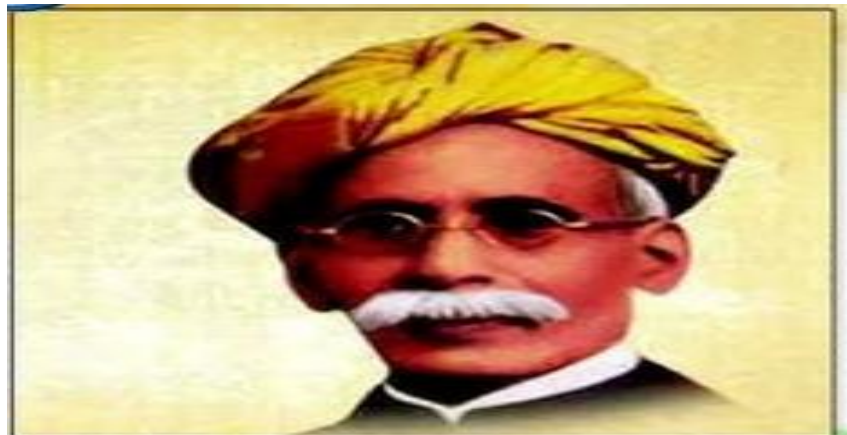
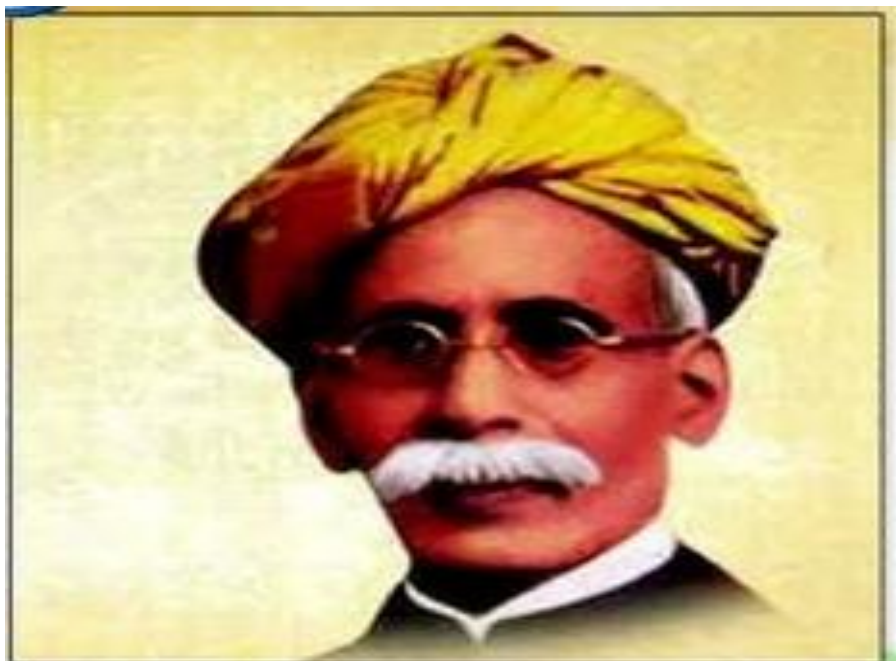


A PROFILE OF MADHUSUDAN POST GRADUATE HOSTEL



**SHAILABALA WOMEN'S AUTONOMOUS COLLEGE,
CUTTACK**

UTKAL GOURAV MADHUSUDAN DAS



28.04.1848 – 04.02.1934

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MESSAGE

I am extremely happy to learn that Madhusudan Post-Graduate Hostel of our College is publishing its profile. It reflects all the matter related to the hostel. Such report will certainly provide valuable information about all kind of activities of the hostel.

I wish all the best to the staff and boarders on this occasion.

**PROF.(DR.) BICHITRA PANI
PRINCIPAL
Shailabala Women's (Auto.) College,
Cuttack**



From Superintendent's desk.....

