YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	SHAILABALA WOMEN'S AUTONOMOUS COLLEGE
• Name of the Head of the institution	Professor Dr. Gayatri Biswal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9937024174
• Alternate phone No.	9937024174
• Mobile No. (Principal)	9937024174
• Registered e-mail ID (Principal)	sailabala.womenscollege@gmail.com
• Address	Mission Road, Landmark:Near Chandi Temple
• City/Town	Cuttack
• State/UT	Odisha
• Pin Code	753001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	28/02/2017
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**Dr.Swapna Sankar Nayak**
• Phone No.	**9437186228**
• Mobile No:	**9437186228**
• IQAC e-mail ID	**sbwaciqac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/AQAR-2021-2022.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/08/academic-calendar-22-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**85**	**2006**	**02/02/2006**	**01/02/2011**
Cycle 2	**A**	**3.18**	**2017**	**28/04/2017**	**31/12/2022**

6.Date of Establishment of IQAC	**21/03/2006**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	**Autonomous Status**	**UGC**	**28/02/2017**	**0**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File

9.No. of IQAC meetings held during the year	02	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Various policy documents were drafted by IQAC as the guiding principles on which the College strives to achieve the vision and mission. They were uploaded on the college website for all stake holders to abide by them.

To examine and assess the HEI's administrative and academic procedures, IQAC had conducted Academic and Administrative Audits by setting benchmarks on various quality parameters.

For performance improvement and dissemination of information on various quality parameters, two FDPs, two workshops on OBE, capacity building and social out-reach programmes in adopted slums etc. were conducted by IQAC. It has also taken steps to improve academia-industry relation and relation with higher centres of learning by streamlining the process of signing six MoUs with different organizations.

IQAC had collected and analysed the feedback responses from students, teachers, alumni and employers on academic curriculum. The Students Satisfaction Survey was also done. The action taken and impact reports were uploaded on the institutional website.

IQAC had prepared and submitted AQARs for 2020-2021 and 2021-22 in time successfully. The college was ranked FIRST in the state in 'India Higher Education Ranking 2022-23'.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
. Development, application and assessment of benchmarks for quality parameters.	Several policy documents on Research, Ethics, Examination & Evaluation, Mentoring, Maintenance, Library, Residential hostels were drafted and uploaded on the institutional website. Academic and Administrative Audit, Gender audit, Green Audit and Energy audits were conducted and reported. Two new research projects were sanctioned and 10 research publications were published in UGC Care/WoS journals.
Creation of a learner-centric environment conducive to quality education.	Experiential learning was facilitated by organising several study tours to universities like KIIT & KISS, research institutes like NISER and industries like Jai Bharat Masala etc. OBE was adhered to for an effective curriculum.
. Collection and analysis of feedback from all the stakeholders on quality- related institutional processes.	Feedback responses from students, teachers, alumni and employers were collected and analysed. Student Satisfaction Survey was also conducted. The Action Taken reports were uploaded on the website. The impacts of these feedbacks were clearly visible.
Organization FDP, workshops and seminars on quality- related themes.	Two FDPs on NEP 2020, one workshop on OBE were conducted. Several activities were piloted in and out of the campus that include workshops on capacity building of women and life saving tips in urgency, Undergraduate research projects and Draft policy for persons with disability, Health

	awareness programmes on breast feeding and breast cancer, dental and skin and mental health issues, distribution of hygienic kits. Many other skill enhancement workshops, seminars were also organised with the help of career counseling cell.
Documentation of various programmes/activities	The extension activities in the campus during the year were documented in shape of a booklet "Madhukshara".
Adoption and dissemination of the best practices.	Few best practices were adopted like gasoline free campus on each Monday, social outreach programmes in a nearby slums, protecting the heritage building of the college etc.
Introduction of new programmes/courses.	A new programme 'BSc ITM' was opened on Self-financing mode. Necessary permissions were obtained from the government to open new post graduate programmes in science stream on regular mode. Several new courses like 'Computer Applications', 'Women & Society' in the existing PG programmes were introduced.
Industry-Research-Academia establishment.	Six MoUs are signed with KIIT, KISS universities and Jay Bharat Masala etc to establish Industry-Research-Academia relations.

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Staff Council	05/09/2023

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2021-2022	19/01/2023

15.Multidisciplinary / interdisciplinary

Shailabala Women's Autonomous College operates in multidisciplinary mode under CBCS curriculum. Which includes core course (own discipline), generic elective (other discipline), Environmental Studies, literature, Computer applications, Women & Society etc. The multidisciplinary teaching method promotes understanding where students learn in heterogeneous ways. It assists students in developing a pragmatic approach by allowing them to choose which subjects they prefer to study and what rewards they may receive. They get much options to choose understand how that discipline contributes to their newly learned knowledge of the subject. They will also begin to think comprehensively, and they will be able to deduce why it is important to try and learn a subject they would otherwise avoid.

In this college, Holistic Education is an approach to teaching that foregrounds on the academics and social needs of students. The educators seek to fulfil the academics requirements of the students and teach them the right methods by which they become capable to face the challenges of life. They try to engage all aspects of the learner that includes the mind, spirit, and body. Thus helps in the overall development of a student. They focus on a transformative approach of education. The students learn through different experimental ways. They interact in groups and enhance their abilities and skills through various practical projects. The students are allowed to learn at their own pace. And the teachers try to teach students in their best possible ways. Also, they help them to increase their self-confidence. And they plan lessons that help in keeping them engaged in an interesting manner.

The main objectives are:

·   Educating the student in a wholesome manner

·   Viewing students as part of the whole

- Embracing an interactive classroom culture

- Engaging in experiential learning

- Intellectual development development

- Physical development

- Social development

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) can be called as a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their academic journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is to fuel the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students "skillful professionals" and help their overall growth and development.

The college is also registered in National Academic Depository (NAD). It helps faculty to manage & check the credits earned by students.

17.Skill development:

Successful Employability is a person's ability to be skillful in all the categories mentioned above. The career counselling cell of this college has been designed keeping in mind the vision of enhancing employability among fresh graduates and undergraduates. Transforming them into young professionals in the CBCS curriculum, there is a Skill Enhancement Course (SEC) on different skills for all undergraduate students. The college has also provided programmes on self-financing mode like B.Ed, B.Sc(Computer Science) and B.Sc(ITM) etc for students.

