

**OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTO.) COLLEGE, CUTTACK**

NOTICE NO. 62 /DT. 11.01.24

**TENDER CALL NOTICE**

Sealed tenders are invited from Registered Firms / Manufactures / Distributors/ Authorized Dealers with valid GSTIN for the supply of Goods mentioned below to Shailabala Women's Autonomous College. The tenders must reach the undersigned within 21 days from the date of publication of the tender through registered post/speed post/ couriers during working hours. The envelope containing the tender must be superscribed on the top as "Supply of Equipment under RUSA Fund /Comp. Science Dept." and addressed to Principal, Shailabala Women's (Auto.) College, Mission Road, Cuttack, Pin – 753001. The details of the specification of items and terms and conditions can be downloaded from the College Website: [www.shailabalawomenscollege.ac.in/notices](http://www.shailabalawomenscollege.ac.in/notices).

**GENERAL TERMS AND CONDITIONS**

1. The technical bid and financial bid should be sealed by the bidder in separate covers duly super-scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super-scribed. The tender for RUSA and Comp. Science must be placed separately.
2. The authority reserves the right to increase/decrease the quantity as per the institute's requirement and immediate availability of funds.
3. The authority also reserves the right to extend the date and accept or reject the tender without assigning any reason thereof. The college will not be responsible for non-receipt of tender within the last date due to any reason including postal delay.
4. The Bidders should furnish proof of identical supply of any of these items to other Institutions, Universities, Colleges, and State/Public Sectors. The proof of such credentials should be furnished by the Supplier.
5. The technical bid will be opened first and the financial bid of the successful bidder after technical verification will be opened later with due intimation to the bidder. The date and time of opening of bids will be within 5 days after the last date of submission which will be communicated through the official mail of the bidder.
6. Every page of the tender document, and the documents attached there should be signed by the bidder.
7. The bidder/dealer/distributor should have not been debarred by any Government or other organizations. A certificate to this effect must be given as per the proforma enclosed in the tender document.
8. The bidders are requested to present at the time of opening of the technical bid as per the time and date communicated to them after the last date of receipt of the tender.
9. The rates should be inclusive of all costs/taxes (with breakup of GST / Taxes).
10. The items shall have to be delivered and installed freely in their respective place within 15 days of the issue of the order.
11. The Supplier shall not assign or sublet the contract to any third party.
12. Any dispute shall be subject to the jurisdiction of Hon'ble High Court of Odisha.



13. Any act or effort on the part of the Supplier to influence anybody in the institute is liable for rejection of the Tender.
14. The bidders should attach the following documents
  - a. Firm registration certificate
  - b. MSME Certificate, if any.
  - b. GSTIN Certificate.
  - c. Past Record of Supply, if any.
  - d. PAN / IT Return
  - e. Active Dealership Certificate / Authorization from the company for participating in the tender.
15. Any mismatch of specification of the item in the technical bid with the required specification given in the tender will lead to rejection.
16. The bidders who are interested in participating in the bidding process are required to submit EMD@3% of the total bid price for different items taken together (separately for RUSA / Computer Science) in the form of a Demand Draft /Bank Guarantee from any scheduled Bank in favor of **Principal, Shailabala Women's (Auto.) College, Mission Road, Cuttack**. The Micro and Small Enterprises (MSEs) and start-ups are exempted from payment of EMD. The EMD of unsuccessful bidders will be returned by the 30<sup>th</sup> day of the award of the contract without any interest and the EMD of the successful bidder will be refunded after receipt of the performance security.
17. The successful bidders are required to submit performance security @7% in the form of a Demand Draft / Bank Guarantee from any scheduled Bank in favor of **Principal, Shailabala Women's (Auto.) College, Mission Road, Cuttack**. The Local MSE registered bidders if selected, will submit performance security @25% of the value of performance security (i.e. 25% of the prescribed security deposit amount). The performance security remains valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligation.
18. Any claim of exemption of EMD, performance guarantee should be supported by Government orders from appropriate authority with documentary proof.

