

SKILL BASED CERTIFICATE COURSE  
OFFERED  
BY  
POST GRADUATE DEPARTMENT OF ECONOMICS

Duration: 35 hours of Teaching

Registration: Students have to register for this course (60% from own dept and 40% from other dept)

Venue: Department Class room

Attendance of Students: Minimum 75%

Full Mark: 50

All terms and conditions as per the guidelines of the SBCC provided by Controller of Examination

There will be 3 units of theory carrying 12 marks each ( $12 \times 3 = 36$  marks).

Project will be of 14 marks.

$36 + 14 = 50$  marks.

M. K.  
10.7.23

S. N. G.  
10/7/23

h. K. K.  
10.7.23

W.  
10.7.23

# Modern Banking, Insurance and Financial Markets

## Unit I Banking

Banking :Meaning and types; Functions of commercial banks; the process of credit creation and its limitations, Functions of a central bank; Quantitative and qualitative methods of credit control; Central Bank's Supervision and prudential measures for Financial stability

## Unit II Banking , Instruments and Technology

Negotiable instruments ,Promissory notes, Bills of exchange ,Cheque,Draft,Banker's Rights and Duties ,Statutory Protection  
E-banking System ATM cards, Personal identification number ,KYC Norms and Ombudsman Scheme.

## Unit III Insurance Sector

Objectives, functions and changing roles IRDA and it's role and functions in financial market.

## Unit IV: Financial Markets

Financial Market, Meaning, Types , Money market and Capital Market, Primary and Secondary Market, Stock Exchanges, SEBI; Role of Financial Markets for Economic Development

## Reference

L. M. Bhole and J. Mahakud(2011) Financial Institutions and Markets, Tata McGraw Hill. 5th edition.,  
S.B. Gupta: (1982) Monetary Economics , Institution Theory and Policy S. Chand Noida U.P.

M.R. Machiraju(1999) Indian Financial System ,Vikash publishing House, New Delhi  
Parameswaran : Indian Banking,S Chand and Co Noida New Delhi

\*\*\*\*\*

*Mr R*  
10/7/20

*For 9*  
10/7/23

*h. prasad*  
10/7/20





PG DEPARTMENT OF ENGLISH  
SHAILABALA WOMEN'S AUTONOMOUS COLLEGE, CUTTACK  
SKILL BASED CERTIFICATE COURSE

CERTIFICATE IN COMMUNICATION SKILLS

**Course Objective**

- To understand communication and the various components of communication.
- To understand the various ways listening skills are used in communication.
- To understand reading skills and the techniques.
- To understand the process of writing

**Credit – 03 | Marks – 50 | Hours – 36**

**UNIT I - BASICS OF COMMUNICATION**

Definitions, Scope and Importance of Communication, Types of Communication, Levels of Communication, Effective Listening, Communication Process, Barriers to Effective Communication, Overcoming Communication Barriers.

**UNIT II – LISTENING & WRITING**

Listening to understand the gist or main ideas of a topic, listening for the details, listening to respond with information in regular conversation/discussion, Listening vs. Hearing, Benefits of Listening, Listening Style, Why Listening is difficult, Stages of Listening, Methods of Writing, Organising your writing, Writing Process, Writing a paragraph, Email, Letter.

**UNIT III – READING & SPEAKING**

Reading as an integrative process, Stages of Reading, SQ3R Technique, Comprehension Skills, Importance of Presentation, Essentials for making a Presentation Work, Use of power point slides for making a presentation, Extempore, Debate.