Madhusudan Post Graduate Hostel is publishing a report-cum-profile of the hostel. It provides all kind of information starting from it's inception to all kind of activities. The information are collected from Office of the Principal of the College, and Office of the Superintendent of the hostel. We had compiled these information and tried to present it in a nutshell .In this connection, I would like to thank our Principal Prof.(Dr.)Bichitra Pani for inspiring us. I would like to extend my sincere thanks to Sri Manoranjan Parija Accountant and Smt. Itishree Padhi, Office Assistant of the hostel; without whom the publication would not have been possible. I also thank Asst. Superintendent Ms. Puspanjali Mallik, our hostel staff, office bearers and boarders for their co-operation. My sincere thanks to timely help. I wish all the best to our staff and boarders .

Smt. Mamatarani Sahoo
Superintendent
Madhusudan Post-Graduate Hostel



Ms. Puspanjali Mallik
Assistant Superintendent
M.S PG Hostel

Message

It gives me immense pleasure to contribute to the annual magazine of our hostel. The M.S. P.G. Hostel, established in 1983, has proudly served as a second home for the postgraduate students of this heritage institution *Shailabala Women's Autonomous College*. With a total boarding capacity of 66, it continues to provide a nurturing environment for academic and personal growth.

I feel privileged to have served as the Assistant Superintendent for both hostels over the past six years. A hostel is not just a residence; it is a space where young minds are groomed with education, affection, care, and mutual respect. The boarders have ample opportunities to discover their potential, pursue higher studies, and plan for promising careers.

This magazine serves as a brief yet rich overview of our hostel life — highlighting our infrastructure, achievements, celebrations, competitions, and many cherished moments.

I extend my heartfelt gratitude to our respected Principal, Prof. (Dr.) Bichitra Pani, for her continued support, and to the Superintendent, Smt. Mamatarani Sahoo, for her dedicated leadership and tireless efforts in upholding the hostel's standards. I also acknowledge the sincere involvement of the support staff in every aspect of hostel life.

I pray for the continued growth and prosperity of our hostels and for the success and well-being of all our boarders.

With warm regards,

Assistant Superintendent

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A BRIEF HISTORY

To cater to the educational demand of women from the remote corners, to provide boarding facilities to women from tribal, rural, Semi- urban and urban areas Mahusudan Post Graduate Hostel of Shailabala Women's College was established in 12.11.1983. It was Inaugurated by Hon'ble Sri Basanta Biswal, Minister of Housing and Urban Development ,Govt. of Odisha in presence of Principal Dr. Sabitri Rout. With the mission of imparting proper environment for Education, Imbibing scientific temperament, rational approach and analytical mindset, to develop organizational abilities and human values among the boarders for the growth and development of the societies in general MS PG Hostel continues to work under the able guidance of the Principal Madam Pr. (Dr.) Bichitra Pani and under the supervision of Superintendent Smt. Mamatarani Sahoo.

SUCCESSION LIST OF SUPERINTENDENT

SLNO.	NAME	Period
1	Dr. Swarnalata Mishra, Reader in Zoology	02.08.2004 to 17.09.2008
2	Dr. Dillip Kumar Das, Reader in Chemistry	17.09.2008 to 09.02.2010
3	Smt. Anastasia Samaria, Lect. In Philosophy	09.02.2010 to 21.09.2010
4	Dr. Prativa Kumar Nanda, Reader in Botany	21.09.2010 to 19.11.2010
5	Smt.Parbati Dei,Reader in Psychology	01.12.2010 to 01.12.2012
06	Dr. Bijayalaxmi Bhuyan, Reader in Chemistry	01.12.2012 to 31.07.2016
07	Dr.Bandana Pathak, Asso. Prof. of Economics	01.08.2016 to 2019
08	Smt. Indurekha Mohapatra, Asst. Prof. Home Science	2019-2021
09	Smt. Mamatarani Sahoo.Asst. Prof, Economics	2021 to continuing

