
| 11/05/2022 | Vision/ Mission document of the college be revised.  | Vision/ Mission document of the college was revised and uploaded on the college website.  |
| 06/08/2022 | Committees for various criterions of AQAR to be formed and steps to be taken for the submission of AQARs.  | Committee and sub-committees were formed to prepare the AQARs and the AQAR 2021-22 was submitted on 01/03/2023  |
|            | Students and teachers are required to use e-Resources using EBSCO platform approved by OSHEC, Bhubaneswar. | The ID/ Password credentials were shared with all students and teachers. Special training session was organised with experts from EBSCO. Demonstrations were given to students in classes by respective teachers. |
| 12/08/2022 | Library automation to be completed. Infflibnet to be renewed.  | The e-Granthlaya version 3.0 is in the process of up-gradation. Infflibnet and NLIST were activated.  |
| 14/09/2022 | Teachers are required to publish research papers in Scopus / WoS journals.                                 | Five research papers were published in 2022-23.   |
|            | All teaching departments are required to update their PO-PSO-CO and CO attainment on the website.          | PO-PSO-CO and CO attainments were updated and are available now on the college website.   |

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| 19/12/2022 | Capacity building workshops on life saving practices to be organised.                            | Capacity building workshops on life saving tips in case of urgency and on First aid was organised on 29/12/2022 with a good number of students and staff. |
|            | Community connect programs to be expanded to reach the under privileged sections of the society. | Four 'out-reach' activities are done in nearby slums on health and nutrition awareness.   |
|            | Emphasis to be given on introducing Internship and skilled based programmes.                     | Internship and skill based courses in PG programmes; Value added courses in UG programmes are introduced to facilitate employability.                     |
|            | Feedback system to be extensively activated.   | Feedback reports were collected, analysed and sent to appropriate authorities.  |
|            | AQAR to be submitted in time   | AQAR 2021-22 was submitted on 01/03/2023.   |
| 07/06/2023 | AQAR to be submitted in time   | AQAR 2022-23 was submitted on 05/09/2023.   |
|            | Research culture be improved   | Young teachers have applied for projects in MRI Schemes, Govt. of Odisha.   |
|            | Feedback system to be conducted appropriately.   | Feedback from different stake holders were collected, analysed and the action taken report was uploaded on the website.                                   |
|            | More Value added courses to be introduced.   | All UG/PG programmes have introduced value added and skill based courses in 2023-24.  |
|            | Modernisation of Media centre  | Work is in progress.  |
|            | Up-gradation of website  | Work is in progress.  |
|            | Community connect programmes be increased  | Dengue awareness was imparted in nearby slums.  |
|            | More industrial visits to be organised.  | Visits to several industries by students were organised.  |

  
 Co-ordinator  
 IQAC  
 20/10/23

  
 PRINCIPAL  
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 20/10/23