***Further Reading***

1. Bovee, Courtland, L., John V. Thill and Barbara E. Schatzman. Business Communication Today. Delhi: Pearson Education (Singapore) Pte. Limited, 2003.
2. Extraordinary Communication Skills - By Sandeep Maheshwari I Hindi & English Speaking Practice Tips <https://www.youtube.com/watch?v=VczVqHJW0gg>
3. Lesikar, Raymond V. and Marie E. Flatley. Basic Business Communication. New Delhi: Tata McGraw-Hill, 2005.
4. Bilodeau, E.A. and Bilodeau, I.M. (1961). 'Motor-Skills Learning', Annual Review of Psychology, 12, pp. 243-280.
5. Dececoo, J.P. and Crawford, W. (1977). The Psychology of Learning and Instruction, Prentice-Hall of India, New Delhi.
6. Fitts, P. (1962). 'Factors in Complex Skill Learning', in R. Glaser (ed.), Training Research and Education, University of Pittsburg Press, Pittsburg.

-----XXXX-----

2<sup>nd</sup> Semester

Paper Code- CE- 201

## हिन्दी पत्रकारिता और मिडिया लेखन

पूर्णांक- 70

### UNIT-I

हिन्दी पत्रकारिता का इतिहास, प्रमुख पत्रिकाएँ : सरस्वती, हंस, आलोचना

प्रमुख पत्रकार- भारतेंदु हरिश्चंद्र, महावीरप्रसाद द्विवेदी, प्रेमचन्द, निराला, राजेंद्र यादव।

### UNIT-II

संचार : जन संचार का अर्थ, परिभाषा एवं स्वरूप, संचार प्रक्रिया।

### UNIT-III

जनसंचार के विविध माध्यम : मुद्रण, श्रव्य, दृश्य-श्रव्य, इलेक्ट्रॉनिक, बहु माध्यम।

### UNIT-IV

समाचार पत्र : परिभाषा, स्वरूप, समाचार संकलन, लेखन कला, शीर्षक संरचना, लीड एंट्री व शीर्षक, सम्पादकीय लेखन, मिडिया लेखन।

### UNIT-V

मिडिया लेखन : मिडिया लेखन का स्वरूप और प्रकार, समाचार, भेंट वार्ता, कमेंट्री, लघुकथा, कहानी, कविता एवं नाटक।

### प्रश्न संबंधी सूचनाएँ

**विभाग- क:** उपर्युक्त इकाइयों से 5 प्रश्न पूछे जाएँगे। उनमें से तीनों के उत्तर लिखने होंगे। प्रत्येक उत्तर

700 से 1000 शब्दों के बीच होगा।

12x3=36

**विभाग- ख:** उपर्युक्त इकाइयों से (इकाई 1 को छोड़कर) 5 गद्यांश दिए जाएँगे। उनमें से तीनों की व्याख्या करनी है। प्रत्येक व्याख्या 400 से 500 शब्दों के बीच होगी।

8x3=24

**विभाग- ग:** उपर्युक्त इकाइयों से 4 प्रश्न पूछे जाएँगे। उनमें से दो के उत्तर लिखने होंगे। प्रत्येक उत्तर 150 से 200 शब्दों के बीच होगा।

5x2=10

## **Proposed Addon Course**



## **Shailabala Women's Autonomous College, Cuttack**

### **PG Department of Home Science**

### **Guidelines for Conducting Skill-Based Certificate Course by the PG Departments**

#### **1.0 GENERAL GUIDELINES**

- a) Skill-Based Certificate Courses (SBCCs) will be offered by P.G. Departments.
- b) One PG Department can offer more than one course, if interested.
- c) Any PG student can opt any SBCC available in the University irrespective of discipline of study, subject to 60% students from own Department and 40% students from other PG Departments.
- d) SBCC is not mandatory to qualify for any program and the credits earned through the Value-Added Courses shall not be accumulated for semester examination.
- e) The credits earned through SBCC shall not be considered for calculating GPA and CGPA for the parent program.
- f) It is a teacher assisted learning course open to all students without any additional fee.
- g) Each student has to submit her name, opting any SBCC to the HOD of her Department.
- h) The concerned HOD will compile the names for the SBCC and submit the list of students course-wise.
- i) A student will be permitted to register only one SBCC in a Semester.
- j) Classes for a SBCC will be taken during the reserved Time Slot in a week or beyond the regular class hours.
- k) The SBCCs may be also conducted during weekends.
- l) The SBCC will be conducted only if there are at least 5 students opting for it.