The students are enrolled in 21 value added/ skill based courses offered by several UG and PG programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As organisations worldwide become more collaborative, the ability to be multi-lingual takes on increased importance. Bilingualism is increasingly essential to sustaining and succeeding in an integrated

global economy. The shill of an individual who can effectively communicate and collaborate across cultures is an all-time demand. This means the need for proficient teachers who can execute bilingual education in the college is also steadily emerging.

The intellective benefits associated with bilingual education are nothing short of astounding. From higher test scores to surprising health benefits, the intellective effects alone are enough to cement bilingualism as a permanent staple of the higher education system. The following are just a few of the intellective advantages to bilingual education:

- Increased ability to solve problems, think creatively and recognize patterns
- Improved academic performance
- Increased linguistic awareness and understanding of an individual's native language
- Increased ability to apply concepts to novel situations
- Improved focus and decision-making
- Improved cultural and social skills
- In this college the teachers use bi-language in classes to teach the students in a better way. In AECC course the students have the options of learning different languages.
- Disclosure to two languages encourages students to develop an appreciation for the differences in cultures. Bilingualism is more than just the ability to speak more than one language — it's a multicultural approach to interpersonal interactions that can dramatically improve an individual's social skills.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a learning method focusing completely on student capacity. While OBE primarily highlights on the learner and the learner's capability to achieve the outcomes, the teachers play a greater role of becoming conditions and mentors. A completely well-updated OBE-based learning should have alternate teaching-learning techniques and numerous activities to ensure success. Also, intuitive feedback from the students also helps in revamping the curriculum.

The OBE model measures the progress of graduates in three parameters, through:

Program Outcomes (PO)

 Program Specific Outcomes (PSO)

Course Outcomes (CO)

The assessment methods are then defined to measure the achievement of these goals. Irrespective of the time required, or the method used, the only outcome aimed for is success for every student which is measured by the student's ability to meet the outcome criteria, established previously. There is continuous evaluation and updation to help students reach their goals.

This college has embraced a number of methods to determine the OBE like:

Institution's Vision & Mission

Institutions need to decide a short-term goal as well as long-term goal in terms of students' learning outcomes, their personal growth, skill development, and institution's overall performance. The vision & mission is divided as per the departments first, so that the higher aim of the entire institution could be achieved within a specified time. Departments mapout their vision and mission in aligned with Institute Vision and Mission.

Entrenching the PO, PSO, CO outcomes

Program outcomes can be enumerated as the objectives achieved at the end of any specialization or discipline. These elements are mapped while a student is doing graduation and insistent when they get a degree. This college follow the 10 graduate features by NBA. Each department formulate the POs and PSOs which are discussed in the Board of Studies and are finally approved in the Academic council. The COs are identified by the teachers for each courses. The PO, PSO and CO mapping is done to assess the strength of a particular course. Later Bloom's taxonomy method is applied for revision of courses.

Evaluation of PO, CO Attainment

The CO acquirements are evaluated by the performances of students enrolled in various courses in all examinations.The feedbacks of students, their progression to higher education turns out to be quite helpful in evaluating PO outcomes.

In the comparison of the outcome based education vs traditional education, OBE surely stands out and offers excellent education facilities.

20.Distance education/online education:
The College currently does n't facilitate education in distance mode at any level across all disciplines however classes are taken both in online mode and blended mode during the current session as and when required to calls the needs of the student during the time of emergency.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	37

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1 Total number of students during the year:	2216

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2 Number of outgoing / final year students during the year:	631

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	713

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	1079

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]

3.2

Number of full-time teachers during the year:

117

File Description	Documents
Institutional Data in Prescribed Format	[View File]

3.3

Number of sanctioned posts for the year:

114

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**472**
4.2 Total number of Classrooms and Seminar halls	**78**
4.3 Total number of computers on campus for academic purposes	**46**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**418.76484**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The primary influences on the development of the curricular for the various programs at Shailabala Women's Autonomous College continue

to be the perusal and analysis of the finest academic practices and contemporary trends in the relevant domain implemented by notable HEIs. Each program's learning objectives are connected to these learning opportunities. Based on a model syllabus established by the state government, supplemental academic inputs in specific programs that have been approved by the Board of Studies (BOS) of the respective disciplines are periodically incorporated into the curricula to meet modern needs and to improve the quality of the program. Each Board of Studies (BOS) is made up of both internal faculty members and statutory external members who, as a result of their interactions in the classroom, have first-hand knowledge of the changes that would be most beneficial. The board of studies' goal is to analyse, synchronize, and align the curriculum structure in accordance with recommendations provided by the faculty members about suggested curriculum modification.

The courses of study outline the course objectives, major and midterm examination topics, and other learning activities that are necessary for students to master the material. It gives students a comprehensive understanding of the subject matter of the course as well as the information and skills they will acquire.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://www.shailabalawomenscollege.ac.in/lms/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

28

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1079

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

47

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

34

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Many humanities courses, including those in Sociology, Anthropology, and Psychology, include discussions of gender issues as a central

theme. In addition, degree programs in Hindi, English, Odia, Urdu, and Sanskrit include clearly defined elements pertaining to gender and human values. comprehensive and a compulsory course on ethics and values ??equips young minds correct social perspective on several ethical issues. The primary emphasis in many programs, especially in Political Science, is on instilling treasured human values, a deep awareness of human rights, and an understanding of national constitution.

An in-depth study of ecological principles is given adequate attention in the Botany and Zoology programs, and the right to a clean environment is today recognized as an inherent human right on a global scale. The mandatory course in Environmental Studies (EVS), which is offered throughout the Arts, Science, and Commerce streams, satisfies this requirement by providing students with a thorough understanding of environmental issues, sustainable consumption, and production. The attempt to instil patriotic principles is a recurring theme in many programs. There is a lot of opportunity in many programs to give students a thorough understanding of social and developmental perspectives through fieldwork and student projects.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

497

File Description	Documents
List of students enrolled	[View File](#)
Any additional information	[View File](#)

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

713

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	[View File](#)
Any additional information	[View File](#)

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://forms.gle/7gH64dQZMzSrVgsYA
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Feedback-Analysis-1.4.1.pdf
Any additional information	[View File](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1003

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

288

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

| Response:The institution assesses students' learning levels and organises special programmes for both slow and advanced learners through the following process:

TargetGroups: Apart from internal assessment, departments identify above average and below average learners (AAL/BAL) through the students' performance in mid-term assessments, end term examinations, student self-reports, teacher's observation reports, mentor's reports as a robust and comprehensive assessment mechanism.

