

**OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTO.) COLLEGE, CUTTACK**

OFFICE ORDER NO. 2265/DT. 4.6.2026

In modification of this office letter no. 2244/dt. 02.06.2026 and as per Government instruction vide Letter no. 27641 Dt. 26.05.2026, of Higher Education Department, Government of Odisha, the social media Cell of the college is reconstituted, with specific social media handling allotted to teams of officers and student representatives as follows:

1. Dr. Priti Pragyan Ray (OIC, Social Media Cell)
2. Smt. Sushree Shibanee Dash (Associate Officer, Social Media Cell)

**Team Members of the Social Media Cell:**

**Team A. LinkedIn and Twitter:**

1. Dr. Akashmika Panda
2. Smt. Ananda Rukmini
3. Mr. Ramnarayan Patra (Technical member)
4. Ms. Mruqulabati Sahoo, (Student Representative), Roll no.- BS(B)25-164, UG 2<sup>nd</sup> Sem, Dept. of Zoology
5. Ms. Brajesh Nandini Das (Student Representative), Roll no.- UGC25COM070, UG 2<sup>nd</sup> Semester, Department of Commerce

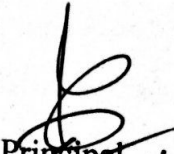
**Team B. Facebook and YouTube:**

1. Smt. Saraswati Majhi
2. Dr. Nitali Das
3. Mr. Gangadhar Sethy (Technical member)
4. Ms. Palak Priyadarsini Sahoo, (Student Representative)  
Roll no. UGA25HIS510, UG 2<sup>nd</sup> Semester, Department of History
5. Ms. Arghaya Arpita, (Student Representative)  
Roll no. BC25-102, UG 2<sup>nd</sup> Semester, Department of Commerce

**Team C. Instagram and WhatsApp Channel:**

1. Dr. Gopangana Das
2. Smt. Aradhana Nayak
3. Mr. Manas Kalyan Mohanty (Technical member)
4. Ms. Debanshika Rout (Student Representative)  
Roll no. BS(B)25-194, UG 2<sup>nd</sup> Semester, Department of Zoology
5. Ms. Snehashree Nayak, (Student Representative)  
Roll no. UGA25HIS001, UG 2<sup>nd</sup> Semester, Department of History


In this connection, All the HoDs/Coordinators are hereby requested to update the above officers with their curricular and extracurricular events (photography with geo-tagging) at their Departments after conducting the events **at the earliest** to ensure regular posting at different social media handles. All the technical members of each team are requested to **maintain a register of uploading data**. The technical members should ensure uploading of relevant information at the social media platforms only after discussion with their team members and getting it finally approved by the Principal. HoDs are also requested to prepare write ups containing details like theme, title, date, time, venue, names of guests, etc. of all events. They are requested to start immediately by updation of / creating their allotted social media channel for the College.


  
Principal  
04.06.26

Shailabala Women's (Auto.) College, Cuttack

Memo No. 2266/Dt. 4.6.2026

Copy to Person concerned (both teaching & non-teaching staff) / Admn. Bursar/ Accounts Bursar / Controller of Examinations / Academic Bursar / H.O.D.s of all subjects / OIC different societies and associations / Section Officer for information and necessary action.

  
Principal  
04.06.26

  
4.6.26