#### **2.0 DURATION**

The duration of this course is **36** hours with a combination 20 hours of theory and 16 hours of practical.

#### **3.0 REGISTRATION**

The list of Department-wise SBCCs shall be displayed in the University Website along with the syllabus by the CPGC office. Each student has to submit her name opting any SBCC to the HOD of her Department. The Heads of respective Departments shall submit the list of students interested for the particular course, to the CPGC.

#### **4.0 VENUE**

The venue for the SBCCs shall be the Department Classrooms.

#### **5.0 TIME SLOT**

A fixed slot of two hours may be reserved for SBCCs during 2<sup>nd</sup> and/or 3<sup>rd</sup> Semesters. The time slot may be designed preferably in morning hours or afternoon beyond regular class hours. The HOD will prepare a timetable for the same. The course teacher/ HoD will communicate to other Departments before the start of the course.

## 6.0 ATTENDANCE

- Attendance and Examination Record of students will be maintained by the course teacher. A register will be maintained on students' attendance, marks obtained in the examination.
- The records shall be signed by both course teacher and the HoD and will be kept for documentation. Each student must have a minimum of 75% attendance in all the courses of the particular semester failing which she will not be permitted to appear the examination.

## 7.0 EXAMINATION

- i. The SBCC will carry full marks 50 (3 credits).
- ii. There shall be theory and practical examination carrying 25 marks each.
- iii. Practical examination will carry Lab Works/ Term Papers/ Project Reports/ Seminar Presentations/ Review of Journal Articles, Films etc. as applicable for the course; and reporting.
- iv. Theory examination will be of one hour duration and it will cover entire modules of the course.
- v. The Question Papers will be framed to test different levels of learning based on Revised Bloom's taxonomy viz. Remembering, Understanding, Applying, Analyzing, Evaluating and Creating (Anderson & Krathwohl, 2001).
- vi. The theory answer scripts shall be valued by the internal examiner of the Department appointed by the HoD.

## 8.0 AWARDING GRADES AND CERTIFICATES

- i. The pass mark for SBCC shall be 50% of the marks prescribed for the course.
- ii. Letter grades will be awarded based on the percentage of marks obtained by a candidate in a course as per the table.

LETTER GRADE	MARKS %
O (Outstanding)	90 and above
A	80-89
B	70-79
C	60-69
D	55-59
E	50-54
F (Fail)	Less than 50

- iii. Certificate will be issued to each registered learner on successful completion of the course and having passed the examination.
- iv. The HODs will submit the list of students passed successfully, to the CPGC for issue of certificate.

**SBCC:**

Public Health Nutrition and Dietetics	Basic Geriatric Nutritional Management	Food Preservation and Processing	Preschool and Crèche Management
---------------------------------------	--	----------------------------------	---------------------------------

## **STRUCTURE FOR SBCC**

1. Name of Department offering SBCC : P.G Department of Home Science
2. Title of SBCC : Preschool and Crèche Management
3. SBCC Code : HS -104
4. Semester for offering : 3<sup>rd</sup>
5. Applicable to Class : PG Only
6. Duration : Sept, 2022
7. Time : 08:00 AM- 10:00 AM
8. Weekdays : Mon, Wed, Fri, and Sat

## **SYLLABUS STRUCTURE FOR SBCC**

**SBCC Code: ...HS-104....**

**SBCC Title: Preschool and Crèche Management**

Non Credit	Full Marks: 50	Total Hours : 36
------------	----------------	------------------

### **Course Learning Outcomes (CLOs)**

On completion of the course the students will be able to:

**CLO1:**Students will gain expertise to run a cheche and preschool.

**CLO2:** Students will be able to understand and manage the resources required for managing cheche and preschool.

**CLO3:** Students will gain knowledge about the functions of various authorities dealing with chreche and preschool.

### **Course Contents**

**Module-I:** Title of Module-I (CLO mapping) 10 Hours

*Each module should carry at least three components to maintain uniformly in the syllabus.*

**Module-II:** Title of Module-II (CLO mapping) 10 Hours

**Module-III:** Title of Module-III (CLO mapping) 16 Hours

### **Course Transaction Mode**

Hands-on Training, Lecture method, Team-Teaching, Peer Learning, Self-Learning, Collaborative and Cooperative Learning, Lab-work.