BAL:Classes focused on doubt clearing, remedial teaching and bridge were arranged for these students. In addition to Continuous Internal Assessment followed by remedial and incentivizing pedagogy and experiential learning, Simple and easy notes/hand-outs are provided. The college follows a student-mentoring practice to make students quite comfortable and homely. |
| --- |

AAL: Departments through a combination of academic and co-curricular activities encourage the advanced learners to optimize their potential. Assignments, seminars/webinars are arranged for advanced learners by the faculty members. Career counseling programmes are organized for their career improvement. The college facilitated and guided advanced learners to prepare for NET /JRF/OPSC etc. The College also offers a variety of value added courses, which are non-credit courses, but are extremely sought after because of the value they add to the prescribed curriculum.The fast learners are encouraged to carry outresearch projects at UG sixth semester and the slow learners are allowed to take up a theory paper instead of research projects.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/mentor-mentee-groups-in-all-subjects-for-ug-and-pg-classes/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2023	**2216**	**117**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Response:

Teaching-learning methodologies are evolved according to the scope of the syllabus structured by the affiliating University.

1. **Lectures are always interactive sessions and student- centric and the teacher encourages all levels of learners to promote an environment of participative learning.**
2. **Tutorial and practical classesare designed to help out**

students in writing answers and conducting experiments.

3. In both Science and Arts subjects, students are taken on field trips, excursions, expositional tours, social work programmes to apply their class room knowledge and acquire hands-on training/experience.

4. Many of the Core Courses in the CBCS syllabus requires Project work and the student is trained in decision-making, analytical assessment and report-writing based on real -time facts.

5. Regular seminars and workshops are organized to keep students updated, broaden their outlook, enhance their communicative skills and induce critical thinking in them. The fiveMoUs of the college in collaboration with other institutes of Higher Learning and Research Institutes constantly endeavour to organize programmes and seminars to inculcate participative learning and problem- solving strategies.

6. Students are encouraged to undertake self-study in the form of writing assignments and paper-presentations under the guidance of teachers. The PG students of some departments also undertake summer internships.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/02/Annual-Report_2022.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Response: The Wi-Fi enabled campus has opened new doors to the teaching-learning process. Smartclassrooms and interactive boards help teachers interestingly explain the conceptsand the students are encouraged to use the same. Language Lab helps students to develop their soft skills.There are smart class rooms with smart computer system, internet connectivity and ICT tools. 16 classrooms are equipped with LCD/DLP projection facility and compatible internet use. All teachers use ICT tools including online resources during the lectures and involve the students to make the effective teaching learning activity. Online resources are available in the college website and the college has a dedicated media-centre to cater to the needs of the students. In many Departments there are Departmental library having available e-resources for the students.The College

has also introduced an Android Mobile Library Appnamed EBSCO to ensure anytime anywhere access along with flexibility in ease of access.Digitally equipped Conference Rooms are used for conducting Guest Lectures and Competitions are regularly organized for students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.shailabalawomenscollege.ac.in/academic-bank-credit/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

117

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Response:

The Principal, CoE & IQAC prepare the Academic Calendar for the effective functioning of the Institution. It ensures the well-functioning of the Institution which includes the details of all the working days with day order, holidays, dates of the Internal Assessment Tests, Semester end Examinations and list of activities of academic year. The College calendar is a handbook of informationand distributed to all students. The institution carries out the activities as per the calendar. It helps micro level planning by scheduling most of the activities in advance and maximise the use of infrastructure and ICT facilities.

Every Department conducts board of studies with faculty members and other external members for syllabus, examiners, moderators, etc. allocation of papers. Unit wise teaching plan of each paper is

approved by Head of the Department and is reflected in the lesson plan and progress register of each faculty.The number of classes required to complete each unit and actual number of classes taken by them are mentioned in that register. For weaker students remedial classes are also arranged. Academic plan is followed by academic calendar, teaching plan with attendance of students, mentoring of students, evaluation records and review meetings for progression in syllabus.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

117

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

40

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

379 .2

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

47

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

9

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Response:

Examination Procedures:Online Exams were conducted during the pandemic with incorporation of ICT thus bringing considerable improvement in the EMS of SBWAC.The initiatives/steps taken by the Controller of Examinations in this direction include: Online hosting

of e-brochure, entrance test syllabi, sample test papers, answer keys for entrance exams. Online payment facility for admission fee, examination fee, duplicate marksheets, attestation/verification of mark sheets, degrees and transcripts via a secured payment gateway.

The college follows a systematic examination procedure which begins with the preparation of the Examination Calendar before the commencement of the academic year. The Examination Calendar is placed for discussion in the Examination Committee meeting.

Support:All administrative works related to entrance tests for all courses/programmes are administered online. The aforesaid initiatives have led us to minimize error and to deliver error-free results in a time bound manner, from examinations till declaration of results.