**SPECIFICATION OF ITEMS FOR COMP. SCIENCE**

SI. No	Name of the items	Specification	Quantity Required
01	All-in-One PC	<ul style="list-style-type: none"> <li>• Processor:13th Gen Intel® Core™ i5</li> <li>• OS: Windows 11</li> <li>• Memory:8 GB: 1 x 8 GB, DDR4, 3200 MT/s</li> <li>• Storage:512 GB SSD</li> <li>• Display:60.5-cm. Full HD (1920X1080)</li> <li>• Microsoft Office 2021</li> <li>• With Wireless Mouse and Keyboard</li> <li>• 3 Years Warranty</li> </ul>	12
02	Printer	<ul style="list-style-type: none"> <li>• Printer Type: Laser Printer</li> <li>• Functionality: Print, Scan &amp; Copy</li> </ul>	01



		<ul style="list-style-type: none"> <li>• Print Output: Monochrome, Auto-Duplex</li> <li>• Connectivity – USB, WiFi</li> <li>• OS Compatibility -Windows, Mac &amp; Linux</li> <li>• Maximum Print Speed: minimum 21ppm</li> <li>• Print Resolution (Monochrome): 600 x 600 dpi</li> <li>• Paper Size: A4, Letter, A5</li> <li>• 1 Year Warranty</li> </ul>	
03	Computer Desk	<ul style="list-style-type: none"> <li>• Material: MDF</li> <li>• Dimensions: W x H x D(80 x 73.4 x 45 in cm)</li> <li>• Wheel: Yes</li> <li>• Finish colour: Black</li> <li>• 1 Year Warranty</li> </ul>	12
04	Revolving Chair	<ul style="list-style-type: none"> <li>• Dimensions: 71 x 86.1 – 97.1 x 71</li> <li>• Seat height: 45 – 54</li> <li>• Upholstery Material: Fabric</li> <li>• Finish colour: Black</li> <li>• 1 Year Warranty</li> </ul>	12
05	UPS	<ul style="list-style-type: none"> <li>• 600 VA,360 W</li> <li>• 2 Years Warranty</li> </ul>	12

**SPECIFICATION OF ITEMS FOR RUSA**

Sl. No	Name of the items	Specification	Quantity Required
01	Desktop	<ul style="list-style-type: none"> <li>• Processor:13th Gen Intel® Core™ i5</li> <li>• OS: Windows 11</li> <li>• Memory:8 GB</li> <li>• Storage:512 GB SSD</li> <li>• Display: 19.5 inch. Full HD (1920X1080)</li> <li>• Microsoft Office 2021</li> <li>• With Mouse and Keyboard</li> <li>• 3 Years Warranty</li> </ul>	07
02	Printer	<ul style="list-style-type: none"> <li>• Printer Type: Laser Printer</li> <li>• Functionality: Print, Scan &amp; Copy</li> <li>• Print Output: Monochrome, Auto-Duplex</li> <li>• Connectivity – USB, WiFi</li> <li>• OS Compatibility -Windows, Mac &amp; Linux</li> <li>• Maximum Print Speed: minimum 21ppm</li> <li>• Print Resolution (Monochrome): 600 x 600 dpi</li> <li>• Paper Size: A4, Letter, A5</li> <li>• 1 Year Warranty</li> </ul>	08