### **Books Recommended for the SBCC**

- 1-Teaching and learning :the culture of pedagogy.New York:P.Clarke Sage
- 2-Threads of Thinking:,(Fourth Edition )Nutbrown.C(2011),New York:Sage Global

**Skill Based Certificate course – (4)**

## **Preschool and Crèche Management**

**Credits -3:Lectures-36 hours**

**Full Mark-50 (Theory-25 marks, Practical -25 marks)**

**1 Class= 1 hour**

**Learning Objectives-** Understand the establishment and management of Crèche and Pre School.

**Learning Outcome-**Students will be expertised in planning and establishing the crèche and pre-school.

### **Module-I- Introduction to management of Creche and pre-School** (10 hours)

- Meaning , Need and Importance,-Difference between Crèche and Pre-School.
- Site Selection, Types of rooms, Arrangement of rooms, Ventilation , Lighting and safety.
- Play ground , Play Equipment-Types, Criteria for Selection, Safety Aspects, Storage Facility, Maintenance of Furniture and Equipment , Provision safe drinking water and sanitary Facilities.

### **Module-II - Personnel Management and Record Keeping** (10 hours)

- Role and Qualities of teacher, caretaker and other staff involved in welfare and care of children.  
Teacher Child Ratio, Record, Health Center facility
- Pre-School programmes and curriculum Planning
- Use of Audio Visual Aids for Pre-School children

### **Module-III – (Practical)** (16 hours)

- Field visit to an established crèche/pre-school, Report writing and seminar presentation.