File Description	Documents
Upload any additional information	[View File](View%20File)
Paste link for additional Information	http://www.cscdp.org/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Response:

SBWAC approaches teaching and learning in definitive and structured manner. Teaching faculty members of all Departments apply themselves to the syllabi framed by the affiliating University at UG and PG levels and internalize the Programme Outcomes (PO). With reference to the Programme Outcomes formulated by the Departments, the Programme Specific Outcomes (PSO) and then the detailed Course Outcomes in relation to both PSOs and POs are discussed at the departmental levels during syllabus allocation meetings in the beginning of each Academic Session. Departments mostly record the mapping in dedicated computers but many prefer to document the mapping in departmental files for easy reference as the course gets underway. During the first few Orientation classes, newly admitted students are sensitized about the academic, cultural, socio-economic, scientific and technological scope of the syllabus and the rationale of the structure. Once they settle down the idea of Course Outcome (CO), PSO and PO are made clear during the teaching-learning process. The Website acts as the Institution's 'face' and displays

the POs, PSOs and COs so that entry level students can make effective academic and career choices before enrolment.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	**No File Uploaded**
Link for additional Information	https://www.shailabalawomenscollege.ac.in/lms/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Response:

The process of attainment of COs, POs and PSOs starts from finalizing COs for each course of the program from first semester to last semester. The course outcomes are designed by the concerned faculty members and are finalized using action verbs of learning levels as per Bloom's Taxonomy. Then, a correlation is established between COs and POs in the scale of 1 to 3, 1 being the slight (low), 2 being moderate (medium) and 3 being substantial (high). A mapping matrix is prepared in this regard for every course in the program including the elective courses. For each course, attainment level of all course outcomes is arrived at rigorously based on the student performance in the internal and external examinations. The CO attainments are evaluated directly from the performance of students in bothe Mid-sem and End-sem examinations for each course using the simple formulas and weightage. The weightage for programmes with and without practical courses are different. Practical subjects: 15% (Mid-sem) + 60% (End-sem) + 25% (Lab) Non-practical subjects: 20% (Mid-sem) + 80% (End-sem) Basing on the CO PO PSO mapping and CO attainment suggest the improvement in the performance and curriculum.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.shailabalawomenscollege.ac.in/lms/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

631

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/08/Annual-Result-Report-2022-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/student-satisfaction-survey-2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

SBWAC is providing ample opportunities for promotion of research following an updated Research policy that is approved by the IQAC and the Academic council of this HEI.

- Research Advisory Committee and Research ethics committees have been set up to look after the promotion of research.
- Faculty members are continuously encouraged to apply for projects in their respective disciplines to various central and state government agencies for financial assistance.
- Dedicated research laboratories have been set up in some programmes.
- Faculty members are provided with different supports in terms of permission for academic leaves, study leaves, and separate rooms for research along with computer, internet and library facilities.

- **Faculty members of the HEI are continuously getting motivation for participation in various National and International conferences, workshops, symposium as presenter or resource person for knowledge enhancement.**
- **For career growth faculty members are encouraged to register for higher studies such as doctoral degree as part of research activities.**
- **Faculty members are encouraged to organize various conferences, seminars and workshops for showcasing their research output.**
- **Seminar/conference/FDPs have been organized regularly.**
- **Research methodology with ethics is included in PG programmes.**
- **MoU and collaborations are made with reputed institutes for use of the state of art instrumentation.**

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Research-Policy-and-Procedure-3.1.1.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

24.12

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

03

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Research-Project-3.2.2.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

15

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

03

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://icssr.org/sites/default/files/major-project-2022.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College gives due importance to innovation and creation and transfer of knowledge through the following centres/cells:

Research Centre: It provides facilities for research to scholars, UG and PG students and faculty of the college.

Incubation centre: The Incubation Centre nurtures upcoming Start-ups. Few students are given the expertise, machineries for a start-up in tailoring & boutique.

Entrepreneurship and Innovation: The College, through its career counselling cell, organises several entrepreneurship training programmes. Students have attended training on Art &Craft, Weaving, Fashion designing etc. some students take up agricultural ventures in their villages during vacations.

Community Orientation: The College has developed a clear plan of action through activities in the adopted slums. Students from different programmes visit them to interact with the inhabitants there. The interactions on Health & nutrition, Institutional birth, increase in gross enrolment ratio of children etc. show a profound impact.

Other activities in photography, plant care are taken up by the members of Photography club and Prakritimitra, Eco-club in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Research-Policy-and-Procedure-3.1.1.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

12

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in	B. Any 3 of the above

the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

03

File Description	Documents
URL to the research page on HEI website	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Research-Guides-3.4.2.2.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

03

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during

the year

24

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Books-Chapters-3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College encourages young and active students to participate in extension activities through NSS, NCC, YRC, Rangers, Eco-Club, Prakruti Mitra, Photography Club, and Community Connect Cell for the students' personality development. Campus cleaning, AIDS awareness campaign, plantation programs, COVID-19 awareness, yoga training sessions, fire safety management programs, program to raise knowledge of breastfeeding, blood donation camp, The Puneet Sagar Abhiyan, community service projects, and the Azadi Ka Amruta Mahotsav are few examples of the activities that are offered. Students took part in social service projects including planting trees, eye donation awareness events, dental health events, and anti-

tobacco campaigns.They were educated on issues such as dropout rates in slum regions, women's rights, right to knowledge, and women's empowerment .All these events helped students acquire a sense of accountability, integrity, and human values as they worked towards the institution's vision and goal. As part of Swatch Bharat activities, the volunteers actively contributed to maintaining the cleanliness of the college campus. The extension wing regularly hosts guest lectures on a variety of subjects, including voter responsibility, awareness of abolition of slavery, awareness of people with disabilities, breast cancer awareness program, road safety week, etc. in collaboration with other governmental and private organizations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Activities-3.6.1.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

03

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

41

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1796

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

44

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

06

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has campus area of A11.739D which accommodates adequate infrastructure and physical facilities i.e separate blocks/buildings for Arts, Science and Commerce streams. The total building area is 294,883.6sq.ft.There are 78 classrooms including