03	<b>Projector With All Accessories</b>	<ul style="list-style-type: none"> <li>• Display resolution: XGA 1024 x 768</li> <li>• Aspect ratio: 4:3</li> <li>• Brightness: 4000 ANSI Lumens</li> <li>• Contrast ratio: 20,000:1</li> <li>• Connector Type: VGA, HDMI</li> <li>• Picture modes: 3D, Bright, Infographic, Presentation, Spreadsheet, sRGB, User 1, User 2</li> <li>• Resolution Support: VGA (640 x 480) to WUXGA_RB (1920 x 1200)</li> <li>• Audio: Built-In Speaker</li> <li>• Remote: Yes</li> <li>• 8*6 Insta luck screen/ceiling mount stand 4ft/15 meter HDMI cable</li> <li>• 1 Year Warranty</li> </ul>	15
04	<b>UPS</b>	<ul style="list-style-type: none"> <li>• 600 VA,360 W</li> <li>• 2 Years Warranty</li> </ul>	08
05	<b>Laptop</b>	<ul style="list-style-type: none"> <li>• Processor:13th Gen Intel® Core™ i5</li> <li>• OS: Windows 11</li> <li>• Memory:8 GB</li> <li>• Storage:512 GB SSD</li> <li>• Microsoft Office 2021</li> <li>• Screen Size: 15.6 inch Full HD (1920X1080)</li> <li>• With Wireless Mouse and Keyboard</li> <li>• 3 Years Warranty</li> </ul>	01
06	<b>Xerox cum Printer</b>	<ul style="list-style-type: none"> <li>• A3 Monochrome Multifunctional</li> <li>• Print/Copy/Scan</li> <li>• 1gb RAM,2GB Storage</li> <li>• Wireless Network, USB Connectivity</li> <li>• Paper Supply Capacity A4 350 sheet</li> </ul>	02
07	<b>Desktop</b>	<ul style="list-style-type: none"> <li>• Processor:13th Gen Intel® Core™ i5</li> <li>• OS: Windows 11</li> <li>• Memory:8 GB</li> <li>• Storage:512 GB SSD</li> <li>• Display: 27 inch. Full HD (1920X1080)</li> <li>• Microsoft Office 2021</li> <li>• With Mouse and Keyboard</li> <li>• 3 Years Warranty</li> </ul>	01

*[Signature]*  
Principal  
11/01/24

Shailabala Women's (Auto.) College, Cuttack.

*[Signature]*  
11.1.24

**Tender paper for supply of Equipment to the Principal, S. B. Women's (Auto.)  
College, Cuttack**

TECHNICAL BID FOR SUPPLY OF EQUIPMENT

Name and address of the firm: \_\_\_\_\_ (Mandatory)

Contact Person : \_\_\_\_\_ (Mandatory)

Mobile No. : \_\_\_\_\_ (Mandatory)

Email ID : \_\_\_\_\_ (Mandatory)

Security Amount Deposited : Rs. \_\_\_\_\_

DD No. \_\_\_\_\_ Date : \_\_\_\_\_

Bank / Branch : \_\_\_\_\_

Sl. No.	Item Name/ Brand	Specification
1		
2		
3		
4		

List of documents and sample figures (duly signed and stamped)

1. .
2. .
3. .

Date:

Authorized signatory with seal



**Tender paper for supply of Equipment to the Principal, S. B. Women's (Auto.)  
College, Cuttack**

PRICE BID FOR SUPPLY OF EQUIPMENT

Name and address of the firm: \_\_\_\_\_ (Mandatory)

Contact Person : \_\_\_\_\_ (Mandatory)  
Mobile No. : \_\_\_\_\_ (Mandatory)  
Email ID : \_\_\_\_\_ (Mandatory)

Security Amount Deposited : Rs. \_\_\_\_\_

DD No. \_\_\_\_\_ Date : \_\_\_\_\_

Bank / Branch : \_\_\_\_\_

Sl. No.	Item Name/ Brand	Specification	Price excluding GST	GST %	Price including GST
1					
2					
3					
4					

Date :

Authorized signatory with seal

# CERTIFICATE

“I certify that I have not committed any offence-

(a) Under the Prevention of Corruption Act, 1988; or

(b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

(c) I have not been debarred by any Central / State Government Organization/Bodies for the last 3 years.”

Signature with designation