### **Recommended Books**

1-Teaching and learning :the culture of pedagogy.New York:P.Clarke Sage

2-Threads of Thinking:,(Fourth Edition )Nutbrown.C(2011),New York:Sage Global



# ସ୍ନାତକୋତ୍ତର ଓଡ଼ିଆ ଭାଷା-ସାହିତ୍ୟ ବିଭାଗ



ଶୈଳବାଳା ମହିଳା ସ୍ବୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ

କଟକ - ୭୫୩୦୦୧

ସ୍ନାତକୋତ୍ତର ଓଡ଼ିଆ ଶ୍ରେଣୀ ନିମନ୍ତେ ଦକ୍ଷତା ଭିତ୍ତିକ ପାଠ୍ୟକ୍ରମ

ସାର୍ବପିକେଟ୍ କୋର୍ସ୍ *For U.G and Pg*

ଶିକ୍ଷାବର୍ଷ : ୨୦୨୨ - ୨୩

*classes*

## ଦକ୍ଷତା ଭିତ୍ତିକ ପାଠ୍ୟକ୍ରମ

ସାର୍ଟିଫିକେଟ୍ କୋର୍ସ

ବିଷୟ : ଗଣମାଧ୍ୟମ ଓ ଗଣଯୋଗାଯୋଗ

ପାଠ୍ୟକ୍ରମର ସମୟ : ୩ ମାସ

ମାଧ୍ୟମ : ଅନୁଲାଇନ୍ / ଅଫ୍‌ଲାଇନ୍

ପୂର୍ଣ୍ଣ ସଂଖ୍ୟା – ୫୦, କ୍ରେଡିଟ୍ - ୦୩

### ପାଠ୍ୟକ୍ରମର ଆଭିମୁଖ୍ୟ

- ଓଡ଼ିଆ ସମ୍ବାଦପତ୍ର ନିମନ୍ତେ ଆବଶ୍ୟକ କଳାକୌଶଳ ଓ ଭାଷାଶିକ୍ଷା
- ଜାତୀୟ ତଥା ଆଞ୍ଚଳିକ ସମ୍ବାଦପତ୍ରରେ ନିଯୁକ୍ତ ସୁଯୋଗ
- ସମ୍ବାଦପତ୍ରର ବିଭିନ୍ନ ଅଙ୍ଗ ଯଥା ଫିଚର ଓ ସଂପାଦକୀୟ ଆଦି ଲିଖନ
- ବୈଦ୍ୟୁତିକ ଗଣମାଧ୍ୟମ ଓ ମୁଦ୍ରିତ ଗଣମାଧ୍ୟମ ନିମନ୍ତେ ପ୍ରସ୍ତୁତି ଓ କ୍ଷେତ୍ର ଅଧ୍ୟୟନ

### ପାଠ୍ୟକ୍ରମର ନିଷ୍ପତ୍ତି

- ସମ୍ବାଦପତ୍ରରେ ନିଯୁକ୍ତ ମିଳିବା ସହିତ ସ୍ୱଚ୍ଛନ୍ଦ ସାମ୍ବାଦିକତା (freelance Journalism)ରେ ସାମର୍ଥ୍ୟ ଅର୍ଜନ କରିବା।
- ଭାଷାଗତ ଶୁଦ୍ଧତା ବଜାୟ ରଖିବାରେ ଗୁରୁତ୍ୱପୂର୍ଣ୍ଣ ଭୂମିକା ନିର୍ବାହ କରିବା।
- ଜଗତୀକରଣ ଦୁନିଆରେ ପ୍ରାଦେଶିକ ସାହିତ୍ୟ ଓ ସଂସ୍କୃତିକୁ ବଜାୟ ରଖିବା।
- କ୍ରୀଡ଼ା, ଅର୍ଥନୀତି ଓ ସ୍ୱାସ୍ଥ୍ୟ ଆଦି ବିବିଧ କ୍ଷେତ୍ରରେ ସମୟୋଚିତ ଜ୍ଞାନ ଓ ସୂଚନା ପ୍ରଦାନ କରିବା।

## ପାଠ୍ୟକ୍ରମ (ସିଲ୍ଲାବସ୍)

### ୟୁନିଟ୍ - ୧

- (କ) ଗଣମାଧ୍ୟମ ଓ ଗଣଯୋଗାଯୋଗର ପରିଭାଷା ଓ ପରିସର
- (ଖ) ଗଣମାଧ୍ୟମର ପ୍ରକାରଭେଦ
- (ଗ) ଗଣମାଧ୍ୟମର ଇତିହାସ
- (ଘ) ଗଣମାଧ୍ୟମର ଉପଯୋଗିତା

### ୟୁନିଟ୍ - ୨

- (କ) ଗଣମାଧ୍ୟମ ଓ ସମାଜ
- (ଖ) ଗଣମାଧ୍ୟମଧର୍ମୀ ସଂବାଦ ସଂଗ୍ରହ ପଦ୍ଧତି
- (ଗ) ସମ୍ବାଦ ପରିବେଷଣ କଳା
- (ଘ) ଗଣମାଧ୍ୟମର ବୈଷୟିକ ଜ୍ଞାନକୌଶଳ

### ୟୁନିଟ୍ - ୩

- (କ) ଗଣମାଧ୍ୟମରେ ସୃଜନଶୀଳ ରଚନା
- (ଖ) ଗଣମାଧ୍ୟମରେ ସଂପାଦକୀୟ
- (ଗ) ଗଣମାଧ୍ୟମରେ ସାହିତ୍ୟ ଓ ଭାଷା
- (ଘ) ସଂବାଦ ଓ ବିଜ୍ଞାପନ

### ୟୁନିଟ୍ - ୪

- (କ) ସମ୍ବାଦଦାତାର ଯୋଗ୍ୟତା ଓ ଭୂମିକା
- (ଖ) ସଂବାଦ ସରବରାହ ସଂସ୍ଥା
- (ଗ) ଗଣମାଧ୍ୟମର ମୂଲ୍ୟବୋଧ
- (ଘ) ଗଣମାଧ୍ୟମ ଓ ଗଣଯୋଗାଯୋଗରେ ଗବେଷଣାର ଆବଶ୍ୟକତା