16ICT enabled including 2 Virtual classrooms, one Smart Classroom & one Language Laboratory for an effective teaching-learning process.The ICT enabled class rooms have smart boards, LCD projectors and laptops and others have green/white/black boards. There are 21 well equipped designated laboratories to conduct practical classes and research works. All class rooms are well illuminated and ventilated and the laboratories have well equipped withsafety features. One conference hall, one SAMS Lab and two auditoriums add to the infrastructure. A continuous power supply is provided by solar project of 10 KW, two generators of 125 KVA and four UPS invertersare installed for an alternate sourceof power supply. A three storeyed library with reading hall that can accommodate 100 students at a time. The college has added 36computers this year (with standard software) excluding the personal laptops of the teachers and students with high band-widthwi-fi connectivity. The SAMS laboratory has a central server and computing system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2022/07/Departments-geo-tagged-pictures-1.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution is committed in Holistic Growth of studentsthrough infrastructure and learning facilities such as Gymnasium and auditorium etc.The facilities provided by the institution areadequate for Cultural activities, Yoga, Sports, indoor/outdoor games and other Co-curricularactivities. A spacious multipurpose hall fully equipped withall amenities for organisation and participation for recreational activities is also available.The outdoor sports facilities include football court, Basket ball court where as Indoor games include Chess,Carrom,Table tennis etc.The campus has rostrum (open pandal) to cater to the needs of the students for open competitions and other co-curricular activities. . Gymnasium facility with high grade instruments is available in the college for students for a total body work out. Regular classes on self-defence are also conducted for students.Indoor and outdoor games like chess,carrom badminton and special classes for Kabadi,khoko,Hockey and cricket are organized in regular intervals

Special Yoga and meditation sessions are held regularly in the institution for students as well as staff members. The sports infrastructure areoptimally utilized for physical education practice classes.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2022/07/Infrastructure-and-activities-geo-tagged-images_1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

16

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

227.98328

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Automation process of the college Library is continuing with standard Integrated Library Management System. The standard ILMS e-

granthalaya-3.0 (version S/W) is going to be upgraded to version 4.0 S/W. Online Public Access Catalog (OPAC) is available to the students and they areaccessing to this web OPAC but unfortunately it was temporarily unavailable in 2021-22 due to some technical snag. Students and teachers are taking advantages of theopen access facility available in the library. The entire library housekeeping work is done through computer. The reading room of the library can accommodate more than 100 students at a time. The library has internet connectivity with WiFi facility having speed of 100 Mbps. It provides e-resources to users remotely through EBSCO e-resources (e-books, e-journals, databases etc). The Library developed a digital repository using digital library software of various e-contents like e-books, syllabus, old question papers etc. It also encompasses the resources for visually challenged students (239 number of Braille materials). The LAN facility in the library helps in sharing its resources over the network. The reference desk in library actively facilitates the user in case of any query. The library also provides user friendly education programme for newly admitted students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sblibrary.nic.in/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.3061

File Description	Documents
Audited statements of accounts	View File
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

40

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

All the departments are well equipped with Computers / laptops. The college has wifi enabled campus of 100 mbps internet speed. Students as well as teaching and non-teaching staff members are utilizing theses facilities. Office and library are also equipped with computers installed with appropriate software alongwith internet facility. RUSA fund has been utilized to provide computers to different departments. Students as well as teachers are assessing the web resources from the library resource center. The library is automated with e-Granthalaya software , resource sharing is done through LAN at library, SAMS , Computer Science department etc.The College has an interactive and dynamic website where all administrative and academic activities are circulated / uploaded. Various departments have developed departmental libraries to which the students have easy and free access to avail books and otjer study materials.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2022/07/IT-Policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2216	**46**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

0.82941

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Each and Every department is maintainingstock register and an annual stock verification is also carried out on priority BasisLaboratory equipment, gas connection pipeline are checked regularly by the staff of each Practical department. The Science Departments also maintain stock registers for keeping a list of chemicals, glassware and any other instruments used in the laboratory. The laboratory assistants are taking careof the laboratories. Logbooks are maintained in laboratories. Fire Extinguishers are installed.Library is fully automated focus has been partcipated on Computerized issuing and returning of books to save time. Cleaning of the books and racks ion daily basis in a regular phenomenas. Maintenance of computer is also done on regular basisWi-Fi units are also installed in the college premises LCD projectors, language lab softwares are being upgraded from time to time.The Sports facilities are being looked after by the PET and other OICs All the sports materials and equipments are stored in the sports storeroom under her supervision. She maintains the stock and sports register with care. A Gymnasium Hall and a large play-ground are well-maintained and used optimally.The institution possesses spacious and well-ventilated classrooms. The classrooms are being gradually upgraded with modern devices and boards. Regular cleaning and maintenance is being carried out so as to provide an effective teaching learning environment to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2022/12/maintainance-policy-History-1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

813

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	B. Any 3 of the above

File Description	Documents
Link to Institutional website	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Capacity-Development-Program-5.1.3.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

890

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

48

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

154

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

201

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

71

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Shailabala Women's Autonomous College runs various student associations and societies including- Students Representative Cell, Dramatic Society, Athletic Society, Literary Society, Debating Society, Science Society, Day Scholars Association, Students Common room social service guild, Community Connect Cell, Alumni association, Extension wings like NSS, NCC, YRC, Rovers and Rangers, Prakruti mitra, Photography club, etc to enhance the overall educational experience and exposure for participation in social, cultural, academic, and sports activities, seminars, extramural talks etc. The Science Society elects a Secretary and Joint Secretary from science students to organize seminars and science exhibitions throughout each Academic Session. The societies focus on extracurricular activities including celebration of important days through essential institutional logistic support for smooth execution of student-led initiatives. These activities are managed collectively by designated teachers and student representatives. Two students from each department are nominated as seminar secretaries to organize seminars of the departments. Student representatives to IQAC, Hostel Committee and the Grievance Committee participate in meetings, events, and provide valuable suggestions on behalf of the students and play pivotal role in leading their classmates. This ensures the success of every program by encouraging the students to engage in various activities and develop managerial and organisational skills and talent.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/REPRESENTATION-OF-STUDENTS-SBWAC-2022-23.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

80

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Shailabala Women's Autonomous college,a century old women institution has a registered Alumni Association (Regd.No 8513/477,1990-1991) where Veteran members takeactive interest for the welfare of the instiution, students and staff . They are part of decision making process of college governance as and when required.

Activities-2022-2023

- **One plantation program was organized. Dr.Sabita Mishara, Dr.Sucheta Priyabadini and Smt. Sumitra Dhala Samanta visited on different occasion and delivered seminars and hands on training to promote Women entrepreneurship.**
- **International Women's day was observed to celebrate the contribution of the women in the society. Principal Prof. Gayatri Biswal,Dr. Sucheta Priyabadini, Director students counselling , KIIT- DU speaker.**
- **Annual Alumni Meet was organized in Dec, 2022 by all departments.**
- **Dr Alaka Rani Dash donated 50 Books.**
- **Members of Alumni Association took part in syllabus revision**

committee Board of studies nominee of different departments.