INFRASTRUCTURE

SLNO.	Hostel building comprises of	
1	Office Room with Bathroom	01
2	Matron Room with Bathroom	01
3	Visitors Room	01
4	Bed Room	06
5	Study Room	01
6	Dining Hall	01
7	Store Room	01
8	Kitchen Room	01
9	Bathrooms	20
10	Toilet	10
11	Night Watchman Shed	01

BOARDERS STRENGTH

Number of Boarders admitted during this year-60

SLNO.	ROOM NO.	06 NO. OF BOARDERS
1	01	10
2	02	10
3	03	10
4	04	10
5	05	8
6	06	12
	TOTAL	60

PRESENT STAFF POSITION

SLNO.	POSITION	NAME	PHOTO
1	Superintendent	Smt. Mamatarani Sahoo	
2	Asst. Supdt.	Ms. Puspanjali Mallik	
3	Accountant	Sri Manoranjan Parija	
4	Asst. Accountant	Smt. Itishree Padhi	
5	Matron	Smt. Pramila Swain	
6	Lady.Attnd.	Smt. Partima Mohapatra	
7	Cook	Mathuri Jena	

8	Day Watchman	Rahul Das	
9	Sweeper	Champa Hati	

**MADHUSUDAN P.G. HOSTEL
SHAILABALA WOMEN'S AUTONOMOUS COLLEGE, CUTTACK
ADMISSION FEES FOR THE SESSION 2024-2025**

S.L. NO	HEAD OF ACCOUNT	MONTHLY	AMOUNT
1	ESTABLISHMENT DUES	565 X 12	10750.00
2	ELECTRICITY DUES	190 X 12	2280.00
3	WATER CHARGES DUES	20 X 12	240.00
4	MEDICINE DUES	2 X 12	24.00
5	ANNUAL DAY CELEBRATION DUES		20.00
6	HOSTEL IMPROVEMENT DUES		20.00
7	UTENSIL DUES		12.00
8	MAGAZINE/C.R. & LIT SOCIETY DUES		50.00
9	FURNITURE DUES		12.00
10	S S G DUES		12.00
11	FESTIVAL		30.00
TOTAL ADM/RE-ADMISSION DUES:-			11950
12	HOSTEL CAUTION MONEY		5.00
13	MESS CAUTION MONEY		50.00
14	OTHER CAUTION MONEY		15.00
TOTAL:-			70.00
1	ADMISSION CHARGE:-		10,750/-
2	FOODING CHARGE:-@2100/-	2100 X 2	4200/-
GRAND TOTAL:-			14950/-
(Rupees Fourteen thousand nine hundred and fifty only)			

N.B.:- Fooding:-

Rs.2100/- for current month

(Rs.2100/- of advance & it will be adjusted the end of the session or left the hostel)

**Superintendent,
M.S.P.G., Hostel**

RULES

- ADMISSION & BOARDING RULES
- HOSTEL DISCIPLINE
- ELECTION & HOSTEL UNION

ADMISSION & BOARDING RULES

1 Admission Applicants for admission to hostel must apply in the proper form duly filled in and signed by them as well as by their natural guardian to the Principal of the college along with their applications for admission to the college. Seats will be centrally selected and allotted after the admission.

2. Control Students living in the hostel will be under the direct control of the Head of the Institution not only during college hours but also at all other times.

3. Leave of Absence-Leave of absence from the hostel must in all cases be obtained 24 hours in advance from the Hostel Superintendent or as the hostel authority may direct. It will not be granted unless a written request is made by the parent or the guardian.

4 Overstaying Leave A boarder may overstay leave if she brings a satisfactory written explanation from her parent or guardian. If no satisfactory explanation is produced disciplinary action may be taken.

5. Application for withdrawal of boarder ship should be made by guardians. No boarder will be permitted to leave a hostel without prior permission of the Superintendent who will ascertain that all dues to the hostel have been paid before departure.

6. The hostels are closed during the vacation.

7. Forbidden practices

The following practices are forbidden in all hostels -

(i) The entry of any person unauthorized by the Principal/ Superintendent into the hostel.

(i) The bringing of paper, periodicals not on the list of papers and periodicals approved by the Government into the Hostel Common Room.