### ସହାୟକଗ୍ରନ୍ଥ

- ଚନ୍ଦ୍ରଶେଖର ମହାପାତ୍ର - ସମ୍ବାଦ ଓ ସାମ୍ବାଦିକତା (୨ୟ ଭାଗ), ଓଡ଼ିଶା ରଜ୍ୟ ପାଠ୍ୟପୁସ୍ତକ ପ୍ରଣୟନ ଓ ପ୍ରକାଶନ ସଂସ୍ଥା, ଭୁବନେଶ୍ୱର
- ମୃଣାଳ ଚାଟାର୍ଜୀ - ଗଣମାଧ୍ୟମ ଓ ସାମ୍ବାଦିକତା, ଶେଫାଳୀ କମ୍ୟୁନିକେଶନ୍, ଦେଲ୍‌ହୀ
- ସଂବିତ୍ର ମିଶ୍ର - ପ୍ରାୟୋଗିକ ସାମ୍ବାଦିକତା, ଓଡ଼ିଶା ବୁକ୍ ଏମ୍ପୋରିୟମ୍, କଟକ
- ନୃସିଂହ ଷଡ଼ଙ୍ଗୀ - ଭାବବିନିମୟ ଓ ଯୋଗାଯୋଗର ଭାଷାମାଧ୍ୟମ, ଟିଡ୍‌କ୍ସ ପ୍ରକାଶନ, କଟକ
- ସତ୍ୟୋଷ ତ୍ରିପାଠୀ - ସଂଯୋଗ ଅନୁବିଧି, ନାଲନ୍ଦା, କଟକ
- D.S Mehta - Mass Communication and Journalism in India, Allied Publishers Pvt. Ltd, New Delhi
- Chintamani Mohapatra & S. Mohapatra - Journalism in Orissa
- Basic Journalism – Macmillan India Ltd., Mandraj
- B.N Ahuya & S.S. Chhabra - Principles & Technologies of Journalism, Surjeet Publication, New Delhi
- M.V. Kamath - Professional Journalism, Vikas Publishing House

## COURSE OBJECTIVE AND OUTCOME

### OBJECTIVES

- To understand the basic concept of Environmental ethics and also the ethics of climate change.
- To learn the sustainable development and approach towards environment.
- To learn about various concepts and theories of environmental ethics.
- To learn about the philosophical approach values of protecting the ecosystems and protecting important resources for the present and future.

### OUTCOME

- Knowledge gained on the philosophical and ethical approach towards protecting the environment.
- Appreciate concepts and methods from ecological and physical sciences and their application in environmental problem solving.
- Appreciate the ethical, cross-cultural, and historical context of environmental issues and the links between human and natural systems.

### COURSE

#### **ENVIRONMENTAL ETHICS**

##### **UNIT-1**

The Environment- the Western Tradition, Future generations, Reverence for life, Deep Ecology, Developing an environmental Ethics.

##### **UNIT-2**

Man And Nature- the Issues and problem linked with environment. Theories of environmental ethics, Anthropocentrism, Biocentrism, Eco-Centrism, Ethics of Bio-Diversity Conservation.

##### **UNIT-3**

Green Technology for clean Tomorrow

Climate Change- What is equitable distribution, Historical responsibility. Equal Share, Luxury versus Subsistence, A form of Aggression, What ought individual to do.

##### **UNIT-4**

Equality

- I. Equality for Animals
- II. Animal Rights
- III. What is wrong with killing?

### Prescribed Book:-

1. *Practical Ethics*, Peter singer, Cambridge University Press.
2. *Introduction to Applied Ethics*, K.Om Narayan Rao, Kalyani Publishers.