- A tribute to stalwarts for excellency in various fields was organised on 08.04.2023 where students,teachers and family members of the Alumni members were present.
- Many alumni serve as teachers.
- Sreemayee Mishra, Chairperson, OTDC has donated a water purifier-cooler for the office staff.
- Alumni members extended physical support on 25th March, 2023 for inauguration Shailabala New Hostel by Hon'ble Chief Minister, Odisha

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/REPORT-OF-ALUMNI-MEET-2022.pdf

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Response:

Shailabala Women's (Autonomous) College, Cuttack has envisaged a perspective plan to empower women to face global challenges and become a pioneer of change in the modern society. The governance of the institutional bodies is effectual and well organised as visible from our methodological plans in tune with the mission and vision of the institution.

Effective governance aims at continuous and sustained growth by adopting strategies which are transparent and democratic in nature and participative by all stake holders such as students, parents, alumni and department. Alumni and parent-teacher meet is part and

parcel of our academic management system.

Keeping in tune with NEP-2020, and abiding by the regulations of UGC, our HEI has set clear goals deliverable in the areas of academic excellence, participatory management, alumni and academia-industria connect.

Through a wide array of educational programs comprising skill enhancement and value-added courses and unique clubs, the governance also aims to lay thrust on the basic parameters to attain quality in teaching, learning, academic freedom and access to information.

The HEI strives to foster universality among the students through joint celebration of all festivals pertaining to different communities in the campus, preserving the secular credentials of the society at large.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.shailabalawomenscollege.ac.in/goal-mission-objectives/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Response:

- The institution supports a trend of decentralised governance system with proper well defined inter- relationships.
- The principal is the academic head of the institution.
- The administrative bursar, accounts bursar, academic bursar and legal bursar take an overlook of the office establishments, accounts, procurement, academic and legal matters respectively.
- The Controller of Examination is responsible for the conduct of examinations and publication of result of various semesters.
- Committees like purchase committee, residential committee, examination committee conduct their business with utmost autonomy.
- RUSA committee and IQAC committee are at the apex for gracious accomplishment of divergent policies and schemes in a decentralized and participative manner. Regular meetings of

these committees are held for the effective functioning of the institute.

- Different co-ordinators are appointed for different self-financing courses to fulfil the duties and obligations related to administrative, financial and academic responsibilities.
- Major decisions of the HEI are taken by the Principal in consultation with the head of the department who look into the day to day administration of their respective departments.
- The students and parents are allowed to express themselves for any suggestions for improvement of the institution through feedback forms.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Academic-council-6.1.2.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Response:

- Keeping in view, the SWOT analysis , our HEI establishes strategic plan with well defined objectives and mechanisms for its effective implementation and monitoring.

Heterogeneity and demographical diversity is honoured while admitting students to usher an inclusive atmosphere.

- This Institution is an intellectual destination that challenges conventionalthinking and stimulates passion to redefine learning
- We provide opportunities and experiences that build community help them grow personally and professionally and create a place that students can call now and throughout their life
- The augmentation and renovation of infrastructure has been the dying motto of our institutionand to upgrade it to a university

Installation of Bio-Gas in 02 of our Hostels focuses our genuine concernon energy conservation.

- Value-Based and skill-based courses was introduced in all departments. Ethics and values curriculum enhance the empathetic personality of the students transforming them to imbibe the humane qualities.
- The feedback received from the stakeholders is reviewed keeping in accordance with the vision and mission of the institute and accordingly modifications and rectifications are made in the larger interests of students.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/GB-Resolution-Infrastcture-6.2.1.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Response:

The Organogram of the institution is a complete reflection of the administrative setup of this HEI.

- The Principal, as the head of the Academic and Administrative set-up undertakes the planning, supervision and execution of the academic, curricular, co-curricular, extra-curricular and financial activities in consultation with the different committees created for the purpose.
- As a Government institution, it follows the service rules and procedures for recruitment and promotion as per the guidelines issued by the Department of Higher Education, Govt. of Odisha.
- Leave Rules as laid down by the Govt. is sanctioned at regular intervals for the benefit of teaching and non-teaching staff members.
- Guest faculties are appointed and engaged as per the directions laid down by the Government against the sanctioned posts.
- In compliance with the Labours Department rules outsourcing of

- **class IV employee is done for the smooth day to day functioning of the institution.**
  - **Important committees like IQAC, NAAC, UGC, Purchase Committee, Sexual Harassment Cell, Anti-Ragging Cell etc consistently aim at setting priorities and achieving their respective goals.**

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2022/07/Organogram.png
Upload any additional information	View File
Paste link for additional Information	https://dhe.odisha.gov.in/sites/default/files/2022-01/Odisha%20Governement%20colleges%20Laboratory%20Assistant-cum-Store%20keeper%20Amendment%20Rules%202021.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Response:

The teaching and non-teaching staff are genuinely valued for their contribution and the institution extends an arm of support to them.

- **Non-Financial welfare measures: The staff are eligible for availing Casual Leave of 15 days per year. Paid maternity**

- leave to the women employees is granted for a period of 180 days. Earned leave, Extra Ordinary Leave are sanctioned by the Principal up to a prescribed limit. Teachers are allowed to present papers in workshops/conferences/seminars etc. Leave is sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program etc. Study leave is allowed to pursue Ph.D. programme. Residential quarters are allotted to employees. Washrooms, Canteen and parking areas are available for staff. Library Facility is available for teaching staff and non-teaching staff. Faculty Club gives opportunity for the staff for a strong relationship. Automatic attendance (Bio-Metric) is available for all staff.
- Financial welfare measures: Salary is usually disbursed in the first week. Withdrawal from GPF is sanctioned in 3 days. NPS contribution for newly appointee. Festival advance, weather liveries to group D employees. Immediate disbursement of obsequies in the event of death of employee to the bereaved family members. Appointment of spouse or children on compassionate ground. Promotion and pensions are sanctioned. Conveyance allowance is provided to P.W.Dfaculties as per Government norms.
- Biometric attendance is recorded.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ctz.edodisha.gov.in/eDLetter.ashx?ijl=RH/aB0O1ryJXNbl7SePrurAYlCsMhOJVv0iUhhjlzk8HkQQyxYyxr47uJWWi9t0H6IIWkJuxs2ULx31yP1nRBI92Q5TSDXKK+6qAdZyQB70BGKI0fHkvow==