(ii) Singing or playing musical instrument except during hours authorized by the Superintendent.

(iv) The holding of any meeting except with the approval of the Superintendent.

8. Boarding Arrangement - No boarder will be permitted to have her meals in any part of the hostel other than the dining hall.

9. Boarders are responsible for the furniture issued to them and are required to make payment for any damage or breakage.

10. Visitors Only boarders are ordinarily permitted to enter the hostel premises. The following rules indicate the exceptions that may be made.

10. Parents, local guardians and those visitors whose names are given in the admission forms by the parents are entitled to visit their wards during the Visiting hours. Visitors will meet their ward on Saturdays and Sundays only from 4 p.m. to 6 p.m. No visitors are allowed after 7 p.m. except in emergency cases.

11. Common Room - The Common Room of the hostel provides selected newspapers and periodicals for the use of the boarders. Rules for the use of the common room should be framed by the superintendents.

12. Hostel Dues - The hostel fees are collected on the 5th, 10th, 15th and 25th of the month. Boarders who fail to pay on or before the 30th will pay a fine of Rs. 50/-p.m.

13. The following will be considered as breach of the discipline.

(1) Absence from the hostel without leave permission.

(ii) Continuous neglect in study.

(iii) Want of cleanliness and tidiness in the room.

(iv) Spitting in the rooms and verandahs and throwing garbages.

(v) Absence from the hostel in the evening without prior permission of the superintendent.

(vi) Writing on or in any other way disfiguring the wall, doors or windows of the building.

(vii) Holding any special meeting in the hostel without the approval of the superintendent.

(viii) Misconduct of any other description.

14. Students may be removed from the hostel on the report of the superintendent.

15. In case of communicable disease, the hostel authorities may expel the student from the hostel if she refuses to be isolated.

16. The local guardians are generally allowed to take their wards out on permission of the superintendent once a month.

17. All letters and communications etc. are to be sent and received through the Superintendent or Assistant Superintendent. Boarders are not allowed to post their own letters.

18. There will be a roll call in the evening after prayer at 6. P.M.

19. Complete silence will be observed in the hostel after the roll call.

20. Student admitted to the college hostel are directed to give their telephone numbers and address where their guardians can be intimated in emergency.

21. Hostel Mess

(1) A mess committee consisting of the Secretary +3 or PG Final Year student and Assistant Secretary who will assist the hostel authorities in running the mess in normal situation. The superintendent is authorised to make changes if required.

(ii) When a boarder falls sick, the superintendent immediately takes the boarder to the health centre for treatment and parents are informed accordingly. Till the arrival of parents the hostel takes utmost care of the student.

(iii) Mess will function depending on the number of students on the re-opening day.

22. Establishment Charges :- When a boarder joins the hostel irrespective of the date of joining, she has to pay full establishment charges for that month. Also, if a boarder leaves the hostel in the middle of the month she has to pay full establishment charges for that month.

23. Medical Supervision:- The Medical officer will visit the hostel on requisition.

24. Other rules and regulations in the hostel may be introduced by the authority.

HOSTEL DISCIPLINE

1. Only boarders are permitted to enter the hostel.
2. Parents, Local Guardians and Visitors are entitled to visit their wards during the visiting hours.
3. Visitors will meet their wards on Saturdays & Sundays in the following time.

Saturday 4.00 P.M to 6.00 P.M

Sunday 9.00 A.M to 6.00 P.M

4. No visitors are allowed after 6.00 P.M except in the case of emergency.
5. Identity cards will be supplied to the visitors & Local guardians with proper 1-card remain the same as per previous guidelines. However, in case of emergency with due information to the superintendents/Asst. Superintendents they will be allowed to meet their wards.
6. Identity cards will be supplied to the visitors & local guardians while they come to meet their wards. They must bring their identity cards.
7. No boarders can leave the hostel as and when they want. They must take prior permission before leaving the hostel from hostel authority. No boarders are allowed to leave hostel after 6.00 P.M except in medical case.
8. During working days boarders are not permitted to miss the class or remain absent from the hostel.
9. Every boarder should inform their guardians not to make phone calls during study hour's i.e from 7.00 P.M to 9.00 P.M.
10. All are advised to pay the hostel dues in time.
11. All should maintain discipline harmony and maintain cleanliness and hygiene inside the hostel.
12. Dress Code while going outside should be observed.