### Reference Book

1. *Environmental Ethics*, Robert Elliot, Oxford University Press, Oxford 1996.
2. *The Ethics of Environmental concern*, Columbia University press, Oxford 1996.
3. *Environmental Ethics: The Big questions*, David R. Keller, Wiley Blackwell, 2010.
4. *Principles of Environmental Ethics*, E.Arumugam. Sarup Book Publications pvt.ltd, New Delhi, 2008.

K. S. Sangeetha  
26.7.22

MJ  
26.7.22

M. M. Lennu  
26.7.22

SPH  
26.7.22

X. S. Sangeetha  
26.7.22



## **COURSE OBJECTIVE AND OUTCOME OBJECTIVES**

- To understand the basic concept of Environmental ethics and also the ethics of climate change.
- To learn the sustainable development and approach towards environment.
- To learn about various concepts and theories of environmental ethics.
- To learn about the philosophical approach values of protecting the ecosystems and protecting important resources for the present and future.

## **OUTCOME**

- Knowledge gained on the philosophical and ethical approach towards protecting the environment.
- Appreciate concepts and methods from ecological and physical sciences and their application in environmental problem solving.
- Appreciate the ethical, cross-cultural, and historical context of environmental issues and the links between human and natural systems.

## **COURSE**

### **ENVIRONMENTAL ETHICS**

#### **UNIT-1**

The Environment- the Western Tradition, Future generations, Reverence for life, Deep Ecology, Developing an environmental Ethics.

#### **UNIT-2**

Man And Nature- the Issues and problem linked with environment. Theories of environmental ethics, Anthropocentrism, Biocentrism, Eco-Centrism, Ethics of Bio-Diversity Conservation.

#### **UNIT-3**

Green Technology for clean Tomorrow

Climate Change- What is equitable distribution, Historical responsibility. Equal Share, Luxury versus Subsistence, A form of Aggression, What ought individual to do.

#### **UNIT-4**

Equality

- I. Equality for Animals
- II. Animal Rights
- III. What is wrong with killing?

### **Prescribed Book:-**

1. *Practical Ethics*, Peter singer, Cambridge University Press.
2. *Introduction to Applied Ethics*, K.Om Narayan Rao, Kalyani Publishers.

### **Reference Book**

1. *Environmental Ethics*, Robert Elliot, Oxford University Press, Oxford 1996.
2. *The Ethics of Environmental concern*, Columbia University press, Oxford 1996.
3. *Environmental Ethics: The Big questions*, David R. Keller, Wiley Blackwell, 2010.
4. *Principles of Environmental Ethics*, E.Arumugam. Sarup Book Publications pvt.ltd, New Delhi, 2008.

K. S. Sangeetha  
26.7.22

MJ  
26.7.22

M. M. Lennu  
26.7.22

X. S. Sangeetha  
26.7.22

SPH  
26.7.22

**Skill Based Certificate Course (SBCC)**  
**Department of Political Science, SBWAC**  
**For PG Students**

**PAPER TITLE-HUMAN RIGHTS**

**Objectives and Learning Outcomes-** The Programme provides the student with the capacity to identify issues and problems relating to the realization of human rights and strengthens the ability to contribute to the resolution of human rights issues and problems. It also develops investigative and analytical skills.

**Unit-I**

Comprehending Human Rights

Human Rights-Classification and Evolution

Indian Constitution and Human Rights

Universal Declaration of Human Rights

**Unit-II**

Gender Justice-Violation of Women's Rights

Major Human Rights Conventions

Specific Human Rights-Food, Shelter and Health Rights

Rights to Development, Human Rights Movement in India

Right to Self -Determination

**Unit-III**

Human Rights of Women

Rights of Minorities

Rights of Migrants

Children Rights

Rights of Refugees

Tribal Rights



SHAILABALA WOMEN'S AUTONOMOUS COLLEGE, CUTTACK



CERTIFICATE COURSE FOR PG

OFFERED BY

P.G.DEPARTMENT OF PSYCHOLOGY


ON

RESEARCH METHODOLOGY


FOR

POST-GRADUATE STUDENTS

Y. Panda  
29/9/22

  
29/9/22

K. S.  
29.09.22

  
29/9/22

B. K. S.  
29/9/22

## SYLLABUS OF CERTIFICATE IN RESEARCH METHODOLOGY (CRSM)

For Academic Session 2022-23

### Learning Objectives:

This certificate course will provide students with:

- A concrete understanding of the methods of doing research, data collection and analysis, report writing
- An understanding to identify the research gaps by reviewing the existing literatures on the concerned topic and state the research questions
- Identifying the difference between qualitative and quantitative data collection methods and analysis strategies

### Learning Outcomes:

- To demonstrate the ability to choose methods appropriate to research aims and objectives.
- To understand the limitations of particular research methods.
- To develop skills in qualitative and quantitative data analysis and presentation.
- To develop advanced critical thinking skills pertaining to writing the research proposal and project report.

Course Structure:

Total Mark-50

No of Hours -36

CRSM – 01		Foundations of Research
Unit-1: Introduction to Research	BKD AN	Meaning, Objectives, Motivation, Utility of Research Types and Methods of Research, Scientific Method and Its Characteristics, Theory Building and Understanding the Language of Research (Concept, Construct, Definition, Variable), Research Ethics and Empiricism, Types of Data: Qualitative and Quantitative data and its Approaches
Unit-2 Data Measurements and Scaling Techniques & Research Design	N	Social Research Process, Literature Review Process and Formulation of Research Questions, Hypothesis-Characteristics and Types, Hypothesis Testing –Logic and Importance, Concept and Importance of Research Design Types and Uses of Research Design Scaling Techniques: Comparative (Rank Order, Paired Comparison and q-sort) and Non-comparative (Likert Scale, Thurston Scale, Semantic Differential Scale
Unit-3 Tools and Techniques of Data collection and Field	JP BB	Sources of Data Collection: Primary and Secondary, Interview Schedule and Questionnaire, Interview Method- Types; Selecting Respondents; Rapport; the Interview Guide; the Interview situation; recording, Participant Observation and Ways of Interviewing, Ethnographic Field Research

*My*  
29/9/22

*Ypander*  
29/9/22

*DA*  
29/9/22

*N*  
29.09.22

*Bh. P. R.*  
29/9/22



Work Practices & Sampling Techniques	Introduction to Sampling: Concepts of Population, Sample, Sampling Frame, Sampling Error, Sample Size, Characteristics of a good sample, Types of Sampling-Probability and Non-Probability, Determining size of the sample- Practical considerations in sampling and sample size.
	<b>Project Work</b>
Unit-1:	How to write a research proposal or report
Unit-2:	Alternative Ways to Present Research
	Project Report/Case Study

#### Assessment

Mid-Term-10

Objective – 5


Subjective - 5


End Term- 40 marks

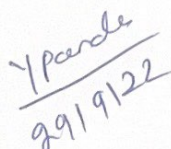
Project – 10 (Presentation -5, Viva – 5)


Written- 20


Report - 10

  
 29/9/22

  
 Dr. Nandini  
 29/9/24.

  
 Y. Pandey  
 29/9/22

  
 29/9/22 Dr. Nandini

  
 29

Certificate Design



SHAILABALA WOMEN'S AUTONOMOUS COLLEGE, CUTTACK



CERTIFICATE COURSE

OFFERED BY

P.G. DEPARTMENT OF SOCIOLOGY

ON

SOCIOLOGY OF ENVIRONMENT

COURSE STRUCTURE

**Type:** Multidisciplinary

**Eligibility:** Graduate

**Duration:** Two Months

**Total Hour-** 36 Hours

**Student Strength-** 40

**Mode-** Blended (Physical and Virtual Classes)

**Total Marks-** 50

**No of Classes-** Per week 5 classes of 1 hr.

**Total-** 36 hrs.

**Assessment**

Short notes and objective type/ MCQ 50 marks-Time- 2 hours

Assignment 30 marks

Presentation 20 marks (30+20=50)