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

33

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Response:

- ○ **Our HEI conducts internal and external audits with the objective of maintaining transparency. An internal audit is conducted for all laboratories, hostels Office of the Controller of Examinations, NSS YRC etc. annually by the committees comprising teachers of different departments.**
- ○ **External audit is orchestrated periodically by the Department of Audit and Accounts, Government of Odisha and Accountant General Office, Govt of India**
- ○ **Audit is executed for State Government Funds, RUSA Grants and Cash Books under different heads of expenditure**
- ○ **Special Audit is also conducted by the State**
- ○ **This HEI submitted all the bills and vouchers of expenditure**

made from the Principal Ledger to the Office of the Accountant General for requisite action at their end
- Vouchers relating to expenditure from College Development Fund, Students Representative cell Athletic, Examination and miscellaneous heads of expenditure are submitted to the auditors for scrutiny.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Hostel-audit-stock-verification6.4.1.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Rs. 0.245

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our institution employs different strategies complying to the directives from Government of Odisha to effectively mobilize resources for the all-round development of students, faculties and the institution. Significant expenditures are made under different heads as follows.

The expenditure under salary head were Pay-Rs.92205942,DA-Rs.33134845, HRA-Rs.4868766, OA-Rs.26420 Adhoc/ Contractual -Rs.2802286.

The Non-salary expenditure were -:

1. Under "Mo College" fund Rs. 1,47,014 was spent towards purchase of Bookshelves and Almirah for lending library in the Department of Education out of the total grant of Rs10,95,000.
2. Infrastructure allotment of Rs. 1,41,75,000 was spent towards 420 seated Hostel
3. Towards furniture, Rs. 86,23,328 was spent for 400 bedded New hostel out of the grant of Rs. 1,12,93,306.
4. Under PL an expenditure of Rs. 19,74,419 was made towards different activities like NCC, YRC, NSS, Rangers, Seminars etc.
5. Towards electricity the expenditure was Rs. 11,60,000.
6. Under water charges the expenditure was Rs. 2,63,688.
7. Under telephone charges Rs.31,252 was spent.
8. For lab equipment and lab expenses Rs.15,25,020 was incurred.
9. Rs. 30,610 was spent. for library books.
10. Other contingency expenditure during 2022-23 were Rs. 1,90,000.
11. Under controller of examination head Rs. 40,06,766 was spent out of the allotted Rs. 59,42,878.
12. Under LTC the expenditure amounted to Rs.1,30,840.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has contributed a number of significant practices resulting in incremental improvements.

Academic audit was conducted with external members from OSHEC and IQAC.21 Add-on/ Skill based courses were offered by various UG & PGdepartments to enhance the employability. IQAC strengthened the research activities which have been reflected in form of two major research projects (to the tune of Rs 15.76 Lakh), 31 publications and 41 books/ chapters/ edited by the teachers. The cell has initiated Green audit and Energy audit to ensure a more eco-friendly campus. 64 extension activities were piloted in and out of the

campus that include workshops on capacity building of women and life saving tips in urgency, Undergraduate research projects and Draft policy for persons with disability, Health awareness programmes on breast feeding and breast cancer, dental and skin and mental health issues, distribution of hygienic kits, Puneet sagar and Nashamukt abhiyan, Mushroom cultivation in hostel. Student Satisfaction Survey has been conducted and analysed. 2 FDPs on NEP 2020, NAAC assessment process etc with experts from different universities and advisor from NAAC Begaluru. 675 students had participated in different counselling sessions and placement drives. ThreeMoUs were signed with reputed university and institutes. Field exposure tours for skill enhancement were conducted.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Significant-contributions-made-by-IQAC-6.5.1.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Response:

The Principal and the Head of the Department inspect and reviews the lesson plan, progress register at regular intervals. IQAC reviews the teaching plan, teaching-learning process, pedagogy employed and assessment of performance of both staff and students. It has piloted various surveys like student satisfaction survey, parent's feedback, teacher's feedback, Alumni feedbacks and Employer feedbacks etc. The feedback received are analysed and the action taken report is generated by IQAC. Each Head of the Department presents the activities of the department in the presence of the Principal, external members & IQAC Coordinator during academic audit. The teachers are suggested to conduct Add-on courses, remedial classes and to use ICT based teaching methods to improve the teaching learning process. The syllabi of different programmes are passed in the Board of Studies meeting. The programme outcomes, programme specific outcomes and course outcomes of each course are elaborately described and uploaded in the college website. Examinations are properly conducted and results are published as per the calendar. IQAC also co-ordinates various webinars and seminars with the teaching departments to emphasize upon outcome based education and

experiential learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Academic-Performance-Audit-Score-2022-23-6.5.2.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/News-Bulletin-22-23.pdf
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Measures initiated by the institution for the promotion of gender equity during the year.**

- **SBWAC was established with a noble idea to impart higher education to the girls of the state. The college campus has a conducive environment for gender equity among students, teacher and support staff. The institution has taken several steps to build a safe and secured campus for the girls. Anti-ragging cell, prevention of sexual harassment cell, Equal opportunity cell is formed to protect the studentsfrom any kind of injustice done to them. The college campus is secured with a boundary wall and guarded round the clock by security personnel andCCTV. The cooks are male and helpers are female in the hostels. A proper gender balance is maintained. The activities of cooks are monitored by lady matrons to avoid unpleasant situation.**
- **Gender audit has been conducted for employees in 2022-23.**
- **A new course titled "Women and Society" has been introduced from the academic session 2022-23 for the PG students.**
- **Seminars and workshops have been conducted with police officers to sensitise the students about crimes against women, trafficking and cybercrimes etc.**
- **Seminars and workshops have been conducted with medicos for awareness of students and female employees about different health and hygiene issues.**

