

OFFICE OF THE PRINCIPAL, SHAILABALA WOMEN'S (AUTONOMOUS) COLLEGE, CUTTACK

Form Fill up Notice No. 1360 /Dt. 16.10.2026

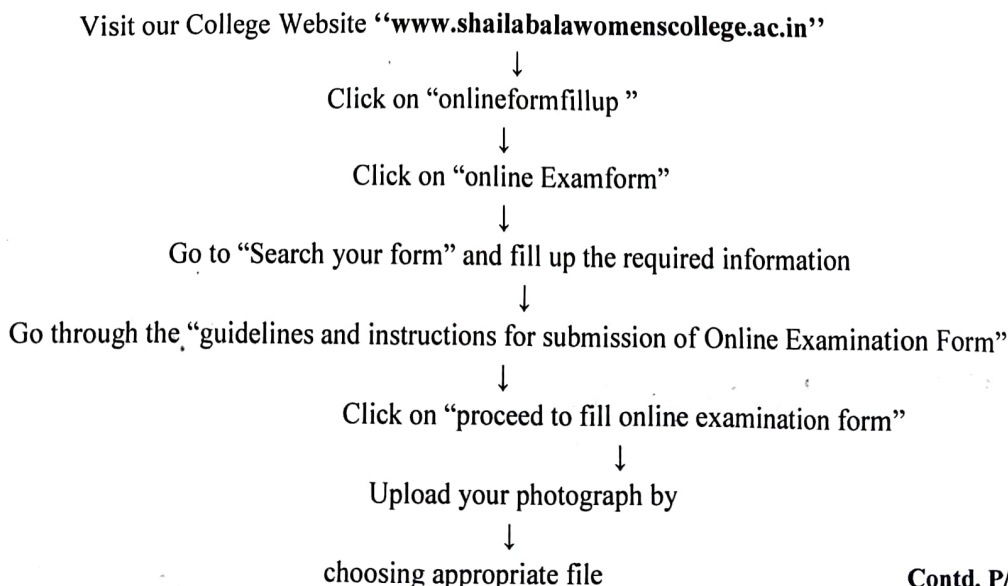
[For (+3) UG 3rd Semester (R&B) /AEDP 3rd Semester (Regular) and B.Sc. ITM Self Financing 3rd Semester (R&B) Exam-2026 (2024AB/2025AB)]

The filling up of forms for the UG 3rd Semester (R&B) /AEDP 3rd Semester (Regular) and B.Sc. ITM Self Financing 3rd Semester (R&B) Exam-2026 (2024AB/2025AB) is scheduled to be held as per the following programme.

Sl. No	Name of Exam	Date of Online Form Fill up	Date & Time of Form Deposit in Controller Section		
			Without fine	With fine Rs.50/-	With fine Rs.200/-
1	UG (Arts/Sc./Comm.) /B.Sc. ITM (NEP & AEDP) 3 rd Semester (R&B) Exam-2026	09.11.2026 to 14.11.2026	16.11.2026 (ALL ARTS) 17.11.2026 (ALL SCIENCE/ Commerce/AEDP & B.Sc. ITM) 2 PM to 5.00 PM	26.11.2026 (All Subjects) 2.00 PM to 5.00 PM	30.11.2026 (All Subjects) 2.00 PM to 5.00 PM

Procedure

The candidates desirous of filling up of the forms are to follow the following steps:



Contd. P/2.....

-P-2-

↓
Upload your signature by choosing appropriate file
Fill other required fields of the form

↓
Click "Save & Print"

↓
Put your signature in the printout

↓
Deposit Examination and other required fees in the College (Controller Section) on the stipulated date and time (**the QR code available in Controller Section**) and also submit the form after verifying from their Head of the Department.

Instructions

A candidate, whose signed hard copy of the form is not received by the COE within stipulated time, will not be issued Admit Card and will not be allowed to appear the examination.

Details of fee structure for UG (Arts /Commerce/Science), AEDP & SF 3rd Semester (Regular) forms fill up:

1. Examination fee –	Rs.520/-
2. Centre charge –	Rs.170/-
3. Fee for Mark –	Rs.80/-
4. Fee for Supervision –	Rs.40/-
5. Fee for enrolment –	Rs.50/-
6. Registration fee –	Rs.50/-
	Total Rs.910/-

Grand Total Rs.910/- + Each Practical Paper – Rs.50/-

Document to be submitted with form (Regular):

1. Re-admission Receipt
2. Form Fill up fee receipt
3. Attendance clearance from H.O.D of Department

Details of fee structure for U.G (Arts /Commerce/Science) & SF 3rd Semester Back form fill up:

One back paper -	Rs.490/-+@ Rs.50/- (per practical)
Two back paper -	Rs 590/-+@ Rs.50/- (per practical)
Three or more back paper -	Rs 910/-+@ Rs.50/- (per practical)

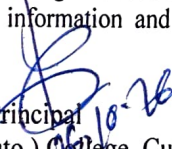
Document to be submitted with form (Back):

1. Photocopy of previous marksheet
2. Photocopy of previous Admit Card
3. Photocopy of Syllabus

Memo No. 1361 /Dt. 16.10.2026

Copy to the Controller of Examinations/HoDs/ Students' Notice Board/College Website/Computer firm/Head Clerk/Accounts Section/ All Hostels/Library/Dealing Assistant, CoE for information and necessary action.


Principal
Shailabala Women's (Auto.) College, Cuttack


Principal
Shailabala Women's (Auto.) College, Cuttack


16-10-26