13. Students are permitted to wear casual dresses from Saturday 4.00 p.m to Sunday 6.00 p.m. They may wear decent casual dress with college ID and Hostel ID card and produce the same whenever asked for.

14. Holding of any meeting without the approval of the hostel authority is not permitted.

15. No boarders shall remain absent from the hostel; during the prayer class and study hour without prior permission of the Superintendent.

16. Boarders should in all cases obtain the permission of the Principal through the Superintendent before joining any competition or meeting outside the college.

17. Boarders are not permitted to use Heater, Radio and musical instruments in their room.

18. There will be a roll call everyday in the evening after prayer class.

19. Maintaining silence and discipline will be observed in the hostel campus.

20. Boarders are directed to give the telephone number of their guardians and local guardian in case of emergency if situation arises.

21. Students taking admission in hostels are to abide by all rules and they are required to accommodate themselves in existing conditions. An undertaking to this effect duly signed by the student is to be submitted at the time of admission.

22. A boarder should not take away any property from the Common Room e.g. papers etc. belonging to the Common Room without the permission of the proper authorities.

23. No noise or disturbance should be made in the Common Room. The opening hours of the Common Room will be fixed by the superintendent.

ELECTION & HOSTEL UNION

The boarders will elect democratically the office bearers for the hostel each year. They will elect one General Secretary, one Asst. Secretary, one Garden Secretary, one Asst. Garden Secretary, one Health and Sanitary Secretary, one Asst. Health and Sanitary Secretary, one Common Room Secretary, one Mess Secretary, one Asst. Mess Secretary, one Dramatic Secretary and one Asst. Dramatic Secretary.

Hostel Union: The objective of the Hostel Union is to promote the corporate life of boarders.

Annual function will be held collectively:

- (a) All boarders automatically become members of the Hostel Union.
- (b) Union meeting are held from time to time to arrange regular discussion on literary, social and economic subjects.
- (c) The affairs of the Union shall be managed by an Executive Committee constituted by elected representatives.
- (d) All important matters relating to the mess, reading room, sanitation, hygiene, games and garden etc. will be placed before the Hostel Executive Committee. The Superintendent will be Ex-official member of it, The Committee shall consist of the following Secretaries and members in charge.
 - (1) Superintendent-Ex-officio Member and President.
 - (ii) One/Two Assistant Superintendents - Ex-officio Members.
 - (iii) One General Secretary.
 - (iv) One Assistant Secretary.
 - (v) One Garden Secretary.
 - (vi) Asst. Garden Secretary.

(vii) One Health and Sanitation Secretary and one Asst. Health and Sanitation Secretary.

(viii) One Common Room Secretary.

(ix) One Mess. Secretary, One Asst. Mess Secretary.

(x) One Dramatic Secretary, One Asst. Dramatic Secretary.

(e) Any casual vacancy in the Executive Committee shall be filled up by election, but the President may nominate a member of the Union to hold that office till the bye-election is held.

(f) The meeting of the Executive Committee shall be held at least once in each term.

(g) No meeting of the Executive Committee should be held unless the President or the Vice-President is present.

(h) The President may suspend or remove any member or office-bearer of the Executive Committee if her work is not satisfactory or if she is guilty of misconduct or if it is necessary in the interest of the Union.

(i) The action of the President shall be final and it cannot be raised or discussed in any meeting of the Union or the Executive Committee.

(j) Any Amendment of the constitution or the rules can be recommended by the Committee to the President provided it is accepted by two thirds of members present in the meeting or a special meeting called for the purpose.

(k) Notwithstanding anything contained in the constitution or the rules, the Superintendent has the right to veto all proposals made either by the Union or the Executive Committee to change or modify any of the provisions of the constitution or the rules.