File Description	Documents
Upload any additional information	[View File]
Paste link for additional Information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Gender-Audit.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	[View File]
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college has different dustbins to segregate solid waste. In the hostel, organic waste from the kitchen is composted in pits dug in the hostel backyard, so that the compost formed acts as manure for the hostel garden. The food waste is taken by pig farmers for feeding their pigs. The sanitary napkins are disposed of in incinerators. Liquid waste is well managed through a proper sewage system. The waste flows to Municipality underground drains outside the campus.Municipality Garbage collection vehicles are visiting the campus and residential blocks at the weekend. Different coloured bins have been placed for biodegradable and non-biodegradable waste in different places in the campus.The campus is free from biomedical waste. The Chemistry laboratory has minimised the use of hazardous chemicals by adopting green synthesis procedures. Cleanness drives are undertaken as part of Swachh Bharat Abhiyan to create awareness and consciousness.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered	A. Any 4 or All of the above

- vehicles
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts	A. Any 4 or all of the above

Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	[View File](#)
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The students, teachers irrespective of their caste, religion and language get equal opportunity in different activities and academic/ administrative positions. A good number of girls coming from minority community study here. The Sambalpuri (traditional handwoven) dress code of the students is promoted by the institution which is prepared by myriad artisans of Odisha and is the representation of the art, culture, and heritage of Odisha. The college allows the students to celebrate festivals like Ganesh Puja, Saraswati Puja, Eid, Nuakhai giving respect to communal harmony. The annual cultural week is organised each year to cater to linguistic diversity by arranging various competitionslike debate, essay, poem in Odia, English, Hindi, Urdu recitation of Sanskrit shlokas, Urdu sayari are organized every year in the cultural week. Tribal students from the districts of the state study in this campus. Recreational activities likeMehendi, Jhoti, Painting, Classical Song, Dance, Mono Action, One act plays are organized to encourage the students to keep of the love for traditional art. An all-inclusive student friendly environment is the hall mark of this institution which is highly appreciated by the students and parents.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution always gives importance to spread the democratic spritof our constitution. Through various means students encouraged to practice the moral values of a good citizen. To spread the constitutional, moral obligation in students a course namely Ethics and Values has been included in the UG syllabus. Vigilance awareness week, Constitution day, International Human Rights day, World Energy Conservation day organized in the campus to spread awareness among the students to prepare them for the nation building duties. Special drives are undertaken to enroll students as voters. Juba Sanskaraprogramme, Extra mural Lectures on rights of citizens and there for enforceability are organized to build to character of student. From the social service point of view blood donation camp,Swatch Bharat awareness programmes are regularly organized by NSS, YRC units of the college from time to time.Awareness programmes on topics like Eye Donation, Mental Health are organized. Several of our students have registered as "citizen traffic" under Odisha traffic police. The inherent spirit of all these activities beyond classroom is to build the students as responsible citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the	**C. Any 2 of the above**

Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in the development of "Community spirit" among the students. To fulfill this idea institution celebrates/ organizes days/ festivals with National and cultural importance. International Women's Day, World AIDS Day, International Human Rights Day are celebrated with full enthusiasm to uplift the humanitarian values among with social consciousness. 100 years of Mahatma Gandhis visit to odisha, 175th Birth Anniversary of Utkal Gaurav Madhusudan Das was celebrated to make students to know more about the contribution of these Great leaders of our country. Independence Day, Republic Day, Azadi ka Amrit Mahotsav celebrated to how the spirit independence and patriotism . "Hockey Walkathon" was organized on the occasion Hockey World Cup 2023 held in Odisha to create interest of our students towards our National Game. Pledge taken on the occasion of Rashtriya Diwas, Vigilance Awareness pledge was taken by the students and staffs.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE #1 The SBWAC believes in a strong sense of connectedness with the society. The HEI a significant role to play in the tangible and intangible transformation of society and has always striven for realizing this purpose. SBWAC has adopted a suburban locality for awareness drives in matters of health and hygiene , enrollment of children in schools, voters awareness programs, institutional child birth have been undertaken from time to time. Increase in the GER in primary education, institutional child birth, voter's assertiveness, frugal use of common resources like water and some of the visible positive signs.

BEST PRACTICE#2 SBWAC has vowed to bring out hidden sporting talent in the women enrolling for higher studies every year and has earned name and fame at the university/state levels in a number of sporting events. This is helping young women building their career in academics but in the wholesome development of personality. The students have proved themselves in varies sporting competitions like net ball, chess, kabaddi, football etc in state and national levels. The traditional mind set of women's safety and paucity of funds have not deterred the students and staffs from the relentless pursuit concomitant laurels that have ceaselessly followed.

File Description	Documents
Best practices in the Institutional website	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Best-practices-2022-2023.pdf
Any other relevant information	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Best-practices-2022-2023-1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The College has its distinctiveness as a century oldinstitution, being the first Women's College of Odisha. The seat of the college is the residential building of the grand old patriarch of Odisha, Utkal Gourav Madhusudan Das, the architect of modern Odisha province, an indelible episode in the history of the state. The building is no less a historical monument of the state. This building has been donated by Miss Shailabala Das, Madhu Babu's daughter towards Women's upliftment in the field of Women Education

and Shailabala Womens Autonomous College has been named after her. Father of the Nation Mahatma Gandhi has visited the precincts of the place. Prime Minister Nehru had also come to unveil the statue of Madhubabu. The heritage building is maintained and preserved by this HEI with the help of concerned agencies of State Government. Many prolific stalwarts visit this institution to observe the birth and death anniversaries of Madhubabu and Shailabala Das. The institution offers Post graduate degrees in 12 subjects and B.Ed degree which attracts students not only from within but also from outside the state. This HEI is committed to its social commitment of serving the tribal and physically challenged students for long.

File Description	Documents
Appropriate link in the institutional website	https://www.shailabalawomenscollege.ac.in/wp-content/uploads/2023/09/Institutional-Distinctiveness-7.3.1.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Introduction of Post Graduate programmes in Science stream.

2. Opening of more self-financing programmes and skill-based programmes for more employability.

3. Submission of IIQA and SSR to NAAC for third cycle of accreditation.

4. Expansion and modernisation of Library and other Infrastructure.

5. Excelling the research culture.