PRESENT OFFICE BEARERS



GENERA
MISS LIZARANI MALIK
Department of Home Science
PG VIth Year

GENERAL SECRETARY



Swagatika Das
Roll No - PG23MAT001
Department of Mathematics
PG VIth Year

MESS SECRETARY



WELCOME CEREMONY OF MS PG HOSTEL





FAREWELL CEREMONY OF PG HOSTEL





CELEBRATION OF INDEPENDENCE DAY MS PG HOSTEL



TEACHER'S DAY CELEBRATION OF MS PG HOSTEL





PLANTATION PROGRAMME OF MS PG HOSTEL



PRICIPAL ,DR.GAYATRI BISWAL & SUPERINTEDENT,SMT.MAMATARANI SAHOO ORGANISED BY
DIFFERENT COMPETION ON THE OCCASION OF REPUBLIC DAY



PAINTING COMPETITION ON THE OCCASION OF INDEPENDENCE DAY
THEME- "AZADI KA AMRIT MAHATSAV"

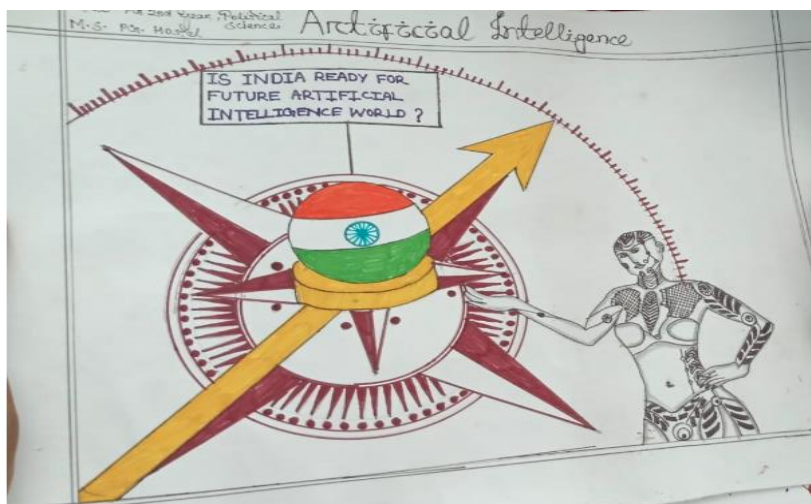


PRIZE DISTRIBUTION



MERI MITI MERI DESH





MENU CHART

DAY	BREAKFAST	LUNCH	DINNER
MONDAY	Rice, Dalma, Alu Chatani	Rice, Dal, Potala Curry, Dahi Baigan	Roti, Bhajja
TUESDAY	Rice, Dal, Mutter Curry	Rice, Dal, Badi-Alu-Baigan-Bessar,Achar	Dossa
WEDNESDAY	Rice, Dal,Santula	Rice, Dal, Fish Curry,Paneer,Salad	Pri,Alu Kassa
THURSDAY	Rice, Dal,Soyabin Kassa	Rice, Dal, Mixed Curry,Papad	Roti,Santula
FRIDAY	Rice, Dalma,Bhajja	Rice, Dal, Egg Curry,Potala Curry,Chips,Sweets	Dossa
SATURDAY	Rice, Dal, Alu Sijha	Rice, Dal, Pakudi Curry,Khata	Bara, Alu Mutter Curry
SUNDAY	Rice, Dal,Alu Bhajja	Rice, Dal, Chicken Kassa/Chilly Paneer,Salad	Idli,Sambar

FACILITIES AVAILABLE AND MAINTENANCE

- All Boarder rooms are well ventilated with exhaust fan and properly lighted.
- Electricity Supply by CESU and maintain by GED.
- Water Supply is maintained by PHD.
- Fire Extinguisher as safety measure
- Movie Club (Common for all Hostels)
- CCTV CERVILANCE

BEST PRACTICES

- Use of LED light (Ujala Scheme) to save power.
- Plantation and Environment Protection Awareness
- Extra-mural Lectures